

SACRAMENTO METROPOLITAN



November 25, 2025

Adriana Smith  
California Air Resources Board  
Office of Community Air Protection  
1001 I Street  
Sacramento, CA 95814

Dear Adriana Smith:

The Sacramento Metropolitan Air Quality Management District (Sac Metro Air District or District) is pleased to submit our annual report (Report number SMAQMD-AB617-13) for Grant G23-CAPP-24. The attached report includes all elements listed under the Reporting of the grant agreements. Grant G23-CAPP-24 was executed on November 21, 2023. This annual report describes the District's use of the G23-CAPP-24 grant to implement the District's Community Air Protection Program (CAPP) efforts.

This annual grant report discusses the tasks and grant cost recovery from October 1, 2024 to September 30, 2025, for all CERP development-related tasks and Steering Committee meetings, and April 1, 2025 to September 30, 2025, for work relating to CAMP implementation, reviewing and implementing the Criteria and Toxic Reporting (CTR) and BARCT implementation. CAMP, CTR, and BARCT implementation works from October 1, 2024 to March 31, 2025, were reported in the G22-CAPP-24 closing report (Report number SMAQMD-AB617-12). All tasks and costs for this grant are reported up to the most recent full financial quarter, ending September 30, 2025. Any work associated with G23-CAPP-24 starting October 1, 2025, will be reported in the next annual report. The funds from Grant G23-CAPP-24 are not fully expended, and the remaining funds will be carried over into the next report.

We look forward to our continued work with CARB and our AB 617 South Sacramento/Florin community. If you have any questions, please feel free to contact me at (916) 491-0929 or by email at [jlam@airquality.org](mailto:jlam@airquality.org).

Sincerely,

Janice Lam Snyder,  
Director of Community Air Protection

# Sac Metro Air District Annual Report for the AB 617 Grant

(Reporting tasks and cost recovery from October 1, 2024 to September 30, 2025, for G23-CAPP-24)

The Sacramento Metropolitan Air Quality Management District (Sac Metro Air District or District) received a grant of \$6,583,333 under Grant number G23-CAPP-24. This grant is to support the District's continued implementation of Assembly Bill (AB) 617. This annual report describes the District's use of the G23-CAPP-24 grant to implement the District's Community Air Protection Program (CAPP) efforts. AB617 works relating to CAMP implementation, reviewing and implementing the Criteria and Toxic Reporting (CTR) and BARCT implementation from July 1, 2024, to March 31, 2025, were already reported in the G22-CAPP-24 closing report (Report number SMAQMD-AB617-12). All tasks and costs are reported up to the most recent full financial quarter, ending September 30, 2025. **Therefore, this report will outline the tasks and expended grant funds from October 1, 2024 to September 30, 2025 for all CERP development-related tasks and all steering committee meetings, and April 1, 2025 to September 30, 2025 for CAMP, CTR, and BARCT related works.** Any work associated with G23-CAPP-24 starting October 1, 2025, will be reported in the next annual report.

Information in this report includes I) the grant information, II) the cost associated with specific tasks, III) a list of the District's accomplishments and how they are consistent with the goals of AB 617, IV) activities completed and in progress, V) remaining and expended grant funds, and VI) an expenditure summary. Also included in this report as Attachment A is the information requested by the AB 617 Implementation Grant Reporting Addendum.

## I) Grant Information

<b>Report Number</b>	SMAQMD-AB617-13
<b>Title</b>	Sac Metro Air District Annual Report for the AB 617 Grant
<b>Name of Grantee</b>	Sacramento Metropolitan Air Quality Management District
<b>Grant Number</b>	G23-CAPP-24
<b>Date of Submission</b>	November 25, 2025

## II) Cost Associated with Specific Tasks

AB 617 requires community-focused, action-oriented efforts to reduce air pollution and improve public health at the community level by addressing exposure to air pollution. During this reporting period, the Sac Metro Air District focused its resources on: CAMP implementation, work related to CTR and BARCT implementation, and CERP development, including Steering Committee strategy education, goal development, strategy development, and feasibility analysis. The Sac Metro Air District also put resources towards recruitment to fill Committee openings, hosting meetings, collaborating with the Outreach and CERP Subcommittees, and participating in community events and outreach. Specific AB 617 tasks are described in the following table with their associated costs.

