

SACRAMENTO VALLEY

BASINWIDE AIR POLLUTION CONTROL COUNCIL

					Chair	Vice-Chair		
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

****SPECIAL MEETING NOTICE****

Date: June 6, 2025

Time: **1:15 pm (special time)**

Location: Colusa County APCD
100 Sunrise Blvd, Suite F
Colusa, CA 95932

Alternate
Locations: Shasta County AQMD
1855 Placer Street, Suite 101
Redding, CA 96001

Join Zoom Meeting

<https://us02web.zoom.us/j/82867090425?pwd=4WPGqKt3pw7oeyM3kvwj5KcG41vgsK.1>

Meeting ID: 828 6709 0425

Passcode: 775621

Phone: +1 669 900 9128 US (San Jose)

AGENDA

ITEM NO.

1. Call to Order / Introductions

Roll Call to be led by BCC Secretary-Treasurer.

2. Period of Public Comment

3. Approval of Minutes – BCC Secretary-Treasurer

Recommended action: approve minutes from three BCC meetings.

- a) February 7, 2025 meeting (a re-vote is required due to four abstentions in the vote taken April 3, 2025)
- b) April 2, 2025 special meeting
- c) April 3, 2025 special meeting

Motion needed.

4. Financial Status Report

Recommended action: receive Financial Status Report as of April 30, 2025 (motion needed).

5. Draft Budget – BCC/TAC Secretary-Treasurer

Recommended action: review and approve budget for FY2025-26 (motion needed).

6. **Permitting Discussion** – Gretchen Bennitt
Discuss current processes of permitting Authorities to Construct and Permits to Operate.

7. **Biomass Utilization** – TAC Members
Receive updates from work group for potential action items related to Biomass Energy.

8. **Status Reports**

- | | |
|---|---------------------|
| • Basinwide Control Council (BCC) Members Report: | BCC Member |
| • California Air Pollution Control Officers Association (CAPCOA) Report | CAPCOA Board Member |
| • Broader Sacramento Area (BSA) Report | BSA Member |
| • California Air Resources Board (CARB) Liaison Report | CARB Representative |
| • Technical Advisory Committee (TAC) Report | TAC Chair |
| • Smoke Management Program (SMP) Report | SMP Coordinator |

9. **Set Next BCC Meeting Agenda – August 1, 2025 Hosted by: Shasta County AQMD**

10. **Adjourn Meeting**

MEETING AGENDAS ARE POSTED BY EACH MEMBER AIR DISTRICT OF THE SACRAMENTO VALLEY BASIN AND AT THE SVBCC WEBSITE LISTED BELOW.

Meeting information can be viewed at www.airquality.org/SVBCC

Questions, comments, and correspondence may be directed to:
Sacramento Valley Basinwide Air Pollution Control Council
Laurie LaGrone, Secretary-Treasurer
629 Entler Avenue, Suite 15
Chico, CA 95928
530-332-9400 ext. 105
bcctacsecretary@gmail.com

Sacramento Valley Basinwide Air Pollution Control Council

Title: Roll Call to be led by BCC Secretary-Treasurer

Presenter: BCC Secretary-Treasurer

The BCC Secretary-Treasurer will conduct roll call: First, by Air District for BCC Members, then by Air District for TAC Members, followed by contractors and representatives. At the close of roll call, anyone who is not called will be asked to announce themselves.

BCC Members:

Butte County AQMD, Doug Teeter
Colusa County APCD, Randy Wilson
Feather River AQMD, Brian Abe, Renick House
Glenn County APCD, Grant Carmon
Placer County APCD, Greg Janda, Richard Pearl
Sacramento-Metro AQMD, Eric Guerra
Shasta County AQMD, Kevin Crye
Tehama County APCD, Pati Nolen
Yolo-Solano AQMD, Angel Barajas

TAC Members:

Butte County AQMD, Stephen Ertle
Colusa County APCD, Anastacia Allen
Feather River AQMD, Chris Brown
Glenn County APCD, Marcie Skelton
Placer County APCD, Erik White
Sacramento-Metro AQMD, Alberto Ayala, Amy Roberts
Shasta County AQMD, Rob Stahl
Tehama County APCD, Joseph Tona
Yolo-Solano AQMD, Gretchen Bennitt

