

# SACRAMENTO VALLEY

## TECHNICAL ADVISORY COMMITTEE

							Chair	Vice Chair
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

### **\*\* MEETING NOTICE \*\***

Date: Wednesday, June 18, 2025

Time: 1:30pm

Location: Shasta County AQMD  
1855 Placer Street, Suite 101  
Redding, CA 96001

Alternate  
Locations:

Butte County AQMD  
629 Entler Avenue, Suite 15  
Chico, CA 95928

Colusa County APCD  
100 Sunrise Blvd, Suite F  
Colusa, CA 95932

Feather River AQMD  
541 Washington Street  
Yuba City, CA 95991

Glenn County APCD  
720 N Colusa Street  
Willows, CA 95988

Placer County APCD  
110 Maple Street  
Auburn, CA 95603

Sacramento-Metropolitan AQMD  
777 12<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Sacramento, CA 95814

Tehama County APCD  
1834 Walnut Street  
Red Bluff, CA 96080

Yolo-Solano AQMD  
1947 Galileo Court, Suite 103  
Davis, CA 95618

Members of the public may attend by calling:

Join Zoom Meeting

<https://us02web.zoom.us/j/82308659481?pwd=KpNE8FPbbNJ3KaxKBcG9HmS36gbb4M.1>

Meeting ID: 823 0865 9481

Passcode: 969735

Phone: +1 669 900 9128 US (San Jose)

### **AGENDA**

#### **ITEM NO.**

#### **1. Call to Order / Roll Call / Introductions**

#### **2. Period of Public Comment**

- 3. Approval of Minutes from May 21, 2025 Meeting**  
Motion needed.
- 4. Approval of Financial Status Report as of May 31, 2025**  
Motion needed.
- 5. RFP for Audit – BCC/TAC Secretary-Treasurer**  
Recommended action: approve RFP for audit spanning four years (motion needed).
- 6. Status Reports**
  - a. CA Air Pollution Control Officers Association (CAPCOA)
  - b. PEEPs – Allyson Smith
  - c. CA Air Resources Board (CARB) – Adam Gerber
  - d. Smoke Management Program (SMP) – SMP Coordinator Kai Tawa
- 7. SMP Committee**
- 8. Draft, BCC Legislative Platform – Gretchen Bennitt**  
Receive and discuss first draft of the BCC Legislative Platform.
- 9. Biomass Utilization**
  - a. Draft letter for review: Climate Bond Funding – Sacramento-Metro
  - b. SB 88 Progress – Sacramento-Metro
  - c. Permit streamlining effort for mobile biomass units, including potential model rule development
  - d. Biomass-related projects
- 10. Other Action Items from BCC Meeting**
  - a. Report at August 1st BCC meeting how district appropriations and expenditures are calculated.
  - b. Arrange meeting with Caribou Biofuels to learn about their business model and permitting needs.
  - c. Review progress on uniform permitting efforts.
- 11. Colusa County Biomass Field Trip Review – Anastacia Allen**  
Receive report from Colusa County APCD about the June 6<sup>th</sup> event.
- 12. Member Reports and Future Agenda Items**  
Receive reports from local air districts and suggestions for potential topics at future meetings.
- 13. Additions or Deletions to July 2025 TAC Agenda**  
Recommended action: set agenda for TAC for July 16, 2025 meeting.
- 14. Next TAC meeting: July 16, 2025, at 1:30pm. Hosted by: Tehama County APCD**
- 15. Next BCC meeting: August 1, 2025, at 10:00am. Hosted by: Shasta County AQMD**
- 16. Adjourn Meeting**

MEETING AGENDAS ARE POSTED BY EACH MEMBER AIR DISTRICT OF THE SACRAMENTO VALLEY BASIN AND AT THE SVBCCWEB SITE LISTED BELOW.

Meeting information can be viewed at [www.airquality.org/SVBCC](http://www.airquality.org/SVBCC)

Questions, comments, and correspondence may be directed to:

Sacramento Valley Basinwide Air Pollution Control Council

Laurie LaGrone, Secretary-Treasurer

629 Entler Avenue Suite 15

Chico, CA 95928

530-332-9400 ext. 105    bcctacsecretary@gmail.com

Sacramento Valley

Technical Advisory Committee

**Title:** Approval of Minutes from May 2025 Meeting

**Presenter:** BCC/TAC Secretary-Treasurer

**Recommended action:** approve minutes (motion needed).

ATTACHMENTS:

Description	Upload Date	Type
2025-04-16 TAC Meeting Minutes DRAFT	6/12/2025	Supporting Documents

**SACRAMENTO VALLEY**  
**BASINWIDE AIR POLLUTION CONTROL COUNCIL**  
**TECHNICAL ADVISORY COMMITTEE**

							Chair	Vice Chair
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

**MEETING MINUTES**  
**May 21, 2025**

**1. Call to Order / Roll Call / Introductions**

A regular meeting of the Sacramento Valley Basinwide Air Pollution Control Council, Technical Advisory Committee was called to order by Chair Joe Tona at 1:31 pm via Zoom teleconference. Attendees were as follows:

Butte County AQMD – Stephen Ertle  
Colusa County APCD – Casey Ryan  
Feather River AQMD – Chris Brown  
Glenn County APCD – Allyson Smith  
Placer County APCD – Erik White  
Sacramento-Metropolitan AQMD – Alberto Ayala, Amy Roberts  
Shasta County AQMD – Rob Stahl  
Tehama County APCD – Joe Tona  
Yolo-Solano AQMD – Ben Beattie

SMP Coordinator – Kai Tawa  
California Air Resources Board – Adam Gerber  
PEEPs – Allyson Smith  
BCC Secretary-Treasurer – Laurie LaGrone

**2. Period of Public Comment**

Mr. Tona opened the floor to public comment; hearing none, the public comment period was closed.

**3. Approval Minutes from the April 16, 2025 Meeting**

**MOTION:** Mr. Ertle moved to approve the minutes as presented. The motion was seconded by Mr. White, and the motion passed with no objections and one abstention.

**4. Approval of Financial Status Report as of April 30, 2025**

Ms. LaGrone submitted financial reports through April 30, 2025 and warrants to be paid.

**MOTION:** Mr. Ertle moved to approve the financial reports as presented. The motion was seconded by Mr. White, and the motion passed with no objections and one abstention.

**5. Draft Budget – BCC/TAC Secretary-Treasurer**

**MOTION:** Mr. Ayala moved to approve the draft budget as presented. The motion was seconded by Mr. Brown, and the motion passed with no objections. The budget will advance to the BCC board for approval at the June meeting.

**6. Status Reports**

- CAPCOA – Mr. Tona reported that members met with new EPA Region 9 administrator Josh Cook at the Spring Membership meeting, discussing biomass utilization and the need for EPA support. Mr. Cook expressed support for air districts and for local district control.
- PEEPs – PEEPs most recent meeting was May 15 in Colusa. Ms. Smith will send a slide deck of the basinwide fee project to TAC members for a final review.

The PEEPs are planning to modify their working agenda, and will have a draft for TAC review soon.

- CA Air Resources Board (CARB) – Mr. Gerber reported that the April/May CAPCOA prescribed fire training were excellent events, and well attended. UC Davis Professor Dr. Keith Baar presented a slideshow about the effects of PM2.5 on the human body, which Mr. Gerber offered to make available.

