



July 31, 2025

Adriana Smith
California Air Resources Board
Office of Community Air Protection
1001 I Street
Sacramento, CA 95814

Dear Adriana Smith:

Sac Metro Air District is pleased to submit our final closing report (SMAQMD-AB617-12) for Grant G22-CAPP-24. The attached report includes all elements listed under Reporting of the grant agreements. This final closing report covers the period of April 1, 2024, through March 31, 2025. The funds from this Grant G22-CAPP-24 were expended in quarter 1 of 2025, and the remaining expenses incurred in quarter 1 will be carried over to the G23-CAPP-24 annual report.

We look forward to our continued work with CARB and our South Sacramento/Florin community selected for the program. If you have any questions, please feel free to contact me at (916) 491-0929 or by email at jlam@airquality.org.

Sincerely,

Janice Lam Snyder
Director of Community Air Protection

Sac Metro Air District Closing Report for the AB 617 Grant

(Reporting Period from April 1, 2024 to March 31, 2025 for G22-CAPP-24)

The Sacramento Metropolitan Air Quality Management District (Sac Metro Air District or District) received \$1,250,000 from Grant number G22-CAPP-24. This grant is to support the District's continued implementation of Assembly Bill (AB) 617. This closing report describes the District's use of the grant fund G22-CAPP-24 to implement the District's Community Air Protection Program (CAPP) efforts and covers the reporting period between April 1, 2024 to March 31, 2025.

The District began expending the funds from Grant G22-CAPP-24 at the end of quarter 1 of 2024, and the funds were fully expended during quarter 1 of 2025. The remaining expenses from quarter 1 of 2025 will be carried over and included in the Sac Metro Air District Annual Report for the AB 617 Grant G23-CAPP-24.

- Between April 1, 2024 and June 30, 2024, all AB 617 implementation expenses were supported by Grant G22-CAPP-24.
- For tasks related to CAMP implementation, reviewing and implementing the Criteria and Toxic Reporting and BARCT implementation
 - From July 1, 2024 to March 31, 2025 these expenses were supported by Grant G22-CAPP-24.
 - Beginning April 1, 2025, these expenses will be supported by Grant G23-CAPP-24 and reported in the next Grant G23-CAPP-24 annual report due on November 30, 2025.
- For CERP development-related tasks, including staff time, outreach, Steering Committee meetings, stipends, and facilitation services
 - From July 1, 2024 to September 30, 2024, these tasks were supported by Grant G23-CAPP-24 and reported in the G23-CAPP-24 annual report number [SMAQMD-AB617-11](#).
 - From October 1, 2024 to September 30, 2025, these expenses will be supported by Grant G23-CAPP-24 and reported in the next Grant G23-CAPP-24 annual report due on November 30, 2025.

Information in this report includes I) the grant information, II) costs associated with specific tasks, III) list of the District's accomplishments and how they are consistent with the goals of AB 617, IV) activities completed and in progress, V) remaining and expended grant funds, and VI) an expenditure summary. Also included in this report as Attachment A is the information requested by the AB 617 Implementation Grant Reporting Addendum.

I) Grant Information

Report Number	SMAQMD-AB617-12
Title	Sac Metro Air District Closing Report for the AB 617 Grant
Name of Grantee	Sacramento Metropolitan Air Quality Management District
Grant Number	G22-CAPP-24
Date of Submission	July 31, 2025

II) Cost Associated with Specific Tasks

AB 617 requires community-focused and driven actions to reduce air pollution and improve public health in communities that experience disproportionate burdens from exposure to air pollution. During this reporting period, the Sac Metro Air District focused its resources on: recruitment to fill Committee openings, hosting meetings, collaborating with the Outreach and CERP Subcommittees, participating in community events and outreach, CAMP implementation, reviewing and implementing the Criteria and Toxics Reporting regulation, and BARCT implementation.