Consultants/ Representatives:

Smoke Management Plan Coordinator, Western Weather Group, Kai Tawa
California Air Resources Board Representative, Adam Gerber
BCC Secretary-Treasurer, Laurie LaGrone

All Other Attendees:

(please announce yourself for the record)

Sacramento Valley Basinwide Air Pollution Control Council

Title: Approval of Minutes

Presenter: BCC Secretary-Treasurer

Recommended action: approve minutes from the February 7 regular BCC meeting and the April 2 and April 3, 2025 special meetings (motion needed).

ATTACHMENTS:

Description	Upload Date	Type
2025-2-07_BCC_Meeting Minutes_DRAFT	6/3/2025	Supporting Documents
2025-4-02_BCC_Special Meeting Minutes_DRAFT	6/3/2025	Supporting Documents
2025-04-03_BCC_Special Meeting Minutes_DRAFT	6/3/2025	Supporting Documents

SACRAMENTO VALLEY

BASINWIDE AIR POLLUTION CONTROL COUNCIL

				Chair	Vice-Chair			
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

Meeting Minutes – February 7, 2025

1. Call to Order/ Introductions

A regular meeting of the Sacramento Valley Basinwide Air Pollution Control Council was called to order at 10:02am by Alternate Board Member Greg Janda and a quorum established. Those present were as follows:

PRESENT: Butte County AQMD: Tod Kimmelshue, Alternate BCC Member
Colusa County APCD: *absent*
Feather River AQMD: Karm Bains, BCC Alternate Member
Glenn County APCD: Grant Carmon, BCC Member
Placer County APCD: Greg Janda, BCC Alternate Member
Sacramento-Metro AQMD: Eric Guerra, BCC Member
Shasta County AQMD: *absent*
Tehama County APCD: Patti Nolen, BCC Member (*not voting*)*
Yolo-Solano AQMD: Angel Barajas, BCC Member

**Due to flooding, Supervisor Nolen attended the meeting via ZOOM in an unnoticed location; she was thus ineligible to vote.*

Butte County AQMD: Stephen Ertle, TAC Member
Colusa County APCD: *absent*
Feather River AQMD: Chris Brown, TAC Member
Glenn County APCD: Marcie Skelton, TAC Member
Placer County APCD: Erik White, TAC Member
Sacramento-Metro AQMD: Alberto Ayala and Amy Roberts, TAC Members
Shasta County AQMD: Rob Stahl, TAC Chair
Tehama County APCD: Joe Tona, TAC Vice Chair
Yolo-Solano AQMD: Gretchen Bennitt, TAC Member

Smoke Management Plan Coordinator: Kai Tawa
CA Air Resources Board: *absent*
BCC Secretary-Treasurer: Laurie LaGrone

Guests: Dr. Blake A. Simmons FRSC, presenting
Julia Levin, Bioenergy Association of California
Jim Hawley, Lawrence Berkeley National Laboratory

2. Period of Public Comment

Mr. Janda opened the meeting to public comments. Hearing none, the item was closed.

3. Presentation: Lawrence Berkeley National Laboratory's Mobile Biomass Conversion Unit

Dr. Blake A. Simmons FRSC, Division Director of Biological Systems and Engineering at Lawrence Berkeley National Laboratory, gave a PowerPoint presentation of the mobile unit the lab has developed to convert waste material into carbon and biofuel. There was an enthusiastic question and answer session.

<<All voting items (#4, 5, 6, 8, 9 and 11) were addressed at this point to maintain a quorum before some members had to leave the meeting. Items #7, 10, 12 and 13 followed after the voting items.>>

4. Elect 2025 BCC Chair & Vice Chair

MOTION: Mr. Barajas nominated Councilman Eric Guerra to be BCC Chair. The motion was seconded by Mr. Bains, and the motion was passed unanimously in a roll call vote. Due to several board positions not yet seated, the nomination and election of Vice Chair was tabled until the April meeting.

5. Approval of Minutes from December 6, 2024 Meeting

MOTION: Mr. Carmon moved to approve the minutes as presented; Mr. Guerra seconded the motion. The minutes were approved in a roll call vote with one abstention and no objections.