CARB is in the first stages of building a self-contained fire pit area for researching the effects of prescribed fire, especially on the effects of burning non-biological materials.

- SMP Coordinator – Burn Coordinator Tawa met with Mr. Tona and Karla Sanders from Feather River AQMD in the first meeting of the SMP Work Group.

**7. BCC Legislative Day Review – Amy Roberts**

Ms. Roberts addressed each action item generated by the Legislative Day, followed by a discussion:

- a. Draft an expenditure plan for possible influx of state funding. A draft of a letter to state legislators is nearly done; the letter presents three scenarios for spending climate bond funds. Ms. Roberts will send the draft to TAC members next week for comment and review.
- b. Identify what is necessary to streamline biomass permitting. A discussion of uniform permitting for air curtain incinerators and mobile gasification units ensued. It was agreed that PEEPs should be assigned the issue for study.
- c. Draft a legislative platform to streamline quick BCC support letters for new legislation. Ms. Bennitt will draft a BCC legislative platform for the May TAC meeting.
- d. Develop working relationship with new EPA Region 9 administrator. Mr. Cook will be invited to a future biomass significant event, such as a biomass conference or demonstration of Caribou Biofuels, Inc.'s mobile gasification unit.

**8. June 6<sup>th</sup> BCC Special Meeting and Colusa County Biomass Field Trip – Casey Ryan**

Mr. Ryan detailed the events of the day, including the required PPE.

**9. Biomass Energy – no report**

**10. SB 88 Progress – no additional report.**

**11. Member Reports and Future Agenda Items – no reports.**

**12. Additions or Deletions to May 2025 TAC Agenda**

Add to June agenda:

- a. Appropriations review
- b. BCC legislative platform
- c. Uniform permitting
- d. SMP committee

**13. Next TAC meeting: June 18, 2025, at 1:30pm. Hosted by: Shasta County AQMD**

**14. Next BCC meeting - SPECIAL MEETING (time change): Friday, June 6th at 1:30pm Hosted by:**

**Colusa County APCD.**

An in-person meeting following a field trip to two Colusa County biomass facilities. Zoom-enabled.

**15. Meeting adjourned at 2:34 pm.**

Respectfully Submitted, Laurie LaGrone, TAC Secretary-Treasurer

## Sacramento Valley

### Technical Advisory Committee

**Title:** Approval of Financial Status Reports as of May 31, 2025

**Presenter:** BCC Secretary/Treasurer

**Recommended action:** approve warrants for June 2025.

#### Reconcile Warrants for May 2025:

BCAQMD – Administrative Services, May: \$1424.19

BCAQMD – Custodial Records Storage Fees, May: \$300.00

Western Weather Group – Burn Coordinator Services, May: \$4283.33

Western Weather Group – Meteorological Services, May: \$814.67

#### Approve Warrants for June 2025:

BCAQMD – Administrative Services, June: \$1424.19

Western Weather Group – Burn Coordinator Services, June: \$4283.33

Western Weather Group – Meteorological Services, June: \$814.67

SDRMA – 2025-26 Liability Insurance: \$3203.32

#### ATTACHMENTS:

Description	Upload Date	Type
Warrants and Reconciliation, 6-18-2025 TAC Meeting	6/12/2025	Supporting Documents
Financial Report - Bank Account Register 5-31-2025	6/12/2025	Supporting Documents
Financial Report - Profit & Loss Budget vs Actual 5-31-2025	6/12/2025	Supporting Documents

# SACRAMENTO VALLEY

## BASINWIDE AIR POLLUTION CONTROL COUNCIL - TAC

Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Chair Tehama	Vice Chair Yolo-Solano
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### WARRANTS LIST FOR June 2025

TAC Meeting Date: 6/18/2025

Vendor	Amount	Invoice #	Invoice Date	Check Number
Western Weather Group	\$4,283.33	PS-INV106632	6/1/2025	1104
Western Weather Group	\$814.67	PS-INV106633	6/1/2025	1105
Butte County Air Quality Management District	\$1424.19	30925	6/2/2025	1103
SDRMA	\$3203.32	78123	6/9/2025	1106

Please review invoices and return to the Secretary-Treasurer.

Reviewed and approved: \_\_\_\_\_ (initials)

Date: \_\_\_\_\_



# Sales Invoice

Invoice No: PS-INV106632

Invoice Date: June 1, 2025

Due Date: July 1, 2025



Bill To:  
Sacramento Valley  
Laurie LaGrone  
629 Entler Ave, Suite  
Chico, 95928

Ship To:  
Sacramento Valley  
Laurie LaGrone  
629 Entler Ave, Suite  
Chico, 95928

Customer PO #:  
Payment Terms: Net 30 days  
Shipment Method:  
Tracking #:

bcctacsecretary@gm

Sales Rep:

Project Description

Qty	Unit	Item No	Description	Unit Price (\$)	Line Total (\$)
1	Each	7002	Basin Burn Coordinator Contract	4,283.33	4,283.33

Billing Period: June 2025

Subtotal (\$)	4,283.33
Sales Tax (\$)	0.00
Total	4,283.33

**RECEIVED**

JUN 10 2025

**Butte County AQMD**

# Sales Invoice

Invoice No: PS-INV106633

Invoice Date: June 1, 2025

Due Date: July 1, 2025



Bill To:  
Sacramento Valley  
Laurie LaGrone  
629 Entler Ave, Suite  
Chico, 95928

Ship To:  
Sacramento Valley  
Laurie LaGrone  
629 Entler Ave, Suite  
Chico, 95928

Customer PO #:  
Payment Terms: Net 30 days  
Shipment Method:  
Tracking #:

bcctacsecretary@gm

Sales Rep:

## Project Description

Meteorological Services

\*Agricultural weather forecasts are strictly for the use of personnel within the county AQMD offices. Forecasts may not be retransmitted to companies or individuals outside the AQMD offices.

Qty	Unit	Item No	Description	Unit Price (\$)	Line Total (\$)
1	Each	7002	Weather Forecasting - Custom	814.67	814.67

Billing Period: June 2025

Subtotal (\$)	814.67
Sales Tax (\$)	0.00
<b>Total</b>	<b>814.67</b>

# RECEIVED

JUN 10 2025

## Butte County AQMD

RECEIVED

***Butte Co. Air Quality Mgmt. Dist.***  
***629 Entler Avenue, Ste 15***  
***Chico, CA 95928-7424***

JUN 2 2025

# Invoice

DATE	INVOICE #
6/2/2025	30925

# Butte County AQMD

<b>BILL TO</b>
Sacramento Valley BCC c/o Butte County AQMD Stephen Ertle 629 Entler Avenue, Suite 15 Chico, CA 95928

LOCATION SITE

	<b>TERMS</b>	<b>DUE DATE</b>
	Net 30 days	7/2/2025

PAYMENT TYPE	QTY	DESCRIPTION	RATE	AMOUNT
BCCTAC	1	Miscellaneous - June 2025 BCC Secretarial/Treasurer Duties	1,424.19	1,424.19

**PAY YOUR INVOICE BY CREDIT/DEBIT CARD OR ELECTRONIC CHECK.** Call 1-800-487-4567 or visit [www.officialpayments.com](http://www.officialpayments.com). Use Jurisdiction code 1597. You will need your invoice number, payment type and to pay the exact dollar amount of your invoice.

A 1.5% per month (18% annually) late charge will be assessed on all balances remaining after due date.

