

**SACRAMENTO METROPOLITAN AIR QUALITY  
MANAGEMENT DISTRICT**

For agenda of: **September 23, 2004**

To: Board of Directors  
Sacramento Metropolitan Air Quality Management District

From: Larry Greene  
Air Pollution Control Officer

Subject: **Resolution Authorizing the Air Pollution Control Officer to  
Employ Norm Covell as a Retired Annuitant for Extra Help  
on Special Projects**

**Recommendation:**

That your Board approve the attached resolution authorizing the Air Pollution Control Officer (APCO) to hire Norm Covell as a retired annuitant to work on special projects requiring Mr. Covell's knowledge and expertise. This contract would not exceed 960 hours per year, and would be at a reduced salary of \$47.86 per hour (E Step for District Division Managers).

**Purpose:**

Due to the increasing complexity and the number of issues that the District must respond to, contracting with an outside entity for special projects that would otherwise go undone is becoming necessary and would be of great benefit to the District. Examples of these projects are:

- ✓ Community coordination on various issues of regional impact;
- ✓ Working with various interest groups on new emission reduction technologies with the major focus on agricultural operations that will need to meet new air quality regulations in the future.

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These are some of the projects that have been set aside due to the pressing need to deal with the day-to-day issues of the District and existing workload commitments. These projects require executive level review and analysis to determine the impact on the District and air quality issues in general.

**Assurances and Qualifications:**

Each project assignment will contain a specific description of the project, the necessity of the work, and why current staff is unable to perform the work. Mr. Covell will work under the direct supervision of the Air Pollution Control Officer, and specific work products and tasks will be required. These are projects that are of great importance to the District. Mr. Covell's unique abilities, reputation, knowledge, agricultural background and relationships will assure the continued effectiveness of these programs. Mr. Covell will be required to complete a Conflict of Interest form. District Counsel has approved this proposal.

**Fiscal Impact:**

Funding will be provided through salary savings. As there was no August Board meeting, the District is requesting that the resolution be retroactive to September 1, 2004 to cover Mr. Covell's expenses at an Agricultural Emission Reduction Seminar, sponsored by the University of California Agriculture Extension Service in Five Points, which he attended on the District's behalf on September 8<sup>th</sup> and 9<sup>th</sup>.

Respectfully submitted,

Larry Greene  
Air Pollution Control Officer