South Sacramento – Florin Community Air Protection Steering Committee
Steering Committee Meeting #15 Notes
Tuesday, February 25, 2020 – 6:00pm – 8:00pm
Location: Valley High School

Steering Committee Members	Organization
Patricia Shelby (Vice Chair)	NLCNA Community, Resident
Gary Johansen	Resident, North Laguna Creek Neighborhood Association (President)
Vincent Valdez	United Latinos EJ Committee, Resident
Bishop Chris Baker	Advocate for Education
Shirley Banks	Self
Tido Thac Hoang	Vietnamese American Community of Sacramento
Stephanie Williams	Self
Denise R. McCoy	Sac ACT
Sacramento Metropolitan Air Quality Management District (SMAQMD)	
Alberto Ayala	SMAQMD
Levi Ford	SMAQMD
Jamie Arno	SMAQMD
Janice Lam Snyder	SMAQMD
Mark Loutzenhiser	SMAQMD
David Yang	SMAQMD
John Henkelman	SMAQMD
Jaime Lemus	SMAQMD
Amy Roberts	SMAQMD
Public and Other Organizations	
Karen Buckley	CARB
Samar Lichtensten	CARB
David Ridley	CARB
Jennifer Magana	CARB
Veronica Eady	CARB
Ariel Ambruster	CSUS
Earl Withycombe	ECOS
Ralph Propper	ECOS
Adrian Rehn	Valley Vision

Note: All presentations and meeting materials are available on the District website at http://www.airquality.org/ under Community Air Protection and Steering Committee.

Meeting Summary

- The meeting notes from the January 28 meetings was approved.
- The Steering Committee provided feedback on how the CAMP should communicate results of the monitoring (Monitoring Plan Element 14).
- The Steering Committee voted to have an additional meeting March 10, 2020. The agenda of the meeting would include teambuilding and discussion on a technical advisory group (TAG)

1.   Welcome and introductions:

The Steering Committee Chair began the meeting at 6:11 PM. The Steering Committee was facilitated by the facilitator from California State University of Sacramento (CSUS).

Meeting attendees introduced themselves and the group/organizations they represented.

2.   Administrative Items
   a. Previous Meeting Notes

Steering Committee members were provided copies of the presentations and other information, including notes from the previous Steering Committee meeting. Copies of meeting materials were also made available to the public.

   • **A motion to accept the meeting notes from the January 28, 2020 meeting was made. It was seconded and passed unanimously and without discussion.**

   b. Monitoring Locations Update

The District provided an update on its progress toward securing monitoring locations for Phases 1 and 2 of the monitoring program. The District informed the Steering Committee that it has intended to deploy a low-cost Aeroqual monitor at the Mack Road Partnership location instead of the Florin Elementary School as originally intended. The change in location was due to the power requirements of the Aeroqual and the desire to have a Clarity and Aeroqual collocated in the community.

The District noted that collocation was important for understanding the data from the monitors. It also noted that power was an issue at Florin Elementary School and prevented collocation to see of the monitors were comparable.

The District indicated that the intent was to inform and noted that it was still working to get permission to locate the monitor at Mack Road Partnership.

The District indicated that all Phase 2 locations had been secured and that the contracts to locate Phase 2 monitors were waiting to be signed and that it expected them to be signed this week. It indicated that it expected to deploy Phase 2 monitors at two locations next week if the contracts were signed as expected.

   c. Follow-ups
      i. Clarity Data Presentation

The District provided a presentation of some of the preliminary data from the Clarity monitors deployed in Phase 1 of the monitoring, as requested by a Steering Committee member at the January Steering Committee meeting. The District noted that one of the graphs was nitrogen dioxide (NO_2) but that the District believed that the concentrations reported for NO_2 may not be reliable.

When presenting the slide of data from all individual Clarity monitors, the District noted that the fine particulate matter ($PM_{2.5}$) concentration was low during the summer months but that it increased in October and November. The District indicated that this increase in $PM_{2.5}$ concentration was probably due to wood smoke and that overall the data from the Clarities was consistent and tracked regulatory data well. The District also discussed a short-term increase in the concentration of $PM_{2.5}$ seen on July 4, 2019 that was consistent with pollution from fireworks. The District let the Steering Committee know that if they had questions about the data, that the Steering Committee could speak with District staff after the meeting or over email.

ii. Update on AB617 Funding

The District followed up on changes to AB617 funding that had been brought up at the previous Steering Committee meeting. The District informed that the Steering Committee that it provided them with a letter from the District and noted that it was copied to officials who the District thought would be important to contact about the funding issue. The District noted that dates for hearings had not been set but were likely to be before the next Steering Committee meeting. The District committed to keeping the Steering Committee informed about important dates and meetings about the funding issue.

iii. SMUD Letter

The District indicated that the District responded directly to the Steering Committee member who requested and noted that it did not intend to provide a response to the SMUD about the Solar Shares plan.