**Total**

\$1,424.19

## PAYMENT COUPON

Please detach coupon and return with your payment

Sacramento Valley BCC  
c/o Butte County AQMD  
Stephen Ertle  
629 Entler Avenue, Suite 15  
Chico, CA 95928

INVOICE DATE	6/2/2025
INVOICE #	30925
<b>Total</b>	\$1,424.19

*Please make checks payable to: BCAQMD. If you have any questions, please call (530) 332-9400 ext 109.*

## Property/Liability Package Program Invoice



Program Year 2025-26

**Sacramento Valley Basinwide Air Pollution Control Council**  
629 Entler Avenue Suite 15 c/o Butte County Air Quality Management District  
Chico, California 95928

Invoice Date: 06/09/2025  
Invoice Number: 78123  
Member Number: 7286

Property, Boiler/Machinery, Pollution, Cyber <i>Coverage for 0 reported item(s) valued at (including contents): \$0</i>	\$0.00
Mobile/Contractors Equipment <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
General Liability*, Errors & Omissions, Employee & Public Officials Dishonesty <i>Certificates: 0 Non-Member Certificate(s)</i>	3,383.33
Auto Liability (includes \$50 charge for non-owned auto coverage) <i>Coverage for 0 reported item(s) valued at: \$0</i>	50.00
Auto Comp / Collision <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
Trailers <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00

**RECEIVED**

JUN 10 2025

**Butte County AQMD**

<b>Gross Package Contribution</b>	<b>\$3,433.33</b>
Earned CIP Credits (6)	-155.01
Longevity Distribution Credit	0.00
MemberPlus Online RQ Bonus	-75.00
Other Discounts	0.00
<b>Subtotal</b>	<b>\$3,203.32</b>

**5% Multi-Program Discount** **\$0.00**

**Total Contribution Amount Due by July 15** **\$3,203.32**

*\*Current Limit of Liability is \$2.5M for G/L, A/L and E&O (excluding outside excess liability limits)*

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

**Remit Payment to:**

Special District Risk Management Authority  
P.O. Box 15677, Sacramento, California 95852

For invoice questions contact the SDRMA Finance Department at [accounting@sdrma.org](mailto:accounting@sdrma.org) or 800.537.7790

Special District Risk Management Authority  
1112 I Street Suite 300, Sacramento, California 95814-2865  
Tel 916.231.4141 or 800.537.7790 | Fax 916.231.4111  
[www.sdrma.org](http://www.sdrma.org)

2:30 PM

06/09/25

## Sacramento Valley Basinwide Air Pollution Control Council

## Reconciliation Detail

Tri Counties Bank, Period Ending 05/20/2025

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						63,071.93
<b>Cleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	04/16/2025	1095	Western Weather G...	X	-4,283.33	-4,283.33
Bill Pmt -Check	04/16/2025	1094	Butte County AQMD	X	-1,424.19	-5,707.52
Bill Pmt -Check	04/16/2025	1096	Western Weather G...	X	-814.67	-6,522.19
<b>Total Checks and Payments</b>					-6,522.19	-6,522.19
<b>Total Cleared Transactions</b>					-6,522.19	-6,522.19
<b>Cleared Balance</b>					-6,522.19	56,549.74
<b>Register Balance as of 05/20/2025</b>					-6,522.19	56,549.74
<b>Ending Balance</b>					<b>-6,522.19</b>	<b>56,549.74</b>

## Sacramento Valley Basinwide Air Pollution Control Council

06/11/25

## Bank Accounts Register

Accrual Basis

As of May 31, 2025

Type	Date	Num	Name	Split	Debit	Credit	Balance
<b>Tri Counties Bank</b>							28,464.98
Bill Pm...	07/17/2024	1066	Butte County AQMD	Accounts Payable		1,389.45	27,075.53
Bill Pm...	07/17/2024	1067	Western Weather Group	Accounts Payable		4,283.33	22,792.20
Bill Pm...	07/17/2024	1068	Western Weather Group	Accounts Payable		814.67	21,977.53
Deposit	08/15/2024			-SPLIT-	66,266.00		88,243.53
Bill Pm...	08/22/2024	1069	Butte County AQMD	Accounts Payable		1,389.45	86,854.08
Bill Pm...	08/22/2024	1070	Western Weather Group	Accounts Payable		4,283.33	82,570.75
Bill Pm...	08/22/2024	1071	Western Weather Group	Accounts Payable		814.67	81,756.08
Deposit	09/11/2024			-SPLIT-	27,226.00		108,982.08
Bill Pm...	09/18/2024	1072	Butte County AQMD	Accounts Payable		1,389.45	107,592.63
Bill Pm...	09/18/2024	1073	Western Weather Group	Accounts Payable		4,283.33	103,309.30
Bill Pm...	09/18/2024	1074	Western Weather Group	Accounts Payable		814.67	102,494.63
Bill Pm...	10/16/2024	1075	Butte County AQMD	Accounts Payable		1,389.45	101,105.18
Bill Pm...	10/16/2024	1076	Western Weather Group	Accounts Payable		4,283.33	96,821.85
Bill Pm...	10/16/2024	1077	Western Weather Group	Accounts Payable		814.67	96,007.18
Bill Pm...	11/20/2024	1078	CA Special Districts Assn	Accounts Payable		500.00	95,507.18
Bill Pm...	11/20/2024	1079	Butte County AQMD	Accounts Payable		1,389.45	94,117.73
Bill Pm...	11/20/2024	1080	Western Weather Group	Accounts Payable		4,283.33	89,834.40
Bill Pm...	11/20/2024	1081	Western Weather Group	Accounts Payable		814.67	89,019.73
Bill Pm...	12/18/2024	1082	Butte County AQMD	Accounts Payable		1,389.45	87,630.28
Bill Pm...	12/18/2024	1083	Western Weather Group	Accounts Payable		4,283.33	83,346.95
Bill Pm...	12/18/2024	1084	Western Weather Group	Accounts Payable		814.67	82,532.28
Bill Pm...	01/15/2025	1085	Butte County AQMD	Accounts Payable		1,389.45	81,142.83
Bill Pm...	01/15/2025	1086	Western Weather Group	Accounts Payable		4,283.33	76,859.50
Bill Pm...	01/15/2025	1087	Western Weather Group	Accounts Payable		814.67	76,044.83
Bill Pm...	02/19/2025	1088	Butte County AQMD	Accounts Payable		1,389.45	74,655.38
Bill Pm...	02/19/2025	1089	Western Weather Group	Accounts Payable		4,283.33	70,372.05
Bill Pm...	02/19/2025	1090	Western Weather Group	Accounts Payable		814.67	69,557.38
Genera...	03/01/2025	Jrnl 6		Annual District Assessme...	2.00		69,559.38
Bill Pm...	03/25/2025	1091	Butte County AQMD	Accounts Payable		1,389.45	68,169.93
Bill Pm...	03/25/2025	1092	Western Weather Group	Accounts Payable		4,283.33	63,886.60
Bill Pm...	03/25/2025	1093	Western Weather Group	Accounts Payable		814.67	63,071.93
Bill Pm...	04/16/2025	1094	Butte County AQMD	Accounts Payable		1,424.19	61,647.74
Bill Pm...	04/16/2025	1095	Western Weather Group	Accounts Payable		4,283.33	57,364.41
Bill Pm...	04/16/2025	1096	Western Weather Group	Accounts Payable		814.67	56,549.74
Total Tri Counties Bank					93,494.00	65,409.24	56,549.74
<b>U. S. Bank</b>							
Total U. S. Bank							
<b>TOTAL</b>					<b>93,494.00</b>	<b>65,409.24</b>	<b>56,549.74</b>

