

SACRAMENTO METROPOLITAN AIR QUALITY MANAGEMENT DISTRICT

For Agenda of: March 24, 2005

To: Board of Directors
Sacramento Metropolitan Air Quality Management District

From: Larry Greene
Air Pollution Control Officer

Subject: **Establishment of a District Board Sub-committee for Budget
and Personnel Matters**

Recommendation:

That the Board approve the establishment of a standing sub-committee of five members to review budget and personnel matters on an as needed basis. These five members would be the Chair, Vice-Chair, Past Chair and two other members selected by the Board.

Background:

Many large Air District Boards operate with various sub-committees to provide guidance and/or direction to the entire Board. Many times sub-committees can work to resolve specific details, which in turn saves time during regular Board meetings.

There are occasions throughout each year where the District could benefit from meeting with Board members for guidance on various topics including contract negotiations, draft budgets and other personnel matters. Meeting with a sub-committee is much easier to arrange than arranging a meeting with the full board. This is also an opportunity for Board members to

provide guidance or direction without impacting the entire Board's schedule. The guidance from such a sub-committee would be valuable to management staff in developing actions for the full Board's approval and would provide to the full Board assurance that appropriate Board input and direction was being included in documents such as the District budget and employee contracts.

These meetings will be scheduled only as needed, and every attempt will be made to schedule the sub-committee meetings just after or prior to the regular Board meetings.

Respectfully submitted,

Larry Greene
Air Pollution Control Officer