6. Financial Status Report

Ms. LaGrone provided a summary of the financial status report as of December 31, 2024.

MOTION: On a motion from Mr. Bains, seconded by Mr. Janda, the financial status report was unanimously approved in a roll call vote.

7. Status Reports

- **Basinwide Control Council (BCC) Members Report** – no report.
- **California Air Pollution Control Officers Association (CAPCOA) Report** – Joe Tona
Mr. Tona detailed CAPCOA's goals and priorities for 2025, and legislation of interest.
- **Broader Sacramento Area (BSA) Report** – no report.
- **CA Air Resources Board (CARB) Report** – no report.
- **Technical Advisory Committee (TAC) Report** – Mr. Stahl reported that the new TAC Chair will be Mr. Tona. Areas of interest for TAC include tracking the Cap & Trade reauthorization, biomass energy, The Professionals' project comparing fee schedules across all BCC districts, planning the April BCC Legislative Days, and the BCC biomass field trip in June. Mr. Ertle added that the Triennial Attainment Plan had been adopted in December.
- **Smoke Management Program (SMP) Report** – see Item #8

8. 2024 Fall Intensive Burn Season Final Report – Kai Tawa

Burn Coordinator Tawa presented the final report of the 2024 Fall Intensive Burn Season.

MOTION: Mr. Carmon moved to approve the report as presented, seconded by Mr. Barajas, and the report was unanimously approved in a roll call vote.

9. Sacramento Valley Ag Commissioners Letter to BCC – Marcy Skelton

Ms. Skelton presented a letter from the Sacramento Valley Agricultural Commissioners recommending approval of the findings of University of California Cooperative Extension Rice Farm Advisors. The approval would provide for five more years of rice burning authorizations.

MOTION: Mr. Bains made a motion to approve the letter as presented, seconded by Mr. Barajas, and the letter was unanimously approved in a roll call vote.

10. Biomass Energy: Biomass Legislative Advocacy, April 2-3, 2025 - Sac-Metro AQMD

Ms. Roberts provided an update about the Legislative Days, including goals, expectations and talking points for attendees. Pending a vote in Item #11, the April BCC meeting will be held the morning of Day 2; an in-person meeting with a ZOOM option.

11. 2025 BCC Meeting Schedule Changes – BCC/TAC Secretary-Treasurer

A revised BCC meeting schedule was presented proposing changes to the April and June meetings.

MOTION: Mr. Carmon made a motion to change the April meeting to April 3rd at 9:00 a.m. in Sacramento, and the June meeting to Colusa County with an included field trip. Mr. Barajas seconded the motion, and the motion was unanimously approved in a roll call vote.

12. Set Next BCC Meeting Agenda – April 3rd Hosted by: Sacramento-Metropolitan AQMD

13. Adjourn Meeting

Mr. Janda adjourned the meeting at 11:13 a.m.

Respectfully submitted by: Laurie LaGrone, BCC Secretary-Treasurer

BCC:ll

SACRAMENTO VALLEY

BASINWIDE AIR POLLUTION CONTROL COUNCIL

				Chair	Vice-Chair			
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

Special Meeting Minutes – April 2, 2025

1. Call to Order/ Introductions

A special meeting of the Sacramento Valley Basinwide Air Pollution Control Council was called to order at 11:00 am by Chair Eric Guerra and a quorum established. Those present were as follows:

PRESENT: Butte County AQMD: Doug Teeter, BCC Member
Colusa County APCD: Randy Wilson, BCC Member
Feather River AQMD: absent
Glenn County APCD: Grant Carmon, BCC Member
Placer County APCD: Greg Janda, BCC Member
Sacramento-Metro AQMD: Eric Guerra, BCC Chair
Shasta County AQMD: absent
Tehama County APCD: absent
Yolo-Solano AQMD: Angel Barajas, BCC Member

Butte County AQMD: Stephen Ertle, TAC Member
Colusa County APCD: Anastacia Allen, TAC Member
Feather River AQMD: absent
Glenn County APCD: Marcie Skelton, TAC Member
Placer County APCD: Erik White, TAC Member
Sacramento-Metro AQMD: Alberto Ayala and Amy Roberts, TAC Members
Shasta County AQMD: absent
Tehama County APCD: Joe Tona, TAC Chair
Yolo-Solano AQMD: Gretchen Bennitt, TAC Vice Chair

Smoke Management Plan Coordinator: absent
CA Air Resources Board: absent
BCC Secretary-Treasurer: absent

2. Period of Public Comment

Mr. Guerra opened the meeting to public comments. Hearing none, the item was closed.