Specific Task and Work Completed (April 1, 2024 – March 31, 2025)	Grant Cost Recovery
Carryover expenses from Quarter 1 of 2024	\$67,284*
South Sacramento/Florin Steering Committee meetings (April 2024 – June 2024) <ul style="list-style-type: none">• Hosted two Steering Committee alignment meetings in April and May of 2024. These meetings were held in-person and for only Steering Committee members.• Hosted one public meeting in June 2024.• Hosted a community bus tour in June 2024 for Steering Committee members, District and CARB senior staff and elected officials• Participated in April, May and June 2024 Outreach and CERP Subcommittee Meetings• Coordinated with the Committee co-leads and facilitators• Planned meeting agendas, posted public notices, prepared meeting materials, and created presentations• Translated meeting materials and provided live in-person translation services for Steering Committee meetings• Onboarded and held an orientation for two Steering Committee members• Prepared with Steering Committee and CARB to transition into both a CAMP and CERP Community• Agency coordination with CARB and District	\$181,061
Implemented community air monitoring plan (CAMP) (April 2024 – March 2025) <ul style="list-style-type: none">• Continued conducting Phase 1 portable sensor monitoring for PM2.5 at 21 sites• Maintained monitoring equipment, including repair or replacement as needed• Collected Phase 3 Portable Laboratory data located at Fern Bacon Middle School - data available on District website and AQview• Provided information on the Portable Laboratory for Phase 3 to promote community awareness• Removed the Portable Laboratory from Fern Bacon Middle School to allow for a school demolition and remodel (removed late March 2025).• Started to look at new Portable Laboratory locations that were suggested by the Steering Committee.	\$711,822

<p>Continued community meetings, outreach, and engagement</p> <ul style="list-style-type: none"> • Maintained and updated the Community Air Protection webpage with simplified language and included resources and links that are applicable to residents such as community air monitoring data and information on Committee recruitment and public meetings. • Participated in the ECOS Sac Earth Day Festival, Dia de La Tierra hosted by United Latinos, Sac County and VEP Event hosted at the North Laguna Valley Hi Library, National Night Out Events, Meadowview Farmers Market Clean Air Day Event, and Color the Block Plant Swap • Attended one Neighborhood Association Meeting • Developed an AB 617 FAQ document, translated to Spanish and provided on webpage • Created a public comment form to receive feedback on draft community boundaries developed on June 4, 2024 <p>Community air monitoring data review</p> <ul style="list-style-type: none"> • Continued review of Phases 1, 2 and 3 monitoring data for seasonality trends, impacts of wildfire events, and potential areas of concern within the community • Created visual representations of the data for the community in the form of graphs and maps to highlight air pollution trends and the impact of wildfire smoke • Provided data results from Phase 1 monitoring and preliminary results of Phase 2 and 3 data to the community • Drafted and finalized the AB617 Annual CAMP Report <p>Grant Reporting</p> <ul style="list-style-type: none"> • Worked on and submitted CCI Report • Worked on closing report for G21-CAPP-24 • Worked on the annual report for G22-CAPP-24 	
<p>Tasks associated with BARCT Implementation (April 2024 – March 2025)</p> <ul style="list-style-type: none"> • Adopted an AB 617 BARCT Determination for control of NOx from a Steam Methane Reforming process • Evaluated BARCT standards for natural gas-fired internal combustion engines • Attend and participate in BARCT workgroup meetings 	\$54,076
<p>Tasks associated with Criteria Pollutant and Toxics Emissions Reporting (CTR) Regulation (April 2024 – March 2025)</p> <ul style="list-style-type: none"> • Continued data collection, calculation and reporting of calendar year 2023 criteria and toxic pollutant emissions pursuant to the CTR regulation 	\$448,695
<p>Total Grant Funds Expended:</p>	\$1,462,938
<p>Total Grant Award:</p>	\$1,250,000
<p>Remaining expenses to be covered by G23 funds:</p>	\$212,938**

* Carryover expenses from quarter 1 of 2024 include expenses that rolled over from any of the possible tasks included in the G21 close out report (Report no. SMAQMD-AB617-9).

**All funds from the grant were expended sometime in quarter 1 in 2025. The remaining expenses from quarter 1 of 2025 will be carried over and covered by grant number G23-CAPP-24.

III) Meeting the goals of Assembly Bill 617

AB 617 identified five main components that are used to meet the goals of reducing localized impacts on communities that are disproportionately impacted by air pollution. The five components are: 1) community-level air monitoring, 2) state strategy and community-specific emission reduction program, 3) expedited implementation of BARCT, 4) enhanced emission reporting requirements, and 5) increased air quality violation penalty provisions. Section II describes specific tasks completed and used to meet the goals of the five components and Section IV below highlights the major accomplishments during this grant period.

