



APPLICANT CHECKLIST

Applicant Information	Dealer Information
Company Name:	Dealership Company
Contact Name:	Dealer Rep:
Phone:	Phone:
Fax:	Fax:
E-mail:	E-mail:
<i>Option: attach business card</i>	<i>Option: attach business card</i>

✓	Applicant Requirements		
<input type="checkbox"/>	Completed Application + GMERP Supplemental Form (Complete ALL Pages - Sign & Date in Ink)		
<input type="checkbox"/>	County of Sacramento Payee Data Record (W-9 Waiver Form)		
<input type="checkbox"/>	Proof of Identity (Copy of Government Issued Identification, e.g. Driver's License, DMV ID Card, Passport)		
<input type="checkbox"/>	Copy of Old Vehicle Title showing current vehicle ownership (No Lienholders, No Leases)		
<input type="checkbox"/>	Copy of Vehicle Insurance Policy Documents with \$1,000,000 per accident for bodily injury and property damage <ul style="list-style-type: none"> <input type="checkbox"/> Current Year (1/1/08 to 7/7/08) <input type="checkbox"/> 1st Year Prior (1/1/07 to 12/31/07) <input type="checkbox"/> 2nd Year Prior (1/1/06 to 12/31/06) 		
<input type="checkbox"/>	Copy of DMV Vehicle Registrations <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <u>Continuous Registrations:</u> <ul style="list-style-type: none"> <input type="checkbox"/> Current Year (1/1/08 to 7/7/08) <input type="checkbox"/> 1st Year Prior (1/1/07 to 12/31/07) <input type="checkbox"/> 2nd Year Prior (1/1/06 to 12/31/06) </td> <td style="width: 50%; border: none;"> <u>Partial Year Registrations:</u> <ul style="list-style-type: none"> • Not applicable if applying using default miles • Must provide documentation for at least 10,000 miles per year </td> </tr> </table>	<u>Continuous Registrations:</u> <ul style="list-style-type: none"> <input type="checkbox"/> Current Year (1/1/08 to 7/7/08) <input type="checkbox"/> 1st Year Prior (1/1/07 to 12/31/07) <input type="checkbox"/> 2nd Year Prior (1/1/06 to 12/31/06) 	<u>Partial Year Registrations:</u> <ul style="list-style-type: none"> • Not applicable if applying using default miles • Must provide documentation for at least 10,000 miles per year
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<input type="checkbox"/>	Applying for DEFAULT mileage? <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> NO (Continuous and Partial Year Registrations) <ul style="list-style-type: none"> <input type="checkbox"/> Include mileage verification prior 2 years (Copies of fuel receipts, job tickets, or maintenance records showing vehicle identification) <ul style="list-style-type: none"> <input type="checkbox"/> 1st Year Prior (7/7/07 to 7/7/08) <input type="checkbox"/> 2nd Year Prior (7/7/06 to 7/7/07) <input type="checkbox"/> Fill in "Annual Vehicle/Equipment Usage Information" on page 3 of the application <input type="checkbox"/> INCLUDE mileage on Supplemental Form </td> <td style="width: 50%; border: none; vertical-align: top;"> YES (Continuous Registrations Only) <ul style="list-style-type: none"> <input type="checkbox"/> Write "DEFAULT" in box "Total Use In CA" in "Annual Vehicle/Equipment Usage Information", on page 3 of application <input type="checkbox"/> DO NOT include mileage verification - No partial year registrations allowed <input type="checkbox"/> DO NOT include mileage on Supplemental Form </td> </tr> </table>	NO (Continuous and Partial Year Registrations) <ul style="list-style-type: none"> <input type="checkbox"/> Include mileage verification prior 2 years (Copies of fuel receipts, job tickets, or maintenance records showing vehicle identification) <ul style="list-style-type: none"> <input type="checkbox"/> 1st Year Prior (7/7/07 to 7/7/08) <input type="checkbox"/> 2nd Year Prior (7/7/06 to 7/7/07) <input type="checkbox"/> Fill in "Annual Vehicle/Equipment Usage Information" on page 3 of the application <input type="checkbox"/> INCLUDE mileage on Supplemental Form 	YES (Continuous Registrations Only) <ul style="list-style-type: none"> <input type="checkbox"/> Write "DEFAULT" in box "Total Use In CA" in "Annual Vehicle/Equipment Usage Information", on page 3 of application <input type="checkbox"/> DO NOT include mileage verification - No partial year registrations allowed <input type="checkbox"/> DO NOT include mileage on Supplemental Form
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<input type="checkbox"/>	Proof of Vehicle Vocation – body type and business role (See FAQ Sheet for More Detail)		
<input type="checkbox"/>	Replacement Vehicle Price Quote and Specification Sheet (Not Required for Retrofit Applications.)		
<input type="checkbox"/>	Replacement Engine ARB Certification (Not Required for Retrofit Applications.)		

Please read the FAQ's before mailing application for more detailed information.
Please provide all application information or the application will be considered incomplete.

Air Resource Board Truck Eligibility Example Scenarios

Presume Yes: Example Scenarios	
HDDT Type	Truck Business Role
Variable	Truck used for delivering scrap metal to be shipped oversea.
5th Wheel Tractor	General for-hire operation
5th Wheel Tractor	A supermarket transporting items from its central distribution facility to individual supermarkets
Dump Truck	An independent company transporting dirt not for purchase or sale to or from a construction site
Dump Truck	A construction company transporting dirt not for purchase or sale to and from its own construction site
Heavy-Haul Truck	An independent truck used to transport heavy equipment for purchase or sale
Beverage Delivery Truck	A truck used to deliver beverages to retail outlets
Bulk Agricultural Transport Trucks	Trucks used to transport bulk agricultural products (i.e. tomatoes, rice, onions, almonds) from farms to processors for eventual sale to end users
Port Trucks	Trucks used to transport goods to or from ports
Liquid Transport Trucks	Trucks used to transport liquid materials (i.e. milk, spring water, chemicals) from their producer to an end user
Flatbed Trucks	Trucks equipped with a flatbed designed for transporting building materials or other bulky materials for purchase or sale

Presume "No": Example Scenarios	
HDDT Type	Truck Business Role
Water Truck	An independent company transporting and spraying water on a construction site
Water Truck	A construction company transporting and spraying water on their own construction project
Lube/Oil Truck	An off-road equipment company using a lube truck to lubricate and service its off-road equipment in the field
Tow Truck	A truck used to tow heavy trucks unable to move under their own power
Waste Grease Truck	A truck used to pump and transport waste grease from restaurants or grocery stores
Cement Mixer Truck	An independent truck used to transport cement to a construction site
Cement Mixer Truck	A construction company transporting cement to its own construction site
Gunite Truck	Trucks used to transport and inject gunite on construction sites
Heavy-Haul Truck	A company truck used to transport the company's own heavy equipment to job sites
Moving Truck	A truck used to transport furniture or other household or commercial material not for purchase or sale to a new location

Note: SMAQMD will consider applications with vocations on the presume "No" list if the applicant can provide documentation that they are involved in goods movement.