4:15 PM

06/11/25

Cash Basis

**Sacramento Valley Basinwide Air Pollution Control Council**

**Profit & Loss Budget vs. Actual**

**July 2024 through May 2025**

	<u>Jul '24 - May 25</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Annual District Assessments	<u>93,494.00</u>		
Total Income	93,494.00		
Expense			
Professional Services			
Administrative Services	13,929.24		
Ag Burn Services	42,833.30		
Meteorological Services	<u>8,146.70</u>		
Total Professional Services	64,909.24		
Special Department Expense			
Memberships	<u>500.00</u>		
Total Special Department Expense	500.00		
Total Expense	<u>65,409.24</u>		
Net Ordinary Income	<u>28,084.76</u>		
Net Income	<u><u>28,084.76</u></u>		

Sacramento Valley

Technical Advisory Committee

**Title:** RFP for Audit

**Presenter:** BCC/TAC Secretary-Treasurer

**Recommended action:** approve RFP for audit spanning four years (motion needed).

ATTACHMENTS:

Description	Upload Date	Type
BCC RFP - Audit Services 23_24, 25_26	6/12/2025	Supporting Documents
Notes on the BCC RFP for Auditors	6/12/2025	Supporting Documents



# SACRAMENTO VALLEY

## BASINWIDE AIR POLLUTION CONTROL COUNCIL

					Chair	Vice-Chair		
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

### REQUEST FOR PROPOSAL

#### *for Independent Auditing Services*

#### Sacramento Valley Basinwide Air Pollution Control Council

**Solicitation Date:** **June 23, 2025**

**Deadline for Request for Interpretations:**

**July 7, 2025** by 4:00 p.m.  
(Submit questions to Laurie LaGrone at [bcctacsecretary@gmail.com](mailto:bcctacsecretary@gmail.com))

**Proposal Due Date:**

**July 9, 2025**  
(Submit RFP by 4:00 p.m. by email to [bcctacsecretary@gmail.com](mailto:bcctacsecretary@gmail.com),  
or to mailing address below)

**Interview Date:**

**July 16, 2025**  
Butte County AQMD  
629 Entler Avenue, Suite 15  
Chico, CA 95928

**Decision Date:**

**August 1, 2025**  
**Sacramento Valley Basinwide Air Pollution Control Council Meeting**  
Shasta County Air Quality Management District  
1855 Placer Street, Suite 101  
Redding, CA 96001  
ZOOM-enabled meeting begins at 10:00am

**Proposal may be submitted by mail to:**

Sacramento Valley Basinwide Air Pollution Control Council (BCC)  
c/o Laurie LaGrone  
629 Entler Avenue, Suite 15  
Chico, CA 95928

**General Description:**

The request for proposal (RFP) is for an audit of the BCC's finances pursuant to Government Code Section 26909 **for fiscal years 2022-2023 and 2023-2024, 2024-2025 and 2025-2026 ending on June 30.**

The BCC consists of the Butte, Colusa, Feather River, Glenn, Placer, Sacramento, Shasta, Tehama and Yolo-Solano air quality and air pollution control districts. The BCC coordinates basinwide air pollution control programs as authorized by state law. The BCC Bylaws provide more information on the charter and duties of the BCC and are attached and part of this RFP.

### **Scope of Work:**

The BCC is required to perform an annual audit pursuant to the California Government Code Section 26909. The BCC presents its financial statements under the reporting model required by the Governmental Accounting Standards Board. The annual audit should include, but is not necessarily limited to the following:

- Review of internal controls,
- Testing of basic financial statements,
- Compliance review of Governmental Accounting Standards,
- Perform audit to obtain reasonable assurance that financial statements are free of material misstatement,
- Prepare reports required by GASB 34,
- Prepare year-end closing journal entries,
- Prepare and deliver 2 bound copies of annual audit report, as well as an emailed PDF, to the Secretary-Treasurer,
- Present the audit report at a BCC meeting.

Timetable of Audit: The BCC reserves the right to waive these dates in the event of extenuating circumstances. The following timetables shall apply: the audit field work for fiscal years 2022-2023 and 2023-2024, shall be completed no later than October 15<sup>th</sup>, and the final report completed no later than December 31<sup>st</sup>, of the fiscal year audited.

- Auditing firm shall have prep work to the BCC by August 15th of each contract year.
- Audit field work shall be conducted no later than October 15<sup>th</sup>.
- The report of examination of financial statements shall be issued by December 31st of each contract year.

Audit services will be provided under contract with the BCC.

### **Proposal Elements:**

#### **a) Narrative**

- Provide a discussion of how bidder plans to accomplish the scope of work identified above.
- Resources that will be utilized, such as specific software.
- Include a statement of the firm's background and experience in providing auditing services to government agencies.
- Statement as to whether the firm is independent as defined by applicable auditing standards.
- Statement that the person signing the proposal is authorized to bind the proposal.

#### **b) Budget**

Based on the scope of work, indicate the rate of pay and the amount not to exceed for which you can successfully complete the services as described above. Including the total estimated hours, hourly rate for

each staff classification and the maximum fee to be charged for the engagement.

**c) Resume**

- Include education, work experience; and
- Three (3) references including dates and descriptions of service(s).

**Award Criteria:**

The contract will be awarded based on the following criteria:

- Relevant experience and qualifications.
- Cost, although a significant factor, may not be the determining factor. Cost is particularly important when all other criteria are relatively equal.
- Reputation of customer satisfaction (references).

**Right of Rejection:**

The BCC reserves the right to reject any and all proposals submitted and/or to request additional information from proposers. The BCC may also reverse the decision and award the contract to another respondent based upon a post-award reference check.

Attachment: BCC Bylaws

# **BYLAWS**

## **SACRAMENTO VALLEY BASINWIDE AIR POLLUTION CONTROL COUNCIL**

ADOPTED JANUARY 26, 1979

(Amended June 25, 1999; March 1, 2002; August 6, 2004; June 3, 2005; Amended June 3, 2011, Amended June 7, 2013, Amended December 11, 2015, December 7, 2018)

### **ARTICLE I. NAME**

This Council shall be known as the Sacramento Valley Basinwide Air Pollution Control Council (BCC) as authorized pursuant to California Health and Safety Code (CH&SC) Section 40900.

### **ARTICLE II. GENERAL**

All meetings and proceedings of the Council shall be in accordance with applicable statutes governing public entities, including but not limited to, the Ralph M. Brown Act, and the Public Records Act.