IV) District Major Accomplishments and Work in Progress

During this reporting period, major accomplishments include:

- **Community Engagement (Ongoing):**
 - South Sacramento-Florin Steering Committee Meetings (*Ongoing*)
 - Work with and support the Outreach Subcommittee (*Ongoing*)
 - Outreach and engagement to receive public feedback on areas of concern and draft community boundaries (*Ongoing*)
- **Implementation of CAMP (Ongoing)**
 - Continued Phase 1 monitoring with 21 portable sensors (*Ongoing*)
 - Community air monitoring data review and analysis (*Ongoing*)
 - Portable Laboratory monitoring (*temporarily paused March 2025, in the process of securing a new location*)
- **Emission Reduction Strategies (Ongoing)**
 - Coalition building for both District and Steering Committee with potential partner agencies and organizations (*Ongoing*)
 - Work with and support the CERP Subcommittee (*Ongoing*)
 - Discussion and development of new community boundary with consideration of permitted facilities and other emission sources (*Completed*)
 - Hosted Community Bus Tour to see parts of the community and different emission sources (*Completed*)
 - Steering Committee voted and approved new expanded community boundary (*Completed*)
 - Internal CERP work to prepare for transition to CERP and CAMP community (*Completed*)
 - Officially designated as a CERP and CAMP community (*Completed*)
- **Implementation of BARCT (Ongoing)**
 - Adopt an AB 617 BARCT Determination for natural gas-fired internal combustion engines (*Ongoing*)
 - Attend and participate in BARCT workgroup meetings (*Ongoing*)

- **Implementation of the Criteria and Toxic Reporting (CTR) Program (Ongoing)**
 - Continue data collection, calculation and reporting of calendar year 2024 criteria and toxic pollutant emissions (*Ongoing*)

Remaining and Expended Grant Funds

The District received a grant totaling \$1,250,000. From April 1, 2024 to March 31, 2025, the District expended a total of \$1,462,938. The additional expenses of \$212,938 from quarter 1 of 2025 will be carried over to the next grant G23-CAPP-24.

Expenditure Summary

Description	Expenses
Salaries and wages, benefits, training	\$891,838
Community meeting expenses*	\$17,086
Public notices	\$8,708
Steering Committee member stipends*	\$8,400
Office supplies, printing, IS software/hardware, postage, Mileage/Parking, IS mobile device/service	\$32,398
Professional Services-Consulting (facilitation)*	\$48,190
Lab analysis, equipment & supplies, tools & small equipment, maintenance, and repairs, rent and lease real equipment	\$72,582
Rent/Lease real property, property and liability insurance, utilities	\$5,913
Fixed Assets	\$0
Allocated direct and indirect	\$310,539
Carryover expenses from G21 reporting period	\$67,284
Total Expenditures	\$1,462,938
Carryover Expenses to be covered by G23 Grant	\$212,938

*Expenses from April – June 2024 only. Beginning July 1, 2024, CERP development related expenses including staff time, outreach, Steering Committee meetings, stipends, and facilitation services were included in the G23-CAPP-24 annual report number [SMAQMD-AB617-11](#) for the reporting period of July 1, 2024 to September 30, 2024. CERP development related expenses from October 1, 2024 to September 30, 2025, will be reported on in the next Grant G23-CAPP-24 annual report.

Attachment A.

AB617 Implementation Grant Reporting Addendum (June 6, 2023)

Please submit the following information as an addendum to your implementation report. Addendum along with your report may be submitted electronically to CARB Community Air Protection Program Liaison at AB617ProjectLiaison@arb.ca.gov.

Air District: Sacramento Metropolitan AQMD Number of Selected Communities: 1
Date: 7/31/2025 Reporting Period: April 1, 2024 to March 31, 2025

Item No.	Category	Salary and Benefits	Operating Expense	Fixed Assets	Comments (Optional)
1	Total AB 617 Personnel	\$887,380			
2	AB 617 Monitoring Personnel	\$190,940			This is a subset of the total AB 617 Personnel Line
3	AB 617 Air Quality Monitoring		\$100,481		
4	Language Access Contracts (including special accommodations or other language needs)		\$11,624		In-house translation efforts are included in the total AB617 Personnel Line
5	Facilitation Contracts		\$48,190*		
6	Stipends		\$8,400*		
7	Other related efforts		\$406,863		Include meeting related expenses, public notices, direct/indirect cost, carry over, and training

Definitions:

- Salary and benefits- labor
- Fixed assets- capital costs
- Operating expenses- normal operations

*Expenses from April – June 2024 only. Beginning July 1, 2024, CERP development related expenses including staff time, outreach, Steering Committee meetings, stipends, and facilitation services were included in the G23-CAPP-24 annual report number [SMAQMD-AB617-11](#) for the reporting period of July 1, 2024 to September 30, 2024. CERP development related expenses from October 1, 2024, to September 30, 2025 will be reported on in the next Grant G23-CAPP-24 annual report.