3. Review Talking Points for Biomass Utilization Legislative Education Event

Talking points were shared and schedules were affirmed for the two-day event.

4. Next BCC Meeting Agenda – April 3rd Hosted by: Sacramento-Metropolitan AQMD

In-person meeting.

5. Adjourn Meeting

Respectfully submitted by: Laurie LaGrone, BCC Secretary-Treasurer

BCC:ll

SACRAMENTO VALLEY

BASINWIDE AIR POLLUTION CONTROL COUNCIL

					Chair	Vice-Chair		
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Special Meeting Minutes – April 3, 2025

1. Call to Order/ Introductions

A special meeting of the Sacramento Valley Basinwide Air Pollution Control Council was called to order at 9:01 am by Chair Eric Guerra and a quorum established. Those present were as follows:

PRESENT: Butte County AQMD: Doug Teeter, BCC Member
Colusa County APCD: Randy Wilson, BCC Member
Feather River AQMD: Brian Abe, BCC Member
Glenn County APCD: Grant Carmon, BCC Member
Placer County APCD: Greg Janda, BCC Member
Sacramento-Metro AQMD: Eric Guerra, BCC Chair
Shasta County AQMD: Kevin Crye, BCC Vice Chair
Tehama County APCD: absent
Yolo-Solano AQMD: Angel Barajas, BCC Member

Butte County AQMD: Stephen Ertle, TAC Member
Colusa County APCD: Anastacia Allen, TAC Member
Feather River AQMD: Chris Brown, TAC Member
Glenn County APCD: Marcie Skelton, TAC Member
Placer County APCD: Erik White, TAC Member
Sacramento-Metro AQMD: Alberto Ayala and Amy Roberts, TAC Members
Shasta County AQMD: Rob Stahl, TAC Member
Tehama County APCD: Joe Tona, TAC Chair
Yolo-Solano AQMD: Gretchen Bennett, TAC Vice Chair

Smoke Management Plan Coordinator: absent
CA Air Resources Board: absent
BCC Secretary-Treasurer: Laurie LaGrone

2. Period of Public Comment

Chair Guerra opened the meeting to public comments. Hearing none, the item was closed.

3. Elect 2025 BCC Vice Chair

(This item had been tabled from the February meeting.)

MOTION: Mr. Carmon nominated Mr. Kevin Crye of Shasta County to be Vice Chair; Mr. Teeter seconded the motion, and the motion passed with no abstentions and no objections.

4. Approval of Minutes from the February 7, 2025 Meeting

MOTION: Mr. Janda moved to approve the minutes as presented; Mr. Barajas seconded the motion. With four abstentions the motion failed to pass in a roll call vote; the February minutes will be moved to the June 6th meeting for a re-vote.

5. Financial Status Report

Ms. LaGrone provided a summary of the financial status report as of February 28, 2025.

MOTION: On a motion from Mr. Carmon, seconded by Mr. Barajas, the financial status report was unanimously approved in a roll call vote.

6. Contract for Renewal - BCC Secretary-Treasurer

The Butte County AQMD Secretarial Services contract was presented for approval of renewal.

MOTION: On a motion from Mr. Barajas, seconded by Mr. Wilson, the contract renewal was unanimously approved in a roll call vote.

7. Status Reports

- **Basinwide Control Council (BCC) Members Report** – no report.
- **California Air Pollution Control Officers Association (CAPCOA) Report** – Joe Tona
Mr. Tona listed areas of interest and concern for CAPCOA, including tribal burning, the decreased funding of the FARMER grant program, prescribed fire, and several proposed bills.
- **Broader Sacramento Area (BSA) Report** – no report.
- **CA Air Resources Board (CARB) Report** – no report.
- **Technical Advisory Committee (TAC) Report** – no report.
- **Smoke Management Program (SMP) Report** – no report.

