

# SACRAMENTO VALLEY

## TECHNICAL ADVISORY COMMITTEE

				Chair					Vice-Chair
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano	

### July 18, 2008 MINUTES

1. The regular meeting was called to order by the Chair, Tom Christofk (Placer County APCD) at 10:07 a.m., at the Yuba County Government Center, Marysville, CA with a call in location at the Sacramento Metropolitan Air Quality Management District.

Chairman Christofk states that he is now assumed the TAC Chair position with Shasta County as Vice-Chair.

#### **TAC MEMBERS PRESENT:**

Ross Bell, Shasta County APCD.  
Curtis Wentworth, Tehama County APCD rep.  
Jim Wagoner, Butte County AQMD.  
David Valler, Feather River AQMD  
Matt Ehrhardt, Yolo Solano AQMD.  
Tom Christofk, Placer County APCD.  
Mark Black, Glenn County APCD.  
Charles Price, Colusa County APCD rep.

#### **OTHERS PRESENT:**

Les Fife, Fife Environmental.  
Amy Gwinnup, Secretary-Treasurer.

#### **PRESENT AT CALL IN LOCATION:**

Larry Greene, Sacramento Metro AQMD.  
Dar Mims, Monica Lewis, Scott King, Theresa Najita, California Air Resources Board (CARB).

### **2. Approval of Minutes**

Minutes from the June 20, 2008 regular meeting were posted for review.

Mr. Valler (Feather River) notes a discrepancy between the invoice amount for Amy Gwinnup is different in the Minutes than it is on the budget statements. Ms. Gwinnup states there should be a correction on page 2 of the Minutes stating the invoice amount paid to Amy Gwinnup should be \$1,179.13.

MOTION: It is moved by Mr. Black (Glenn), seconded by Mr. Ehrhardt (Yolo-Solano) to approve the minutes as corrected. Motion carried: all yes.

### **3. Additional Agenda Items/Public Comment**

Mr. Greene states he would like to add a discussion item regarding the possible extension of the Technical Advisory Committee Chair position from six months to one year.

Chairman Chrisofk states he would like a discussion item of the EVR Phase 2 upgrade requirements.

### **4. Monthly reports.**

**CAPCOA** – Mr. Greene (Sac-Metro) and Mr. Wagoner (Butte) give a report on developments and issues as they relate to the CAPCOA board. Brief discussion is held.

**CARB** - Mr. King gives a brief report on workshops and other issues as they relate to the California Air Resources Board.

**QEEPS** - No report.

**5. Financial Status Report**

Ms. Gwinnup (Secretary-Treasurer) briefly summarizes the financial status report dated June 30, 2008.

**6. Payment of monthly invoices:**

**MOTION:** It is moved by Mr. Greene (Sac-Metro), seconded by Mr. Bell (Shasta) to approve payment of the following invoices for the month of July 2008:

- Les Fife - \$4,000.
- Amy Gwinnup - \$1,250.
- Western Weather Group - \$645.

Motion carried: all yes.

**7. Consider draft audit report for fiscal year 2007-2008 by Smith and Newell, CPA.**

Ms. Gwinnup states that she spoke with the auditors regarding the TAC committee's concerns regarding the internal control structure for payment of invoices. She states that after discussion with the auditors the finding must remain in the audit report because it was a condition that existed during the course of the year and even though it has been addressed they must report it. She states that all other corrections were made to the audit report.

After discussion Vice-Chairman Bell states that this item be added to the August 1, 2008 BCC meeting agenda for review and approval by the BCC.

**8. Review and approve proposal for audit services with Smith and Newell, CPA for audit services for fiscal year 2007-2008.**

The consensus of the TAC Committee is to place the proposal for CPA services on the August 1, 2008 BCC meeting agenda for approval.

**9. Consider documentation requirements for exceptional events.**

Ms. Najita states that if there is an exceptional event such as the recent forest fires that put an air quality district out of compliance. She states that in order to show an exceptional event has occurred proper documentation must be submitted to CARB including any information that is made available to the public on health alerts and advisories.

Brief discussion is held.

**10. Discussion of district outreach activities during recent smoke episodes:**

Mr. Wagoner (Butte) gives an update of outreach the Butte County AQMD has done during the recent smoke episodes including media releases, radio and television ads, and working with the public health officer.

Discussion is held regarding other ways of reaching the public including establishing a best practices guide for assistance during exceptional events and a reverse 911 calling procedure.

**11. Consider allowable rice burn acres for FY 08-09:**

Mr. Fife states the allowable rice burn acreage will be 125,000 acres with individual growers being allowed to burn 25% of their total acreage.

**12. Update on Rice Straw burning ERCs.**

Mr. Ehrhardt gives a brief update on the Rice Straw burning ERCs.

**13. Additional Agenda Items.**

Mr. Greene suggests that after the recent audit findings the TAC consider extending the TAC Chairman position for from six months to one year. He states it would create more continuity for working with the Secretary-Treasurer and the Vice-Chair could act as the financial officer.

Brief discussion is held with the consensus of the TAC being to place this item on the August 1, 2008 BCC meeting agenda for discussion with the BCC.

Mr. Christofk opens discussion of the EVR phase 2 upgrade requirements. He states that Mr. Black (Glenn) prepared a letter outlining arguments regarding the upgrade requirements.

Mr. Black summarizes the requirements and how they may impact more rural areas. He suggests looking at the letter he prepared and offering comments before they take it to the CAPCOA Board.

**14. Set next BCC meeting date and agenda:**

August 1, 2008 – Colusa County APCD

**15. Set next TAC meeting date and agenda:**

MOTION: It is moved by Mr. Wagoner (Butte), seconded by Mr. Ehrhardt (Yolo-Solano) to cancel the August 15, 2008 Technical Advisory Committee meeting. Motion carried: all yes.

**16. Adjourn at 11:41 a.m.**