The Vice Chair responded that there were not enough information and time for the Steering Committee to respond in time. A steering committee member asked if a letter from the Steering Committee could be done on District letterhead. The District responded that it could not. The Steering Committee member then asked if they Steering Committee has the power to write to agencies. The Vice Chair responded that the Steering Committee could write to agencies but that letters sent on behalf of the Steering Committee needed to come before the Steering Committee. There was a question about how such an item could be put on the agenda. The facilitator noted that formalizing or developing such a process would go in the Parking Lot, a list of issues raised at the meeting that were off-topic but that might be revisited at a later meeting.

iv. Steering Committee Composition Changes

The District informed the Steering Committee that Preston Jackson III had informed the District that he would be leaving the Steering Committee because he was unable to commit the time needed. The District noted that it would be opening Steering Committee membership. The Vice Chair noted that the Steering Committee might return to this issue during the discussion of the teambuilding exercise later in the agenda.

3. Element 14 Discussion

The District provided a recap of the information the Steering Committee had provided during the Element 14 exercise at the January Steering Committee.

The District noted that a recap of the previous exercise was provided in the information packet and that the goal of the current meeting was to focus on looking further into Element 14 to help determine Steering Committee priority audiences. The District noted, as suggested by the Steering Committee members at a previous meeting, that subgroups might be created later to focus on specific target audiences and target specific groups. The District provided a table showing the information it was committing to provide for a general audience and to the Steering Committee (Table 1). The District tables provided to the Steering Committee also provided additional spaces for the Steering Committee to add audiences that had not been included previously.

The District provided the list of audiences identified by the Steering Committee at the January meeting (Table 2). The Steering Committee discussed the audience, which included combing

duplicative audiences and adding different audiences to the list. The revised list is reflected in Table 3. The facilitator asked if there were public comments on the revised list. There were no public comments. The Steering Committee members and the public were provided with dot stickers to vote for the audiences it wanted to prioritize. The Steering Committee and public voted on the priority audiences.

The results of the voting were, from highest priority to lowest, with the total number of votes in parenthesis:

1. Community organizations (8)
2. Children/students/schools/youth leaders (7)
3. Hospitals/asthma sufferers/health fairs (6)
4. Seniors/elderly (4)
5. Marginalized/vulnerable populations (4)
6. City/county government (3)
7. Houses of worship (3)
8. PBID (1)
9. Parents (1)

The top five audiences were prioritized as the audiences to provide more focused communication.

The next part of the exercise was to prioritize the information to share with each group. The priorities were recorded on the large Post-It notes. The facilitator asked what information was most important to get to youths. Steering Committee members said they need to know the impact of poor air quality on their health, how to be safe or reduce risk from poor air quality, actions they could take to reduce impacts, and where to access information on current air quality. Steering Committee members also said that the information for youths should be interesting to youths and should be age appropriate.

The facilitator asked what information would be useful for community, environmental justice, and climate organizations. A Steering Committee member said that the information should characterize emissions in the community to understand how they affect health and that the District should provide access to information to the organizations. A member of the public said that the District should provide contact information for experts and that materials provided should by styled in a way that is engaging and easy to understand such as using infographics.

The facilitator asked what information was most important for hospitals, asthma sufferers, and health fairs. Steering Committee members said it would be useful to provide community-level air quality information, and to provide the community with information about where to find that information.

The facilitator asked what information was important to communicate to the elderly and senior citizens. A Steering Committee member said that the information should characterize emissions in the community to understand how they affect health.

The facilitator asked what information should be prioritized for marginalized communities. A Steering Committee member indicated the information should be language specific, accessible, and should not rely on access to the Internet.

The Steering Committee and public were given Post-It notes. Each Post-It represented a vote for using a method of communication with an audience. Details of the communication method could be written on each Post-It. Table 4 shows the results of the voting and each written

comment from the Post-It's. The number of votes for each audience and tool is shown in parenthesis.

When voting was completed, the facilitator asked whether there was direction from the Steering Committee on frequency of communication. The Vice Chair said that frequency depended on the medium. For example, handouts can last a long time but should be reviewed once a year, but social media updates should be frequent. Another Steering Committee member noted that frequency would depend on the budget.

The facilitator asked what an appropriate frequency for workshops and events was. Two community members said they wanted them to be quarterly.

The facilitator asked if the public had any comments, but there were none.

The District explained that it would take the results of the voting back to the office and process the results. It would incorporate the results into draft language for the monitoring plan. It also stated that there had been discussion of forming groups to develop details and audience-specific strategies for communication.

4.   Upcoming Meeting Agenda Topics and Locations

The District said that the next planned Steering Committee meeting would also be at Valley High School on March 24. The District was working with two elementary schools to secure use of one for the April and May meetings.

The District explained the expected upcoming meeting agenda topics. It said that it planned to bring the draft monitoring plan to the Steering Committee in March and would request that the Steering Committee adopt the monitoring plan in April. The District explained that there was more room in the schedule during summer, which might allow the District to bring in outside speakers.