8. Biomass Legislative Advocacy Day Review

After a discussion of the group's collective goals, Chair Guerra requested that the TAC develop a priority list and draft an expenditure plan for potential funds to come out of the group's lobbying efforts, and encouraged board members to follow up with legislators after the conference.

9. Request for Letter of Support for SB88

Mr. White presented a letter of support for SB 88 for approval from the board. Placer County APCD and Sacramento-Metropolitan AQMD are co-sponsors to SB 88, the Biomass Utilization for Carbon Reduction Act. The bill advocates for policy movement for agricultural biomass efforts as an effective way to avoid emissions, while monetizing ag waste and forest fuels.

Mr. Ayala requested approval of the support letter promoting biomass energy to CARB, CDFA and related organizations, and asking the state to formally quantify the benefit of avoided emissions.

MOTION: On a motion from Mr. Barajas, seconded by Mr. Janda, the letter of support for SB 88 was unanimously approved in a roll call vote.

10. Request for Letter Advocating Prop 4 Funding for Biomass

Ms. Roberts presented for board approval a letter advocating for funding for biomass from the Proposition 4, Safe Water and Wildfire Prevention Bond.

MOTION: On a motion from Mr. Carmon, seconded by Mr. Teeter, the support letter was unanimously approved in a roll call vote.

Chair Guerra followed the vote with a request that the TAC develop an annual legislative platform.

11. Set Next BCC Meeting Agenda – June 6, 2025 Hosted by: Colusa County APCD

The meeting will be in person with a field trip to two biomass energy operations permitted by Colusa County APCD. The BCC Secretary-Treasurer will send the information and collect RSVPs.

12. Adjourn Meeting

Mr. Janda adjourned the meeting at 9:51 a.m.

Respectfully submitted by: Laurie LaGrone, BCC Secretary-Treasurer

BCC:ll

Sacramento Valley Basinwide Air Pollution Control Council

Title: Motion needed to accept Financial Status Report as of April 30, 2025.

Presenter: BCC Secretary-Treasurer

ATTACHMENTS:

Description

Financial Report - Bank Account Register 4-30-2025
Financial Report - Profit & Loss Budget vs Actual 4-30-2025
2025-04-20_BCC_Reconciliation_Detail