### **ARTICLE III. PURPOSE**

#### **A. Activities mandated by State law.**

The purpose of the BCC is to carry out the following activities pursuant to State law and the California Code of Regulations (CCR):

##### **1. Smoke Management Program (SMP)**

- (i) Pursuant to Title 17 of the CCR the BCC must adopt and implement a comprehensive, regional SMP, which applies to all types of agricultural burning, including prescribed burning, and applies to all elevations within the Sacramento Valley Air Basin.
- (ii) The BCC will work with CARB and agencies with jurisdiction over air quality within the Sacramento Valley Air Basin to include provisions in the SMP to improve responses to citizen complaints, improve smoke control measures, and encourage CARB to respond more quickly to requests for burnable acreage allocation updates when meteorological conditions are best suited for smoke dispersion (See CH&SC Section 41865(u).
- (iii) The BCC shall initiate a review process for the SMP each January to determine to what extent amendments are necessary. This review shall include those program elements covered under the Rice Straw Burning Reduction Act and the supporting Conditional Rice Straw Burning Permit Program (Conditional Permit Program) as discussed below. The BCC may combine these provisions with the SMP document or may reference these provisions as a separate document. The BCC shall ensure that the revised SMP is available for public comment and reviewed during at least one workshop and one hearing annually prior to adoption. Pursuant to CCR Section 80140 (k) SMP amendments shall be submitted to CARB for approval within 30 days of adoption and shall not be effective until approved.

2. Rice Straw Burning Reduction Act of 1991.

Pursuant to CH&SC Section 41865, the Connelly-Areias-Chandler Rice Straw Burning Reduction Act of 1991, the BCC shall provide consultation to CARB on the adoption of regulations addressing conditional rice straw burning permits.

As specified in this Section, in 2001, and thereafter (unless the statute is amended), the BCC shall annually determine which is less, 125,000 acres or the total of 25% of each individual conditional rice straw burning permit applicant's planted acres. The BCC shall determine the maximum percentage applicable to all growers subject to the conditions for conditional rice straw burning permits set forth in this Section.

The BCC shall provide one member to serve on the advisory committee established by CARB and the California Department of Food and Agriculture to assist with the identification and implementation of alternatives to rice straw burning.

3. Conditional Rice Straw Burning Permit Program for the Sacramento Valley Air Basin

(i) The BCC shall implement and ensure compliance with the following program elements:

- (a) Granting of Conditional Permits.
- (b) Proper use of qualified rice disease inspectors by Agricultural Commissioners.
- (c) Proper use of disease significance thresholds until May 30, 2003.
- (d) Use of proper program forms.
- (e) Matters relative to false reporting.

(ii) The BCC shall develop procedures for each rice inspection method. Until May 30, 2003, those procedures shall conform to the procedures included in the regulation.

(iii) The BCC shall be responsible for the existence of a program for the certification and training of rice disease inspectors pursuant to CCR Section 80157.

(iv) Implementation Reports

The BCC shall submit a program implementation report to CARB and CDFA by July 15, 2002, and annually thereafter. The report shall include the statistical information specified in CCR 80158.

(v) Program Amendments

The BCC may amend the Conditional Rice Straw Burning Permit Program. Amendments must be submitted to CARB for approval pursuant to CCR Section 80159.

B. General Coordination Activities of the BCC

The BCC shall work to assist Districts in the Sacramento Valley Air Basin in coordinating all air pollution control activities to ensure that the entire Sacramento Valley Air Basin is, or will be, in compliance with the requirements of State and Federal law, by carrying out the following activities:

1. Promote unity and efficiency among Districts and act as a forum for sharing knowledge and information.

2. Promote uniformity in methods of practice and enforcement of air pollution laws and regulations and encourage the establishment of applicable operational standards and regulations.
3. Serve as a clearinghouse and forum for the endorsement of proposed air pollution rules relating to attainment plans for Districts in the Sacramento Valley Air Basin. Since the Sacramento Valley Air Basin comprises districts that may or may not be in the same attainment area for various air quality standards, the Technical Advisory Committee (TAC) to the BCC will identify the rules and plans most suitable for presentation to the BCC. The BCC may separately request to hear presentations on any rules or plans affecting any portion of the Sacramento Valley Air Basin.
4. Benefit the citizens of the Sacramento Valley Air Basin by disseminating information to the public concerning health effects of air pollution.
5. Develop and maintain close communications and a publicly responsible cooperative relationship with CARB and the Environmental Protection Agency for the purpose of advising them on the impact of proposed regulations and programs on the citizens of the Sacramento Valley Air Basin and on Districts. To this end any proposed requirements or mandates presented to any District by these agencies should be evaluated and considered by the TAC for presentation to the BCC.
6. Participate in the development and promotion of legislation beneficial to the Sacramento Valley Air Basin, and oppose legislation that is not beneficial, by direct contact with the State Legislature, Congress, and legislative staffs.
7. Promote statewide communication between Air Basin Control Councils and district boards in the interest of better coordination and cooperation and in support of mutual concerns.

#### **ARTICLE IV. MEMBERSHIP**

##### **A. Active Members**

The District Board of each District that is included, in whole or in part, with the Sacramento Valley Air Basin shall designate one of its elected members to serve as an active member of the BCC.

##### **B. Alternate Members**

A district's Board of Directors may designate one of its elected members to serve as an alternate member. Alternate members have the same rights as an active member unless otherwise noted in these bylaws. Alternate members may only act as alternates if the active member for their district is absent.

##### **C. Voting Rights**

Each active member or, in their absence the alternate member, shall have one vote. No District shall be entitled to more than one vote on any question. See further information under "Quorum."

#### **ARTICLE V. ELECTED OFFICERS**

##### **A. Officers**

The elected officers of the BCC shall be a Chair and Vice Chair. The TAC member in the Chair's District shall carry out other duties as requested by the Chair.

## B. Election of Officers

The Chair shall accept nominations from the floor for each office. In the event of a contest the election shall be by written ballot. The Secretary shall tabulate the ballots. The nominee receiving the highest number of votes shall be elected. All officers shall be nominated and elected from the active membership at the first meeting of each calendar year and shall serve one year or until their successors have been elected. All officers shall take office at the end of the meeting at which they are elected. Alternate members are not eligible office holders.

1. If the Chair and Vice Chair are both absent another BCC member in such case shall call the meeting to order, and a chair pro tem shall be elected who would hold office during that session, unless such office is terminated by the entrance of the Chair or Vice Chair.

## C. Succession of Officers

The Vice Chair shall be qualified to succeed to the Chair.

## D. Vacancy in Office

Should a vacancy occur in the Office of Chair the Vice Chair shall immediately succeed to the Chair to serve the remainder of the current term.

Should a vacancy occur in the Office of Vice Chair, the BCC by a majority vote of the membership shall elect a new Vice Chair.

## E. Appointed Functions

The BCC shall designate a Secretary, Treasurer, and Custodian of Records.

# ARTICLE VI. DUTIES

## A. Chair

1. The Chair shall preside at all BCC meetings.
2. The Chair may appoint Committees as deemed appropriate.
3. The Chair may designate assignments to the TAC when deemed appropriate.
4. The Chair shall have the power to call for special meetings with due regard to reasonable notice to BCC members and in full compliance with the Brown Act.
5. The Chair shall:
  - (i) Direct each TAC member to post the BCC agenda at its district office at least 72 hours prior to each meeting.
  - (ii) Ensure that the TAC publishes a legal notice for hearing for any proposed revision to the SMP in newspapers of general circulation in the basin and that each TAC member also posts this notice at each district office.
  - (iii) Ensure that legal notices are published for any other matters that the Chair finds require a public hearing and ensuring that each TAC member posts the notice for such hearings at the district office.

## B. Vice Chair

1. In the absence of the Chair the Vice Chair shall perform the duties of Chair.
2. The Vice Chair shall perform the duties as prescribed by the bylaws of the BCC and shall

make himself available for any special assignments as desired by the Chair.

