

Sac Metro Air District's Guide to Applying for On-Road Heavy-Duty Vehicle Incentives

The Sac Metro Air District (Air District) has over **\$22 million** in mobile source incentive funding to improve air quality and promote cleaner technology in Sacramento. The on-road project category will offer funding opportunities to replace existing heavy-duty vehicles with **zero and near-zero emission trucks and buses**. Opening on **November 1, 2022**, grant incentive applications will now be submitted electronically to better streamline the application process. Applicants are highly encouraged to start preparing now to ensure the best possible funding opportunities. Please refer to the steps outlined in this document to help you prepare for the upcoming application period.

VERIFY REQUIREMENTS AND ELIGIBILITY

Verify the following requirements and criteria to ensure the best possible funding opportunity.

- **Required** - The vehicle is domiciled at a physical location within Sac County
- **Required** - The vehicle has a Class 4 weight rating or above (GVWR > 14,000 lbs.)
- **Required** - The applicant follows all federal, state, and local air quality rules and regulations
- **Prioritized** - The vehicle is located in or serves a disadvantaged community¹ or an AB 1390 zone²
- **Prioritized** - The application is for the purchase of a zero-emission vehicle (i.e., electric or hydrogen)
- **Prioritized** - The applicant has a fleet size of ≤ 10 vehicles (priority will be given to small fleets until 12/31/2022)

WORK WITH YOUR DEALER

Work with your dealer/manufacturer to determine the best eligible replacement vehicle and delivery timelines. A **detailed price quote** that includes the specs sheet and vehicle/engine family number *must* be included with your application.

SECURE FUELING/CHARGING INFRASTRUCTURE

Determine how you plan to fuel/charge the new vehicle. **Fueling/charging equipment** must be ready prior to vehicle delivery. Projects planning to use public infrastructure must disclose which stations they will use. Please visit our **website** for information on infrastructure incentive funding.

GATHER YOUR DOCUMENTS

Gather all your vehicle usage, ownership and compliance documents including:

- Copy of vehicle title with no active lienholders
- Copy of vehicle insurance cards for the previous 24 months
- Copy of Vehicle Registration
- Any compliance certificates (e.g., TRUCRS), compliance reporting sheets, or CHP 292 (2018-22)
- Usage records (for at least 3 months per 12-month period for the previous 24 months) such as logbooks, maintenance records, etc.

TAKE PHOTOS OF YOUR VEHICLE

Take photos of the following information to be included in your application. If you have any questions, contact your local dealer or Air District staff.

- Engine Serial Number
- Engine Family Number
- Vehicle Identification Number (VIN)
- Current Odometer Reading
- GVWR on the manufacturer's label
- Current CHP 292 Card (if applicable)

SUBMIT YOUR APPLICATION EARLY

Applications will become available on **November 1, 2022** and will need to be submitted electronically via our incentives webpage. Incomplete applications will be rejected and asked to resubmit. Awarded applicants will be contacted by our staff and enter into a contract agreement.

For more information on our incentive programs and **how to apply**, or how to subscribe to our email list, please visit our website at <http://www.airquality.org/Businesses/Incentive-Programs>.

¹ Disadvantaged communities should be identified using the following map: <https://webmaps.arb.ca.gov/PriorityPopulations/>

² Check our AB1390 policy: <http://www.airquality.org/MobileSources/Documents/AB1390%20Policy%20Documents.pdf>

Low Emission Vehicle Incentive Program (LEVIP) **ON-ROAD Application Checklist**

The Sac Metro Air District highly encourages applicants to have the following documents ready before starting the online application. Please contact us at LEVIP@airquality.org with any questions.

✓	On-Road Application Checklist
<input type="checkbox"/>	Compliance Certificate: Attach report/certificate from ARB On-Road Heavy-Duty Diesel Reporting System (TRUCRS) or any applicable compliance reporting sheets.
<input type="checkbox"/>	Multiple Equipment Spreadsheet: If you are applying to replace more than one vehicle, please fill out and attach the Multiple Equipment Spreadsheet (Excel) with your application.
<input type="checkbox"/>	Vehicle/Equipment Photos: Include the following vehicle photos for each vehicle on the application. <ul style="list-style-type: none"> • Vehicle identification number (VIN) • GVWR on the manufacturer's label • Current odometer reading • Engine serial number • Engine family number
<input type="checkbox"/>	Existing Vehicle Usage Records: Provide usage records for at least 3 months per 12-month period for the previous 24 months. Usage records include logbooks, maintenance records, tax records, etc. that provide information on annual miles traveled in California.
<input type="checkbox"/>	CHP Certification (School buses only): All existing school buses must provide a copy of their current CHP safety certification card (CHP Form 292).
<input type="checkbox"/>	Existing Vehicle Title(s) and Registration: Attach a copy of the existing vehicle title and registration with no active lienholders for each vehicle on the application. The participant must have owned and operated the vehicle throughout the previous 24 months.
<input type="checkbox"/>	Proof of Vehicle Insurance: Attach proof of insurance for the existing vehicle for the previous 24 months, such as a copy of vehicle insurance cards
<input type="checkbox"/>	Dealers Quote and Specs Sheet: Attach quote(s) for the new equipment that includes the specs sheet and vehicle/engine family number. Be aware that for zero-emission purchases, the replacement vehicle must have a minimum three-year or 50,000 miles warranty that covers parts and labor.
<input type="checkbox"/>	Payee Data Record Form: Complete and submit the Sac Metro Air District Payee Data Record Form using the Online Form or PDF Form . Attach a copy of the PDF form or online form with your application.