Upload Date

6/3/2025
6/3/2025
6/3/2025

Type

Supporting Documents
Supporting Documents
Supporting Documents

Sacramento Valley Basinwide Air Pollution Control Council

05/15/25

Bank Accounts Register

Accrual Basis

As of April 30, 2025

Type	Date	Num	Name	Split	Debit	Credit	Balance
Tri Counties Bank							28,464.98
Bill Pm...	07/17/2024	1066	Butte County AQMD	Accounts Payable		1,389.45	27,075.53
Bill Pm...	07/17/2024	1067	Western Weather Group	Accounts Payable		4,283.33	22,792.20
Bill Pm...	07/17/2024	1068	Western Weather Group	Accounts Payable		814.67	21,977.53
Deposit	08/15/2024			-SPLIT-	66,266.00		88,243.53
Bill Pm...	08/22/2024	1069	Butte County AQMD	Accounts Payable		1,389.45	86,854.08
Bill Pm...	08/22/2024	1070	Western Weather Group	Accounts Payable		4,283.33	82,570.75
Bill Pm...	08/22/2024	1071	Western Weather Group	Accounts Payable		814.67	81,756.08
Deposit	09/11/2024			-SPLIT-	27,226.00		108,982.08
Bill Pm...	09/18/2024	1072	Butte County AQMD	Accounts Payable		1,389.45	107,592.63
Bill Pm...	09/18/2024	1073	Western Weather Group	Accounts Payable		4,283.33	103,309.30
Bill Pm...	09/18/2024	1074	Western Weather Group	Accounts Payable		814.67	102,494.63
Bill Pm...	10/16/2024	1075	Butte County AQMD	Accounts Payable		1,389.45	101,105.18
Bill Pm...	10/16/2024	1076	Western Weather Group	Accounts Payable		4,283.33	96,821.85
Bill Pm...	10/16/2024	1077	Western Weather Group	Accounts Payable		814.67	96,007.18
Bill Pm...	11/20/2024	1078	CA Special Districts Assn	Accounts Payable		500.00	95,507.18
Bill Pm...	11/20/2024	1079	Butte County AQMD	Accounts Payable		1,389.45	94,117.73
Bill Pm...	11/20/2024	1080	Western Weather Group	Accounts Payable		4,283.33	89,834.40
Bill Pm...	11/20/2024	1081	Western Weather Group	Accounts Payable		814.67	89,019.73
Bill Pm...	12/18/2024	1082	Butte County AQMD	Accounts Payable		1,389.45	87,630.28
Bill Pm...	12/18/2024	1083	Western Weather Group	Accounts Payable		4,283.33	83,346.95
Bill Pm...	12/18/2024	1084	Western Weather Group	Accounts Payable		814.67	82,532.28
Bill Pm...	01/15/2025	1085	Butte County AQMD	Accounts Payable		1,389.45	81,142.83
Bill Pm...	01/15/2025	1086	Western Weather Group	Accounts Payable		4,283.33	76,859.50
Bill Pm...	01/15/2025	1087	Western Weather Group	Accounts Payable		814.67	76,044.83
Bill Pm...	02/19/2025	1088	Butte County AQMD	Accounts Payable		1,389.45	74,655.38
Bill Pm...	02/19/2025	1089	Western Weather Group	Accounts Payable		4,283.33	70,372.05
Bill Pm...	02/19/2025	1090	Western Weather Group	Accounts Payable		814.67	69,557.38
Genera...	03/01/2025	Jrnl 6		Annual District Assessme...	2.00		69,559.38
Bill Pm...	03/25/2025	1091	Butte County AQMD	Accounts Payable		1,389.45	68,169.93
Bill Pm...	03/25/2025	1092	Western Weather Group	Accounts Payable		4,283.33	63,886.60
Bill Pm...	03/25/2025	1093	Western Weather Group	Accounts Payable		814.67	63,071.93
Total Tri Counties Bank					93,494.00	58,887.05	63,071.93
U. S. Bank							
Total U. S. Bank							
TOTAL					93,494.00	58,887.05	63,071.93

10:57 AM

05/15/25

Cash Basis

Sacramento Valley Basinwide Air Pollution Control Council

Profit & Loss Budget vs. Actual

July 2024 through April 2025

	Jul '24 - Apr 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
Annual District Assessments	93,494.00		
Total Income	93,494.00		
Expense			
Professional Services			
Administrative Services	12,505.05		
Ag Burn Services	38,549.97		
Meteorological Services	7,332.03		
Total Professional Services	58,387.05		
Special Department Expense			
Memberships	500.00		
Total Special Department Expense	500.00		
Total Expense	58,887.05		
Net Ordinary Income	34,606.95		
Net Income	34,606.95		

9:49 AM

05/15/25

Sacramento Valley Basinwide Air Pollution Control Council

Reconciliation Detail

Tri Counties Bank, Period Ending 04/20/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						69,559.38
Cleared Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	03/25/2025	1092	Western Weather G...	X	-4,283.33	-4,283.33
Bill Pmt -Check	03/25/2025	1091	Butte County AQMD	X	-1,389.45	-5,672.78
Bill Pmt -Check	03/25/2025	1093	Western Weather G...	X	-814.67	-6,487.45
Total Checks and Payments					-6,487.45	-6,487.45
Total Cleared Transactions					-6,487.45	-6,487.45
Cleared Balance					-6,487.45	63,071.93
Register Balance as of 04/20/2025					-6,487.45	63,071.93
Ending Balance					-6,487.45	63,071.93

Sacramento Valley Basinwide Air Pollution Control Council

Title: Proposed FY2025-26 BCC Budget

Presenter: BCC Secretary-Treasurer

Recommended action: Approve the proposed 2025-26 BCC budget (motion needed).