## **ARTICLE VII. MEETINGS**

### **A. Frequency**

1. Meetings shall be held the first Friday of every other month of each year unless cancelled by the BCC Chair.
2. Other meetings may be called at timely intervals by the Chair.

### **B. Quorum**

1. A quorum of all meetings shall be a majority of members.
2. TAC members shall notify the BCC Secretary of their respective BCC member's attendance at the BCC meeting two weeks in advance of the scheduled BCC meeting or as soon thereafter as possible.
3. Where lack of a quorum occurs at a scheduled meeting, the BCC members may continue the meeting as a Committee of The Whole. Any actions taken at the meeting shall be ratified at the next BCC meeting.

### **C. Votes**

1. All actions require a majority vote by the voting members of the BCC. When a member is at a teleconferencing location, all votes must be by roll-call.

### **D. Conduct**

1. Robert's Rules of Order shall be followed unless inconsistent with these bylaws.

### **E. Agendas**

1. All reports, communications, resolutions, contracts or other matters to be submitted to the BCC shall be delivered to the Secretary to the BCC at least ten (10) working days prior to the BCC meeting. The Secretary shall then prepare an agenda and supporting documentation of such matters, and shall furnish each BCC member with a copy of the agenda five (5) days prior to the BCC meeting. All supporting documents provided to members before OR AT the meeting must be made public.
2. Every agenda shall provide an opportunity for members of the public to directly address the BCC as to items of interest to the public that are within the subject matter jurisdiction of the BCC and that are not otherwise listed on the agenda.

### **F. BCC Correspondence**

All reports, communications, resolutions, contracts or other matters to be submitted to the BCC shall be delivered to the Secretary to the BCC two weeks prior to the BCC meeting. The Secretary shall then distribute a copy to each BCC member or to each TAC member for distribution to the respective TAC member's BCC representative.

### **G. Budget Process**

The BCC shall adopt its annual budget in accordance with the following procedure:

1. The Chair shall facilitate the preparation of the annual BCC budget beginning at the first BCC



meeting of each calendar year for the following fiscal year (July 1 to June 30).

2. The BCC shall prepare, and make available to the public at least thirty (30) days prior to public hearing, a summary of its budget.
3. The BCC shall adopt a balanced budget, identifying revenue, anticipated expenditures, and any reserves.
4. The BCC budget shall be in a line item format.
5. The Treasurer to the BCC shall maintain records of all BCC invoices, revenues, and expenditures. The Treasurer shall submit itemized, bimonthly reports to the BCC.
6. The BCC may adopt a separate budget policy concerning expenditures, claims, reserves, and budget preparation so long as it does not conflict with these bylaws.

#### H. Audits

At the express direction of the BCC, the BCC Treasurer shall arrange for a bi-annual audit of the accounts and records of the BCC. The BCC may contract with either a certified public accountant or a county auditor to conduct the audit or may appoint an audit committee of BCC members. The minimum requirements of the audit shall conform to generally accepted auditing standards. An audit report shall be filed with the BCC and a copy shall be filed with the BCC Custodian of Records within twelve (12) months of the end of the fiscal year under examination.

#### I. Claims

All claims for money or damages against the BCC are governed by PART 3 (commencing with Section 900) and PART 4 (commencing with Section 940) of Title 1 of the Government Code.

#### J. Records

The BCC secretary and treasurer shall forward records to the Custodian of Records for retention on an annual basis.

### **ARTICLE VIII. TECHNICAL ADVISORY COMMITTEE**

#### A. Purpose

The TAC shall carry out the duties assigned by the BCC concerning technical, enforcement and planning processes, and take other actions necessary to advise the BCC on all aspects of air pollution control efforts in the Sacramento Valley Air Basin.

#### B. Membership

1. Any APCO duly appointed in the Sacramento Valley Air Basin shall be considered a member of the TAC.
2. Each APCO shall have one vote on any matter before the TAC. No APCO shall be entitled to more than one vote on any question. See further information under "Quorum".
3. An APCO may appoint an assistant in the respective District to serve as their representative to the TAC. The APCO must give written notice of the appointment to the TAC Chair. A representative appointed in this manner may vote in place of the APCO. Use of an appointed representative does not preclude the APCO from sending additional nonvoting representatives to any TAC meeting.

#### C. Meetings

1. Frequency. The TAC shall meet monthly, unless cancelled by the TAC Chair. The BCC or

the TAC Chair may schedule additional meetings as necessary to perform the TAC functions.

2. Quorum

(i) A quorum of all meetings shall be a majority of members.

(ii) Where lack of a quorum occurs at a scheduled meeting, the TAC members may continue the meeting as a Committee of The Whole. Any actions taken at the meeting shall be ratified at the next TAC meeting.

3. Votes

(i) All actions require a majority vote by the voting members of the TAC. When a member is at a teleconferencing location, all votes must be by roll-call.

D. Agendas

1. All reports, communications, resolutions, contracts or other matters to be submitted to the TAC shall be delivered to the Secretary to the BCC at least ten (10) working days prior to the TAC meeting. The Secretary shall then prepare an agenda and supporting documentation of such matters and shall furnish each TAC member with a copy of the agenda a minimum of five (5) days prior to the TAC meeting. All supporting documents provided to members before OR AT the meeting must be made public.

2. Every agenda shall provide an opportunity for members of the public to directly address the BCC as to items of interest to the public that are within the subject matter jurisdiction of the BCC and that are not otherwise listed on the agenda.

E. Noticing Requirements

TAC members shall furnish agenda items and backup documentation to the BCC Secretary 7 days in advance of the scheduled TAC meeting. The BCC Secretary shall distribute Agendas and backup documentation at least 96 hours in advance of the scheduled TAC meeting. TAC members shall post a notice of each TAC meeting at District offices at least 72 hours prior to each meeting.

F. Statewide Coordination

TAC members are encouraged to participate in the California Air Pollution Control Officers Association to enhance their knowledge in the broad field of air pollution and to coordinate Sacramento Valley Air Basin programs with the Association's objectives and programs.

G. Supplemental Policies and Protocols

The TAC shall develop and approve supplemental policies and protocols as needed to ensure efficient coordination and operations pursuant to these bylaws. BCC approval may be necessary as determined by the TAC on a case-by-case basis. The BCC Secretary shall maintain a current index of the policies and protocols known as the Administrative Code.

## **ARTICLE IX. REVISIONS TO THESE BYLAWS**

A. Frequency

1. The BCC shall review these bylaws at the first meeting of each fiscal year to determine whether or not a revision to the bylaws is necessary.

2. Notwithstanding Section A.1. above, any BCC member may request that the Chair initiate a review of these bylaws by the BCC at any time. The member shall specify the reason for the review to the Chair. The Chair will grant the request if it determines that there is good cause to review.

**B. Process**

1. The BCC shall review any proposed revisions to these bylaws during at least one public meeting of the BCC. The Chair shall determine if additional meetings are necessary.
2. The Chair shall ensure that known interested parties are given reasonable notice of any intent to revise these bylaws and are given an opportunity to provide input.
3. Revisions to these bylaws shall be reviewed by at least one legal counsel to be selected by the Chair.
4. The BCC may act to approve revisions to these bylaws only after A, B, and C above have been completed.

**ARTICLE X. COMPLIANCE WITH THE CALIFORNIA POLITICAL REFORM ACT**

**A. Conflict of Interest Code**

The BBC supports compliance with the Political Reform Act of California (Act) as amended January 1, 2001, including all subsequent amendments.