5.   Steering Committee: Discussion on Team Building

The Vice Chair began discussion of a Steering Committee meeting with a teambuilding exercise to strengthen the team. Looking ahead to the potential of creating a Community Emission Reduction Plan (CERP) or revising the Steering Committee charter, she thought that it might be a useful exercise to strengthen the teamwork skills of the Steering Committee. She noted that a Steering Committee member had experience with teambuilding exercises that might be useful. She requested opinions from the Steering Committee.

The issue of how Steering Committee members could add items to the Steering Committee agenda and creating a Technical Advisory Group (TAG) was discussed. A Steering Committee member made a motion to have an additional meeting to address upcoming issues, including finishing Element 14, polling, and a TAG group. The facilitator requested some clarifications about the motion. The Steering Committee member responded that it would be a recurring meeting on the second Tuesday until the issues were resolved and that the meetings would be voluntary. The District stated that if the Steering Committee was expected to make decisions, it viewed the meetings as non-optional.

The Vice Chair asked if there was agreement to add a meeting the second week of March and that the agenda would include teambuilding and creating a TAG.

The District requested clarification about whether the Steering Committee wanted the District to bring back the results of the exercises for Element 14. The Vice Chair responded that the Steering Committee should not bring back the results of the discussion. There was a motion to have a Steering Committee meeting the second Tuesday of March (March 10, 2020). The meeting would not be optional, and the agenda would include teambuilding and discussing a TAG. The motion was seconded, voted on, and passed.

- **The Steering Committee voted to have an additional Steering Committee meeting on March 10 with an agenda of teambuilding and discussion on a TAG.**

6. Public Comments

The facilitator opened the floor to public comment. A member from the Environmental Council of Sacramento (ECOS) stated that he came to listen and see if there was overlap between what the Steering Committee and ECOS were doing. He discussed the Clarity data presented during the earlier data presentation, how it was consistent with some exceptions, and how some additional analysis of temperature, wind direction, and mixing height might provide useful information.

The Vice Chair requested that Valley Vision let the Steering Committee know why they were at the Steering Committee meeting as well. Valley Vision said they were awarded a Community Air Grant (CAG) to perform air quality monitoring in Old Sacramento and Oak Park areas and were hoping to work with and learn from the Steering Committee.

The Vice Chair noted that tomorrow (February 26, 2020) there was an AB617 consultation group meeting at the CalEPA building.

- **The meeting was adjourned at 8:16 PM.**

Attachments

Table 1 – District Commitments for Steering Committee and General Audience

General air quality information (Health effects of air pollution)	High level summary (Summary of overall findings)	Real-time hourly data	Preliminary laboratory data (Unreviewed toxics data)	Validated final data (Reviewed and quality assured toxics data)	Progress/final report (Complete report of overall findings)	Environmental Justice Information
Some information currently available on District's website	Available with progress and final reports	Available on CARB's AQView	Posted on District's website when available	Available on CARB's AQView	Annually	Provide links to CARB's EJ portal on District's Website

Table 2 – Initial List of Potential Audiences

General population	Assisted living	Neighbors	Sporting Events
Youth Leaders	Churches	Local climate organizations	Senior mobile home sites
Children	Hospitals	Citizenship class (attendees)	Seniors/Elderly
Students	Asthma sufferers	Art walk (attendees)	Senior living facilities
Schools	Health fairs (attendees)	Parents	City/County government

Table 3 – Revised List of Potential Audiences

Parents	Houses of worship	Neighbors	Community Events
Children/Students/ Schools/Youth leaders	Hospitals/asthma sufferers/health fairs	Community/EJ/Climate organizations	City/County government
	Property Business Improvement Districts (PBID)	Marginalized/vulnerable Communities	Seniors/Elderly

Table 4 – Revised List of Potential Audiences

Audience	Handouts (flyers, door hangers, pamphlets)	Social Media (Facebook, Twitter, Next door)	Websites (District's, CARB's, schools')	Community Events (neighborhood events, art walks)	Public Workshops/ Presentations (District, local government)	Radio/TV (News Conferences/ Announcements)	Others
Youth	• Handouts (2)	• Instagram • Instagram • Social media • Social media/groups app (7)	• School specific web page (3)	• Library • Community Event (5)	• Neighborhood assoc/City Council District meetings/School PTA/School Site Council • Schools (2)	• PSA (4)	
Community Organizations	(1)	• FB/Instagram (2)	• Each org website/ newsletter/calendars (1)	• Earth Day/Art walks/Sporting Events • Collaboration with SC (2)	• w/ church orgs (1)	(0)	
Hospital/ Health	(2)	• Onsite Media TV (1)	• Scrolling screen in lobby (1)	(1)	(1)	(0)	
Elderly	• Handouts large print (2)	(0)	(0)	• Senior Centers (1)	(2)	• PSA • Local radio/Capitol Public Radio/Local Community TV (2)	

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Marginalized	• Agencies that work with marginalized groups (2)	• Org web calendars (2)	(0)	• Outreach workshop w/music and food (1)	• w/church orgs • w/religious group • religious groups • Florin/Mack/ Stockton Blvd Homeless Navigators (5)	• PSA (1)	
Frequency				Quarterly	Quarterly		