

SACRAMENTO VALLEY

TECHNICAL ADVISORY COMMITTEE

Vice Chair Chair

Butte Colusa Feather River Glenn Placer Sacramento Shasta Tehama Yolo-Solano

December 21, 2007 MINUTES

- 1. The regular meeting was called to order by the Chair, Ross Bell (Shasta County) at 10:05 a.m., December 21, 2007, at the Glenn County Air Pollution Control District Office, Willows, California.**

TAC MEMBERS PRESENT:	OTHERS PRESENT:
Matt Ehrhardt, Yolo-Solano AQMD	Amy Gwinnup, Secretary-Treasurer
Ross Bell, Shasta County AQMD	
Jim Wagoner, Butte County AQMD	
Dave Valler, Feather River AQMD	
Susan Engstrom, Sac Metro AQMD rep.	
Kevin Tokunaga, Glenn County APCD rep	
Charles Price, Colusa County APCD rep.	
Alan Aabs, Tehama County APCD	
Dar Mims, CARB	
Carol McLaughlin, CARB	

2. Approval of Minutes

Minutes from the November 16, 2007 regular meeting were posted for review. There were no additions or corrections requested.

MOTION: It is moved by Mr. Valler (Feather River AQMD), seconded by Mr. Tokunaga (Glenn County APCD) to approve the minutes as submitted. Motion carried: all yes.

3. Additional Agenda Items/Public Comment

Mr. Tokunaga requests that a Variance Hearing Board Workshop be added to the agenda for consideration.

There were no public comments.

4. Reports:

CAPCOA – Mr. Wagoner (Sac-Metro) reported on the following:

- CAPCOA Board retreat in San Diego where the following items were discussed:
 - Executive Officer Goldstein spoke regarding AB32 in relation to Air Districts.
 - EPA will be taking action regarding CO2 levels.
 - State does see active role for Air Districts regarding land use issues.
 - CARB is working out fee issues.
 - Carl Moyer Audits.
- Carl Moyer Advisory Committee meeting.
- Trying to organize a rural spring retreat for rural CAPCOA Districts.

CARB Liaison Report – Ms. McLaughlin (CARB) reported on the following:

- Climate Change Economic and Technology Advancement Advisory Committee meeting on January 7, 2008.
- Goods Movement Emission Reduction Incentives Workshops on January 7-11, 2008.

- Carl Moyer Program Advisory Group Public Meetings on January 9, 2008.
- Climate Change Semiconductor Workshop on January 10, 2008.
- Agriculture Advisory Committee meeting tentatively set for January 15, 2008.
- Climate Change Alternative Mechanisms for Emission Reductions Workshop on January 16, 2008.

SVAQEEP Report: There was no report at this time.

5. Financial Status Report

Ms. Gwinnup (Secretary-Treasurer) briefly summarizes the financial status report dated December 20, 2007.

6. Discussion and direction regarding internal controls for procedures for financials as recommended by BCC auditors.

Ms. Gwinnup states that she met with auditors in the prior weeks to coordinate the audit for Fiscal Year 2006-2007 and requested direction regarding the best process for coordinating payment of invoices and providing financial information to the BCC. She states that the auditors suggested a segregation of duties so that no one individual has sole ability to issue payments or to add an additional signature requirement on all payments before being issued. She states that a possible solution would be to add one of the TAC members as an additional signature to the checks or having the TAC review invoices and payments before being issued.

Discussion is held.

After discussion it is the consensus of the TAC committee to place payment of invoices on the monthly TAC agenda for review and approval before being issued. Also, to develop a policy for approval by the BCC implementing the change in process.

7. Smoke Management Program annual report and other information.

Mr. Fife summarizes the Sacramento Valley Smoke Management Program Report to Basinwide Control Council dated December 7, 2007.

Extensive discussion is held.

Mr. Fife states he has received correspondence from Mr. Buttner stating the Rice Growers are showing opposition in paying to support the AMOS station.

Mr. Ehrhardt states that he runs his program at a loss and suggests agendizing the issue for further discussion. He states that if there is a push to get more money it may require a re-evaluation of the program and its fees.

Mr. Fife states that the growers should realize they are getting a bargain. The entire program is ran for around \$20,000 or less and to pay for all the maintenance, calibration, and making the information available would be much more costly than that.

Further discussion is held.

Mr. Fife states that there is no need to change the Smoke Management Plan for next year, which means there will be no need for workshops or public hearings.

8. Set BCC meeting and agenda for February 1, 2008.

Suggested changes include adding the Smoke Management Report, the additional financial information from today's meeting, and election of officers.

9. Update on Rice Straw Burning ERC's.

Mr. Ehrhardt (Yolo-Solano) states that they have given information to the EPA and are continuing to work on the issues.

10. Additional Agenda Items

Mr. Tokunaga states that he is attempting to coordinate a workshop for the Variance Hearing Board Members of the local districts here in the north state. He states that CARB has agreed to host the workshop most likely in late February or early March for any districts that would like to participate.

11. Set next TAC meeting date and agenda – January 18, 2008 @ 10:00 a.m.

Due to a meeting conflict the meeting will be held at the Sacramento Metropolitan Air Quality Management District with an alternate call in location at the Shasta County Air Quality Management District. Also, the new Chair for the TAC Committee will be Sacramento Metropolitan Air Quality Management District with Shasta County Air Quality Management District as Vice Chair and Placer County to be the next successor as Chair.

12. Adjournment at 11:45 a.m.