## Notes on the BCC RFP for Auditors

### Dates:

1. Solicitation date: **June 23**
2. Deadline for applicants to ask questions: **July 7**
3. Proposal due: **July 9 at 4:00pm**
4. Interview date: **July 16 (TAC meeting)**
5. Decision date: **August 1 (BCC meeting)**

### Questions for the TAC:

1. BCC practice has been to request RFP proposals covering two years, with an option to perform the following audit of two years. But because of the lateness beginning this process, I have been advised to construct an RFP covering four years: 2022-23, 2023-24 and adding 2024-25, 2025-26 to follow.
2. How has the TAC interviewed applicants in the past? Currently slated for the July TAC meeting; vote on applicants to be taken at the meeting.
3. Will we allow the auditor to present the audits to the BCC board via ZOOM?

### Recommended Motion:

I move to approve the RFP for an audit spanning four years, 2022-23 through 2025-26, with dates as presented, and to permit contracted auditor to present the final audits to the BCC board via Zoom.

Sacramento Valley

Technical Advisory Committee

**Title:** BCC Legislative Platform

**Presenter:** Gretchen Bennitt

**Recommended action:** receive and discuss first draft of the BCC Legislative Platform.

ATTACHMENTS:

Description	Upload Date	Type
DRAFT 2025 Legislative Platform - BCC	6/12/2025	Supporting Documents

# SACRAMENTO VALLEY

## BASINWIDE AIR POLLUTION CONTROL COUNCIL

					Chair	Vice-Chair		
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

### Sacramento Valley Basinwide Control Council Legislative Platform

#### **Principal Goals:**

Promote healthy air quality for public health purposes, especially for children, youth, the elderly, and disadvantaged communities.

Reduce air pollution to levels that meet state and federal standards in the most cost-effective manner, whether these reductions fall under local, state, or federal jurisdiction.

Develop sufficient supportive coalitions and resources to implement these goals.

#### **Legislative Platform:**

1. Support and encourage legislation that helps to achieve and maintain state and federal ambient air quality standards.
2. Support and encourage legislation that reduces the unhealthy impact of air pollution from all sources on local citizens, especially on children, youth, the elderly, and disadvantaged communities.
3. Support legislation that advances the utilization of agricultural biomass and other technologies that reduce air pollution resulting from agricultural activities.
4. Support and encourage legislation to increase incentive funding available for programs that provide early emission reductions through voluntary action to decrease the burden of regulatory actions on agriculture, business, and industry.
5. Support air quality legislation that incorporates rational approaches to regulation, is based on solid scientific principles and considers the costs to business.
6. Support legislation that reduces the regulatory burden on business by encouraging consistency among local air districts, state, and federal programs.
7. Support legislation that encourages innovation and provides flexibility to air pollution control districts and local businesses in meeting air quality goals.
8. Support legislation that advances zero, ultra-low, low emission, and hydrogen vehicle technology.
9. Support legislation to increase state and federal funding for mandated programs and provide additional funding for new mandates from the state and federal government.
10. Support and encourage legislation that retains local control over air quality programs and oppose

legislation that would move current local air program responsibilities to other entities.

11. Oppose legislative proposals to eliminate or reduce the effectiveness of air quality programs currently in place in state and federal law.
12. Support legislation to reduce greenhouse gas pollutants that can be efficiently implemented and does not adversely impact public health, or the local economy.
13. Support legislation promoting energy efficiency and clean alternative energy.
14. Support legislation promoting the reduction of vehicle miles traveled and promoting lower-emission alternative transportation, including ridesharing and public transit.

Sacramento Valley

Technical Advisory Committee

**Title:** Draft Climate Bond Funding Letter

**Presenter:** Sacramento-Metro AQMD

**Recommended action:** review letter and approve sending on to BCC Chair for signature (motion may be needed).

ATTACHMENTS:

Description	Upload Date	Type
Climate Bond Funding BCC Letter June 2025 Draft	6/12/2025	Supporting Documents



# SACRAMENTO VALLEY

## BASINWIDE AIR POLLUTION CONTROL COUNCIL

					Chair	Vice-Chair		
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

July xx, 2025

The Honorable xxx, Senator, District x  
1021 O Street, Suite x  
Sacramento, CA 95814

The Honorable xxx, Assemblymember, District x  
1021 O Street, Suite x  
Sacramento, CA 95814

**Subject: Climate Bond funding request for a new Agricultural Biomass to Bioenergy Initiative in Northern California**

Dear Senator x and Assemblymember x,

We, the undersigned, representing nine air quality agencies in the 11 counties who are members of the Sacramento Valley Basinwide Air Pollution Control Council (BCC), respectfully request that the voter-approved funding for biomass utilization in the state climate bond be executed for a Biomass-to-Bioenergy Pilot Project (Pilot Project) in the BCC region. The Pilot Project will focus on the utilization of biomass resources generated in Northern California's rich agricultural regions, to produce, through advanced processes, low-carbon and carbon-negative biofuels, including hydrogen. The new initiative would improve air quality by creating a critically needed and viable alternative to open burning of agricultural residue, which is already being phased out in some parts of the state. Importantly, the proposed initiative would also allow for economic and workforce development for California's large and small farming operations as they become direct participants in the state's clean energy transition. For these important reasons, the BCC is ready to apply for and administer funding made available through the Department of Conservation.

Pursuant to state law, the BCC is responsible for coordinating actions amongst its member air districts and for smoke management in the Sacramento Valley Air Basin. The BCC is also a key entity that allows multiple jurisdictions to collaborate on important air quality programs and funding opportunities central to the region's ability to achieve federal, state, and local air quality and climate goals. Given its air quality and smoke management responsibilities, the BCC in recent years has elevated the topic of biomass-to-bioenergy by organizing strategic meetings, conferences, and advocacy work to raise awareness amongst legislative, industry, research, and entrepreneurial stakeholders. The BCC is well-organized and prepared to implement the Pilot Project that could have real air quality, climate, and economic benefits for the northern Sacramento Valley region. With significant funding support already provided to other areas of California to facilitate alternatives to agricultural burning, expanding support to the Sacramento Valley Air Basin would be a fair allocation of Climate Bond funding.

The Sacramento Valley Air Basin is predominantly agricultural land that also includes foothills and forested areas in the east and west edges of the region. Over the last five years, the Sacramento Valley has produced on average over five billion dollars in agricultural commodities, representing nearly 10 percent of California's total production of \$55.9 billion. The Bioeconomy Development Opportunity Zone Initiative (BDO Zone) recently identified the BCC regional readiness to become a potential BDO Zone given the availability of tens of thousands of tons of agricultural residue annually. BDO Zones are economic tools that enable biomass-rich communities to tap into the bioenergy sector and can yield significant greenhouse gas (GHG) emission reductions. Traditionally, agricultural burning has been used to manage this material. Alternatives to burning have been primarily focused on chipping material for soil reincorporation, land

application, and off-site beneficial reuse. However, these have proven costly and difficult to scale. A Biomass-to-Bioenergy Pilot Project is a win-win-win strategy that benefits air quality, farmers, and the state's clean energy goals. This new initiative builds on the emission reductions from traditional biomass energy generating facilities. Technology developments of non-combustion biomass utilization for energy production through gasification, low-carbon biofuels, carbon storage, and other value streams are rapidly expanding and have emerged as a unique opportunity for the BCC region. Biomass processing using gasification technologies are proving to have very low emission profiles compared to open burning and other combustion-based technologies with 60-100% reduction for certain air pollutants. The undersigned air quality agencies therefore see gasification as a necessary and reasonable step in the region's energy transition.

