How to Reserve a Zipcar using the mobile App



1) Open the Zipcar app and log into your Zipcar Account.



2) Once logged in, tap the search bar at the top of the app to schedule a reservation.







3.2) When making a reservation, ensure you are entering in an address that is near to where you want to begin your trip. If you are already at your community and you want to schedule a Zipcar reservation, the "Nearby" option works best.





Search

3.3) Change reservation start and finish dates and times by tapping the "Pick up" and "Drop off" menu.



3.1) Make sure the "Vehicle Filter" section is set to "All Types".

∎II Sprint LTE	12:47 PM Search		© 1 0 🔳
•			Siddi
Q Nearby			
My time is flexible			
Pick up		Sep 2	5, 1:00 PM
Drop off		Sep 2	5, 2:00 PM
Vehicle Filter			>
Pick up Oct 3, 2:30 PM	>	Drop Oct 3, 3:3	
Wed Oct 2	1	00	AM
Wed Oct 2 Thu Oct 3	1 2		
	2	00	
Thu Oct 3	2	00 30	
Thu Oct 3 Fri Oct 4	2 3	00 30 00	



3.4) Under the "Pick up" option, scroll through and select the right date and time you want to start your reservation.

II Sprint LTE	12:48 PM		@ 1 T	•
\leftarrow	Search		Clea	ır
Q Nearby				
My time is flexible				
Pick up		Sep 2	5, 1:00 PM	N
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Pick up Oct 3, 2:30 PM		Drop Oct 3, 4::	off 30 PM	\mathbf{D}
Oct 3, 2:30 PM		Oct 3, 4::	off 30 PM	
	23	Drop Oct 3, 4:: 30 00	30 PM	\triangleright
Oct 3, 2:30 PM Tue Oct 1		0ct 3, 4:: 30	ao pm	\triangleright
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Oct 3, 2:30 PM The Oct 1 Wed Oct 2 Thu Oct 3	3 4	0ct 3, 4:: 30 00 30	AM	\triangleright
Oct 3, 2:30 PM Tue Oct 1 Wed Oct 2 Thu Oct 3 Fri Oct 4	3 4 5	0ct 3, 4:: 30 00 30 00	AM	\triangleright

3.5) Then switch to the "Drop off" section and scroll through to find the time you want to return the car to end your reservation.

REMEMBER 3 hours per day, 9 hours per week limit

3.6) Once date and times are set, tap "Confirm".



Step 4: Select the car you want to use by scrolling through the list

Remember Only use a car that is \$0.00/hr. These are the only Our Community CarShare cars.



II Sprint LTE	1:13 PM	@ 1 0 🔳)
\leftarrow		
Kia Soul EV Scallop • 7ZMS		
Availability for O	ct 3	1 7 PM 8 PM 9 F
Pick up		Oct 3, 2:30 PM
Drop off	(Oct 3, 4:30 PM
Vehicle location		\frown
\$0.00 total		Next

Step 5: If needed, adjust the reservation times again by using the "Pick up" and "Drop off" menu, then tap "Next".

Note: You do not need to reserve all 3 hours in 1 day at a single time. You can reserve a car for 1 hour in the morning, 1 in mid-day, and 1 in the evening if needed. However, these will be separate reservations if you do not use all 3 hours in one consecutive time. Adjust the time based off what type of errand or appointment you need transportation for.



6.1) Confirm the reservation. Make sure it is for the right day and time, and at the right location where you want to pick up and

return the car. If your reservation does not look correct, press the back arrow in the upper left corner.

Sprint LTE	1:13 PM	@ 1 0 🔳
÷	Review & Pay	
Kia Soul EV		
Edgewater Hou	sing Complex	
from Thu, Octo to 4:30 PM	ber 03, 2:30 PM	
Add a memo		
	t: Our Community Ca	rShare
•••• XXX	X	
Trip costs may up applied. These cl	date if charges like tolls or harges may take weeks to a	violations are ppear.
\sim	Confirm Booking	

6.2) If all looks good, tap "Confirm Booking".



Step 8: Please note Zipcar's cancellation policy.





7.1) If you want to modify your trip again, tap "Modify Trip".

II Sprint LTE	1:14 PM	۰ 🖉 🕥
		?
Deli	Senor Burrito Housing & Redevelopment Agency	
626 Street		
Edgewater Ho	s are located in two busing Complex at 6 to Edgewater is on	30 I Street.
Cancellation po	blicy	
	Edit Trip	>
	Cancel Trip	
	Dismiss	

7.2) Tap "Edit Trip"

••II Sprint LTE	1:14 РМ Edit Trip	ê 1 û 🔳
	Kia Soul EV Scallop	
Availability for C		PM 7 PM 8 PM 9 P
Pick up		Oct 3, 2:30 PM
Drop off		Oct 3, 4:30 PM
Current Cost		\$0.00
Changes		-
New Cost		-
Add a memo	nd	Update Trip
search	drive my t	account account

7.3) If you have adjusted your trip details, tap "Update Trip".



7.4) OR if you wish to cancel your trip, tap the "Cancel Trip" option.



Cancel Trip	
Scallop 3, 2:30 PM to 4:30 PM	
	\$0.00
	+\$0.00
	\$0.00
	Scallop



7.5) Tap "Cancel Trip".



7.6) Tap "Yes".

II Sprint LTE	1:15 PM	@ 1 0 🔳		
	My Trips			
You have n	You have no upcoming reservations			
	Search Zipcar			
	COMPLETED			
Aug 2, 10:30 A Chevrolet Bolt E	M to 11:30 AM lectric Vehicle, Bing	10		
Pick Up Mutual Housin	ig on the Greenway	\$		
Drop Off Mutual Housin	ig on the Greenway			
Cost: \$0.00				
Jul 31, 2:00 PM Chevrolet Bolt E	I to 4:00 PM lectric Vehicle, Bloc	m		
search o	drive my tri	account ps		

Your cancelled trips will not show up in your "My Trips" section.