ATTACHMENTS:

Description

2025-26_Proposed Budget_BCC__05-6-2025

Upload Date

6/3/2025

Type

Supporting Documents

SACRAMENTO VALLEY BASINWIDE AIR POLLUTION CONTROL COUNCIL

Proposed Budget FY 2025-26

NOTE: Maintain Cash Reserves at approximately 15% of budgeted expenses.

	Adopted Budget FY 2024-25	Proposed Budget FY25-26
REVENUE		
Butte	\$ 12,529.00	\$ 12,529.00
Colusa	\$ 7,549.00	\$ 7,549.00
Feather River	\$ 16,026.00	\$ 16,026.00
Glenn	\$ 11,500.00	\$ 11,500.00
Placer	\$ 6,327.00	\$ 6,327.00
Sacramento Metropolitan	\$ 15,726.00	\$ 15,726.00
Shasta	\$ 6,350.00	\$ 6,350.00
Tehama	\$ 5,085.00	\$ 5,085.00
Yolo-Solano	\$ 12,400.00	\$ 12,400.00
TOTAL REVENUE	\$ 93,492.00	\$ 93,492.00
EXPENDITURES		
Insurance	\$ 2,737.00	\$ 3,159.00
Miscellaneous	\$ 350.00	\$ 360.50
Office Expenses	\$ 275.00	\$ 283.25
Professional Services		
Ag Burn Services	\$ 51,400.00	\$ 51,400.00
Meteorological Services	\$ 9,776.00	\$ 9,776.00
Administrative Services	\$ 16,777.63	\$ 17,090.28
Financial Audit (Biannual)	\$ -	\$ 6,896.00
Special Department Expense		
Memberships	\$ 500.00	\$ 515.00
Public Notices	\$ 750.00	\$ 1,545.00
Software	\$ 100.00	\$ 103.00
Storage Fees	\$ 300.00	\$ 300.00
Contribution, Biomass Energy Conference		
Travel, Food, Lodging		
Meetings	\$ 100.00	\$ 103.00
*Based on 2019 Permit Count		
TOTAL EXPENDITURES	\$ 83,065.63	\$ 91,531.03
Excess of revenues over/under expenditures:	\$ 10,426.37	\$ 1,960.97
Prior year projected fund balance (unaudited):	\$ 38,282.12	\$ 36,248.00
<Less required cash reserves at 15% of expenses>	\$ (12,460.00)	\$ (13,730.00)
Unassigned:	\$ 36,248.49	\$ 24,478.97

* calculated 3% increase from prior year.

Historical Fund Balances (Reference)	Audited Fund Balance
6/30/2020	\$ 14,285.06
Projected Fund Balance FY 2020-21: \$8,90	6/30/2021 \$ 17,442.40
Projected Fund Balance FY 2021-22: \$13,3	6/30/2022 \$ 38,282.12
Projected Fund Balance FY 2022-23: \$17,4	6/30/2023 \$ 38,282.00
Projected Fund Balance FY 2023-24: \$	6/30/2024 \$ 36,248.00

Sacramento Valley Basinwide Air Pollution Control Council

Title: Permitting Discussion

Presenter: Gretchen Bennitt

Recommended action: Discuss current processes of permitting Authorities to Construct and Permits to Operate.

ATTACHMENTS:

Description

YSAQMD Permitting Steps

Upload Date

6/3/2025

Type

Supporting Documents

PERMITTING

- Two step permitting process
- Authority to Construct (ATC)
 - Required prior to construction/installation of equipment/processes
 - District has 30 days to deem an application complete
 - Evaluation period (once complete) can take up to 180 days (per statute)
 - Evaluation includes emissions estimates, analysis of applicable rules (District, state, EPA)
 - May involve a 30-day public notice prior to issuance
 - Final ATC includes a number of conditions for the source to follow
 - Once issued, source may build/install and begin operation

PERMITTING

- Permit to Operate (PTO)
 - Once initial operation begins, source must submit permit notification to the District (within 48 hours)
 - Engineering (or compliance) staff schedules time for initial inspection of permitted process/equipment
 - May involve initial source testing
 - Once the process/equipment is found to be operating in accordance with the ATC, the Engineer will write and issue the final PTO
 - PTO contains emissions limits, throughput/activity limits, and a number of specific conditions for compliance (similar to ATC)