

**SACRAMENTO METROPOLITAN AIR QUALITY
MANAGEMENT DISTRICT**

For Agenda of: March 22, 2007

TO: Board of Directors

FROM: Larry Greene
Air Pollution Control Officer

SUBJECT: Resolution Honoring Lynda Holt Upon Her Retirement

Recommendation

Staff recommends that the Board of Directors approve the attached Resolution and authorize the Chairperson to sign it on behalf of the Sacramento Metropolitan Air Quality Management District (SMAQMD).

Background

Lynda Holt will soon retire from the Sacramento Metropolitan Air Quality Management District after nineteen years of service to the air quality district, with almost twenty-two years of service counting her time with Sacramento County. Early in her career Lynda served as the agency secretary to William Pond and later as executive assistant to two air pollution control officers: Norm Covell and Larry Greene. She has been an invaluable member of the air district team from its beginnings in the late 80's to its current status as one of the most respected and innovative air districts in the U.S. The attached resolution is a small attempt to thank her for all she has done for the citizens of the Sacramento region.

Attachment

The following attachment accompanies this Board letter:

- Attachment "A" – Resolution honoring Lynda Holt.
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Respectfully submitted,

Larry Greene
Air Pollution Control Officer

RESOLUTION NO. _____

**HONORING LYNDA HOLT
ON THE OCCASION OF HER RETIREMENT**

WHEREAS, Lynda began her second career with the County of Sacramento as part of the newly formed Environmental Management Department in June 1988; and

WHEREAS, Lynda participated on the Department's Management team, providing valuable input to the operation of the Director's office and the Department's programs; and

WHEREAS, Lynda's dedication, efficiency and organizational skills resulted in a highly effective Director's office, able to deftly respond to emergencies and thrive in a constantly changing environment; and

WHEREAS, Lynda's professionalism, communication skills and attention to detail were also of invaluable service to Air Pollution Control Officers Norm Covell and Larry Greene, enhancing both their productivity and the productivity of the entire District staff; and

WHEREAS, Lynda has deftly managed the often complicated task of coordinating the Board of Directors' meeting schedules and agenda packages; and

WHEREAS, Lynda's wisdom, sense of humor and discretion has allowed her to serve as a confidant to many District employees; and

WHEREAS, Lynda's generous and caring nature and tremendous capacity for serving others were nowhere more evident than in her devotion to the organization of the numerous charity and employee recognition events at the District; and

WHEREAS, Lynda's professionalism and personal touch will be deeply missed by all of the District's employees.

NOW, THEREFORE, BE IT RESOLVED, that the Sacramento Metropolitan Air Quality Management District Board of Directors hereby proclaims its appreciation to Lynda Holt for her years of commitment to improving the quality of life of the residents of the Sacramento region and wishes her a happy and productive retirement.

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Air Quality Management District, State of California, the twenty-second day of March, 2007, by the following vote, to wit:

AYES: Directors

NOES: Directors

ABSENT: Directors

Chairperson of the Board of Directors
Sacramento Metropolitan Air Quality
Management District

(SEAL)

ATTEST: _____
Clerk of the Board