Specific Tasks and Work Completed (October 1, 2024– September 30, 2025)	Grant Cost Recovery
<b>Carryover expenses from Quarter 1 of 2025</b>	\$212,938*
<p data-bbox="203 268 841 304"><b>CERP Development (October 2024- September 2025)</b></p> <ul data-bbox="251 310 1128 997" style="list-style-type: none"> <li>• Shared approved CERPs of other communities and strategy information with the Steering Committee</li> <li>• Work with the Steering Committee to prioritize their concerns</li> <li>• Developed goals for CERP strategy development with the Steering Committee</li> <li>• Divided into four concern categories based on Steering Committee prioritization: urban planning &amp; mobile sources, residential sources, commercial sources, and outreach</li> <li>• Worked with the Steering Committee to draft 28 strategies across the 4 concern categories</li> <li>• Performed a feasibility analysis for each strategy, including noting the primary responsible party, authority to implement, eligibility, implementation funding costs, and incentive dollars required</li> <li>• Met with potential partners to discuss draft strategies and implementation challenges</li> <li>• Internal CERP strategies review and discussion</li> <li>• Drafted and reviewed CERP chapters</li> <li>• Reviewed and provided support letters for community air grant (CAG) applicants</li> </ul> <p data-bbox="203 1033 876 1068"><b>South Sacramento/Florin Steering Committee meetings</b></p> <ul data-bbox="251 1075 1128 1827" style="list-style-type: none"> <li>• Hosted thirteen Steering Committee meetings: one meeting, except where noted in parentheses, in October, November, and December of 2024 and January, February (2), March, April, June (2), July, August, and September of 2025. Most meetings were held in person with a remote option; the February 2024 meetings were held in person only. All meetings were open to the public.</li> <li>• Participated in Outreach Subcommittee Meetings in October, November, and December of 2024 and January, February, March, April, May, June, July, August, and September of 2025.</li> <li>• Participated in CERP Subcommittee Meetings in October, November, December of 2024 and January, March, April, May, June, July, August, and September of 2025.</li> <li>• Coordinated with the Committee Co-Leads and facilitators</li> <li>• Planned meeting agendas, posted public notices, prepared meeting materials, and created presentations</li> <li>• Maintained and updated the Community Air Protection webpage with simplified language and included resources and links that apply to residents such as Committee recruitment and public meetings</li> <li>• Onboarded and held an orientation for five Steering Committee members</li> <li>• Agency coordination with CARB and the District</li> </ul>	<p data-bbox="1226 268 1360 304">\$1,159,544</p>

