

## **APPLICATION INSTRUCTIONS: BURNOUT OVENS**

In order for your application to be accepted, please submit the following:

1. Completed Application Forms:

- Form G100 -- **APPLICATION FOR AUTHORITY TO CONSTRUCT AND/OR PERMIT TO OPERATE**
- Form G101 -- **GENERAL INFORMATION FORM**
- Form BV100 -- **BURNOUT OVENS**
- Form HRA100 -- **HEALTH RISK ASSESSMENT INFORMATION** (When required. Please see SMAQMD Permitting Manual for more information)

2. Emissions Data:

Manufacturer's emission data guarantees if available, or a source test report.

3. Appropriate Fee:

Appropriate Fee based on the applicable schedule in Rule 301. Fees may be adjusted annually based on the California Consumer Price Index. Please visit our website, [www.airquality.org](http://www.airquality.org), for the most current version of Rule 301.

- New installations or Equipment not Previously Permitted: Use **Schedule 2** (see Rule 301, Section 308.3). Fees are based on the design fuel consumption of the equipment expressed in millions of British Thermal Units (BTU) per hour. Use the Initial Permit Fee column.
- Modifications:
  - For modifications of permitted equipment resulting in an increase in BTU rating, the fee is assessed in accordance with fee schedule 2 (Rule 301, Section 308.3), based on the incremental increase in BTUs resulting from such change (see Rule 301, Section 306.1)
  - For modifications resulting in no increase in BTU rating, the fee shall be based on Rule 301, Section 306.2.

**For Existing Equipment:** As per Section 302.1 of Rule 301, any person installing/operating regulated equipment without obtaining a permit from the SMAQMD first, will be required to pay permit renewal back fees for each year of unpermitted operation, to a maximum of 3 years, in addition to the initial permit fee.

After an authority to construct is granted for any equipment, deviations from the approved plans are not permissible without first securing additional approval for the changes from the Air Pollution Control Officer.

Further information or clarification concerning permits can be obtained by writing or calling 874-4800.