

# Sac Metro Air District Catalog of Enterprise Systems

(Pursuant to SB 272 and CA Government Code 6270.5)

## Senate Bill 272

SB 272 (Hertzberg) went into effect July 1, 2016. This bill requires all local public agencies, except school districts, as part of the Public Records Act, to create a catalog of their enterprise systems and make it publically available at their office and post it in a prominent location on their website if they have one.

## What qualifies as an “Enterprise System”?

An enterprise system is defined in this law as a software application or computer system that collects, stores, exchanges, AND analyzes information that the agency uses that is BOTH of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system of record, i.e. a system that serves as an original source of data within an agency

## What needs to be listed in the catalog?

Identified enterprise systems are required to be listed with the following information:

- Current system vendor
- Current system product
- A brief statement of the system’s purpose
- A general description of categories or types of data
- The department that serves as the system’s primary custodian
- How frequently the system is updated

## What systems are exempted?

Allowed exemptions include:

- Information technology security systems, including firewalls and other cyber-security systems.
- Physical access control systems, employee identification management systems, video monitoring, and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas, or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Information security records of a public agency that would reveal vulnerabilities to, or otherwise increase the potential for an attack on, an information technology system of a public agency.

## Sacramento Metropolitan Air Quality Management District

### *Catalog of Enterprise Systems as required by Cal Gov Code § 6270.5 (2016)*

VENDOR	APPLICATION	PURPOSE	CATEGORIES OF DATA	DATA COLLECTED	DATA UPDATED	CUSTODIAL DEPARTMENT	Date Added
EMC	ApplicationXtender/Webextender	Electronic filing system for Permits, Applications, Contracts, Woodstove Applications	Permits, applications and contracts	Daily	Daily	Stationary Sources and Administrative Services	6/1/2016
esri	ArcGIS	GIS system integrated with modeling programs	Addresses, Air dispersion models, Streets, Zoning	As Needed	As Needed	Program Coordination, Mobile Sources and Stationary Sources	6/1/2016
Microsoft	SharePoint 2013	Intranet, extranet, collaboration, and internet	Web Services	Daily	Daily	Administrative Services	6/16/2016
Microsoft	Microsoft Office Suite 2010, 2013	Email software and document creation	Email and Documents	As Needed	As Needed	Administrative Services	6/1/2016
Microsoft	Exchange	Email system	Enterprise Electronic Mail	Daily	Daily	Administrative Services	6/1/2016
Ramboll Environ, Inc.	MOSO (SQL Database)	Maintain information for applications and data for Mobile Sources	Applications and data	Daily	Daily	Mobile Sources	6/1/2016
Sacramento Metropolitan AQMD	Permit, Compliance, Violations databases (MS Access)	Database for tracking Permit applications, inspections, Compliance, and violations	Database	Daily	Daily	Stationary Sources	6/1/2016

Effective Date: 07/01/2016