Specific Tasks and Work Completed (October 1, 2024– September 30, 2025)	Grant Cost Recovery
<p><b>Translation and Interpretation</b></p> <ul style="list-style-type: none"> <li>Translated meeting materials and provided live in-person and/or Zoom translation services for all Steering Committee meetings in this reporting period.</li> </ul> <p><b>Community Steering Committee Member Stipends</b></p> <ul style="list-style-type: none"> <li>CSC Member stipends were processed quarterly.</li> </ul> <p><b>Facilitation Services</b></p> <ul style="list-style-type: none"> <li>Services provided to prepare for and facilitate all public Steering Committee meetings in this reporting period.</li> </ul> <p><b>Statewide AB 617 Coordination Work</b></p> <ul style="list-style-type: none"> <li>Participated as a member of the consultation group</li> <li>Participated in the Community of Practice (COP) meetings and convenings</li> <li>Participated in the coordination meetings with CARB and air districts</li> <li>Agency coordination with other air districts with AB 617 communities</li> <li>Participated in the statewide professional meetings</li> <li>Participated in discussions about the Statewide Mobile Monitoring Initiatives (SMMI)</li> <li>Educated the state legislature regarding the importance of AB 617 and the needed funding</li> </ul> <p><b>Grant Reporting</b></p> <ul style="list-style-type: none"> <li>Worked on and submitted the California Climate Investments (CCI) Reports on December 10, 2024, and May 30, 2025</li> <li>Worked on and submitted the G22 Close Out Report on July 31, 2025</li> </ul>	
<p><b>Implemented community air monitoring plan (CAMP) (April 2025 – September 2025)</b></p> <ul style="list-style-type: none"> <li>Evaluated potential new locations and drafted contract language for the Portable Air Monitoring Lab</li> <li>Quality Assurance / Quality Control review of Portable Air Monitoring Lab and continuous portable sensor data</li> <li>Posted air monitoring data to public facing platforms</li> </ul>	\$161,352
<p><b>Continued outreach and engagement (October 2024 - September 2025)</b></p> <ul style="list-style-type: none"> <li>Participated in seven outreach events: <ul style="list-style-type: none"> <li>Color the Block Heritage Festival</li> <li>North Laguna Creek Valley-Hi National Night Out</li> <li>Jack Davis National Night Out</li> <li>Franklin Boulevard Business District National Night Out</li> <li>Deerfield Mesa Grande National Night Out</li> <li>South Sacramento Festival</li> <li>Latino Book &amp; Family Festival</li> </ul> </li> <li>Attended two Neighborhood Association Meetings: <ul style="list-style-type: none"> <li>Meadowview Neighborhood Association Meeting</li> </ul> </li> </ul>	\$13,099

<b>Specific Tasks and Work Completed (October 1, 2024– September 30, 2025)</b>	<b>Grant Cost Recovery</b>
<ul style="list-style-type: none"> <li>○ Mangan Park Neighborhood Association Meeting</li> </ul>	
<b>Tasks associated with BART Implementation (April 2025- September 2025)</b> <ul style="list-style-type: none"> <li>• Began work on a BARCT determination for natural gas-fired internal combustion engines</li> <li>• Continued to attend and participate in CARB’s BACT/BARCT workgroup meetings</li> </ul>	\$13,787
<b>Tasks associated with Criteria Pollutant and Toxics Emissions Reporting (CTR) Regulation (April 2025 – September 2025)</b> <ul style="list-style-type: none"> <li>• Continued data collection, calculation and reporting of calendar year 2024 criteria and toxic pollutant emissions pursuant to the CTR regulation</li> </ul>	\$213,537
<b>Total Grant Funds Expended from October 1, 2024 – September 30, 2025:</b>	<b>\$1,774,257</b>
<b>Total Grant Funds Expended from July 1, 2024 – September 30, 2024 (see G23 Annual Report: SMAQMD-AB617-11):</b>	<b>\$161,122</b>
<b>Total Grant Award:</b>	<b>\$6,583,333</b>
<b>Total Grant Fund Remaining:</b>	<b>\$4,647,954</b>

\*Carryover expenses from quarter 1 of 2025 include expenses that rolled over from any of the possible tasks included in the G22 close out report (Report no. SMAQMD-AB617-12).

### III) Meeting the goals of Assembly Bill 617

AB 617 identified five main components that are used to meet the goals of reducing localized impacts on communities that are disproportionately impacted by air pollution. The five components are: 1) community-level air monitoring, 2) state strategy and community-specific emission reduction program, 3) expedited implementation of BARCT, 4) enhanced emission reporting requirements, and 5) increased air quality violation penalty provisions.

**IV) District Major Accomplishments and Work in Progress:** During this reporting period, major accomplishments include:

- **Community Engagement (Ongoing):**
  - South Sacramento-Florin Steering Committee Meetings (*Ongoing*)
  - Work with and support the Outreach Subcommittee (*Ongoing*)
- **Emission Reduction Strategies (Ongoing)**
  - Coalition building for both District and Steering Committees with potential partner agencies and organizations (*Ongoing*)
  - Work with and support the CERP Subcommittee (*Ongoing*)
  - Internal CERP work to develop meeting materials for the Steering Committee (*Ongoing*)
  - Draft CERP chapters (*Ongoing*)
- **Support for Community Air Grants**
  - Collaborated and/or supported non-profit organizations on Community Air Grant applications
- **Implementation of CAMP (Ongoing)**
  - Continued Phase 1 monitoring with portable sensors (*Ongoing*)
  - Community air monitoring data review and analysis (*Ongoing*)

- Portable Laboratory monitoring (*temporarily paused March 2025, in the process of securing a new location*)
- **Implementation of BARCT (Ongoing)**
  - Adopt an AB 617 BARCT Determination for natural gas-fired internal combustion engines (*Ongoing*)
  - Attend and participate in CARB's BACT/BARCT workgroup meetings (*Ongoing*)
- **Implementation of the Criteria and Toxic Reporting (CTR) Program (Ongoing)**
  - Continue data collection, calculation, and reporting of calendar year 2024 criteria and toxic pollutant emissions (*Ongoing*)
  - Collect data, calculate, and report the calendar year 2025 criteria and toxic pollutant emissions

#### **V) Remaining and Expended Grant Funds**

The District received a \$6,583,333 grant. From July 1, 2024, to September 30, 2024, the District expended a total of \$161,122. From October 1, 2024 to September 30, 2025, the District expended a total of \$1,774,257. The remaining balance of the grant is \$4,647,954.

#### **VI) G23-CAPP-24 Expenditure Summary**

<b>Description</b>	<b>Expenses</b>
Carryover expenses from Quarter 1 of 2025	\$212,938
Salaries and wages, benefits, and training	\$996,263
Community meeting expenses	\$50,116
Steering Committee member stipends	\$25,500
Office supplies, printing, IS software, postage, shipping, messenger, mileage/parking	\$2,191
Lab analysis, equipment & supplies, maintenance and repairs, rent and lease real equipment	\$7,285
Professional Services-Consulting (facilitation)*	\$79,248
Rent/lease real property/property liability insurance, utilities	\$429
Allocated direct and indirect (estimate)	\$400,287
<b>Total Expenditures</b>	<b>\$1,774,257</b>

\*Expenses include paid invoices for the services in the months between October 2024 and July 2025. Invoices for August and September of 2025 are in administrative processing and are not included in the expenses for this report.

Attachment A.

AB617 Implementation Grant Reporting Addendum (November 25, 2025)

Please submit the following information as an addendum to your implementation report. Addendum along with your report may be submitted electronically to CARB Community Air Protection Program Liaison at [AB617ProjectLiaison@arb.ca.gov](mailto:AB617ProjectLiaison@arb.ca.gov).

Air District: Sacramento Metropolitan AQMD Number of Selected Communities: 1  
Date: 11/25/2025 Reporting Period: October 1, 2024 to September 30, 2025

Item No.	Category	Salary and Benefits	Operating Expense	Fixed Assets	Comments (Optional)
1	Total AB 617 Personnel	\$996,263			
2	AB 617 Monitoring Personnel	\$83,706			This is a subset of the total AB 617 Personnel Line
3	AB 617 Air Quality Monitoring		\$7,714		
4	Language Access Contracts (including special accommodations or other language needs)		\$40,452		In-house translation efforts are included in the total AB617 Personnel Line
5	Facilitation Contracts		\$79,248		
6	Stipends		\$25,500		Processed quarterly
7	Other related efforts		\$625,080		Include carry-over expenses from G22 grant, meeting-related expenses, supplies, direct/indirect costs

Definitions:

- Salary and benefits- labor
- Fixed assets- capital costs
- Operating expenses- normal operations