There are several biomass-to-bioenergy scenarios that are proven and could best address regional biomass concerns. We estimate that these projects could be built in approximately 18 months after funding and local approvals are secured.

#### **Biomass-to-Bioenergy Plant for Renewable Hydrogen**

The first would be to build a large central biomass-to-bioenergy plant by leveraging \$50 million in climate bond funding. Such a facility would eliminate up to 27,000 tons annually of open burning which represents 16% of all agricultural burning in the Sacramento Valley and create 5,000 kg per day of renewable hydrogen. This is enough fuel to convert 40% of valley transit buses to hydrogen providing critical emission reductions in the community. Additionally, this scenario will produce 5,500 tons per year of biochar.

#### **Centralized Mobile Biomass Processing Fleet for Clean Transportation Fuels**

Receiving \$50 million could also be used to build a smaller facility and deploy a fleet of eight mobile processing units that would eliminate up to 28,000 tons annually of open burning and create 500 kg per day of renewable hydrogen and 200 gallons per day of clean liquid fuel. This is enough renewable hydrogen to support Sacramento Regional Transit's hydrogen transit bus fleet and other clean fuels which could be used in farm equipment and local construction projects. Each county would have one mobile processing unit that could be permitted locally to operate at facilities within each air district. Additionally, this scenario will produce 2,500 tons per year of biochar.

#### **Distributed Mobile Biomass Processing Fleet**

Our final scenario is to use \$50 million to deploy twelve mobile processing units distributed across member counties based on ag waste needs. This would eliminate 38,000 tons annually of open burning and create 300 gallons per day of clean liquid fuel. Focusing on smaller units could reduce overall transportation costs of biomass disposal. Air districts with significant forest or ag waste could receive more units that could be used year-round to reduce the number of agricultural and prescribed burns. Additionally, this scenario will produce 2,900 tons per year of biochar.

The proposed new initiative also has the potential to scale up and leverage past and future efforts. The State of California has already invested heavily through the California Energy Commission in the development of pilot-scale demonstrations of renewable energy generation from organic material recycling. Most recently, the BCC applauded the announcement of the California "hydrogen hub" to be created with funding from the U.S. Department of Energy for ARCHES (Alliance for Renewable Clean Hydrogen Energy Systems), the state's new public-private initiative to accelerate renewable hydrogen projects and infrastructure. Specifically, ARCHES seeks to promote utilization of biogenic feedstocks for renewable energy production as only one of two hydrogen production pathways for meeting growing demand in power generation, transportation, and ports. Lastly, the Department of Conservation's (DOC) Forest Biomass to Carbon-Negative Biofuels Pilot Program<sup>1</sup> is an existent model that could be expanded from forest biomass to include the expansive biomass resources available from the agricultural sector. The BCC is fully committed to exploring project possibilities and partnering with the DOC and other state agencies to administer this Pilot Project.

In closing, California needs to execute biomass utilization monies in the climate bond to continue the work of protecting communities from the impacts of our changing climate. The BCC has identified a unique opportunity in the energy sector that can improve air quality, reduce GHG emissions, and promote economic development for Sacramento Valley farmers

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<sup>1</sup> <https://www.conservation.ca.gov/cgs/fbp>

and farming communities. A Biomass-to-Bioenergy Pilot Project for Northern California complements other energy and hydrogen efforts in a part of the state that often feels excluded from the tangible benefits of California's climate agenda. We respectfully request the state climate bond execute the \$50 million for biomass utilization to fund this Pilot Project for agricultural biomass within the Sacramento Valley region. Thank you for your attention and support for this request.

If you have any questions, please contact Laurie LaGrone, BCC Secretary, at 530-332-9400 ext. 105 or [bcctacsecretary@gmail.com](mailto:bcctacsecretary@gmail.com).

Sincerely,

Eric Guerra  
BCC Chair, Sacramento County

cc: , BCC Councilmember, Butte County  
, BCC Councilmember, Colusa County  
, BCC Councilmember, Sutter County  
, BCC Councilmember, Glenn County  
, BCC Councilmember, Shasta County  
, BCC Councilmember, Tehama County  
, BCC Councilmember, Yolo-Solano Counties  
, BCC Councilmember, Placer County

Sacramento Valley

Technical Advisory Committee

**Title:** BCC Fee Structure

**Presenter:** Chris Brown

**Recommended action:** discuss how district appropriations are calculated in preparation for August 1<sup>st</sup> BCC board report.

ATTACHMENTS:

Description	Upload Date	Type
BCC Fee Structure	6/12/2025	Supporting Documents

## Sacramento Valley Basin Control Council Fee Structure

The annual BCC fees are allotted to each participating district based on the following equation:  $BCC \text{ Fee} = (\text{Base Fee}) + (\text{Permit Fee}) + (\text{Pro Rata Fee})$ .

### Definitions:

- Base Fee: \$1,000.00
- Permit Fee: \$5.00 x (# of Stationary Source Permits + # of Agricultural Burn Permits)
- Pro Rata Fee: (District Percentage of Sacramento Valley Rice Acres Planted) x (Pro Rata Budget Remainder)
- Pro Rata Budget Remainder is that portion of the BCC budget that remains after Base Fees and Permit Fees are accounted for. The Pro Rata Budget Remainder is then divided up and assigned to each district based on the percentage of planted rice acres in each district.
- Stationary Source Permits shall be defined as the number of stationary sources within the district as of December 31<sup>st</sup> of the previous year.  
 Stationary Source: any building, structure, or facility which emits or may emit any affected pollutant directly or as a fugitive emission. Building, Structure, or Facility means all pollutant emitting activities, including emissions which:
  - a. Are under the same or common ownership, operation, or control, or which are owned or operated by entities which are owned or operated by entities which are under common control and
  - b. Belong to the same industrial grouping, either by virtue of falling within the same two-digit Standard Industrial Classification (SIC) Code. Or by virtue of being part of a common industrial process, manufacturing process, or connected process involving a common raw material; and
  - c. Are located on one or more contiguous or adjacent properties which may be separated by a public right of way.
- Agricultural Burn Permits: The total number of active Agricultural Burn Permits issued by the district for the previous calendar year.

Sacramento Valley

Technical Advisory Committee

**Title:** Preliminary July TAC Regular Meeting Agenda

**Presenter:** BCC Secretary/Treasurer

Recommended action: set agenda for TAC for July 16, 2025 regular meeting.

ATTACHMENTS:

Description	Upload Date	Type
2025-7-16 PRELIMINARY July TAC Agenda	6/12/2025	Supporting Documents

# SACRAMENTO VALLEY

## TECHNICAL ADVISORY COMMITTEE

							Chair	Vice Chair
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

### **\*\* MEETING NOTICE \*\***

Date: Wednesday, July 16, 2025

Time: 1:30pm

Location: Tehama County APCD  
1834 Walnut Street  
Red Bluff, CA 96080

Alternate  
Locations:

Butte County AQMD  
629 Entler Avenue, Suite 15  
Chico, CA 95928

Colusa County APCD  
100 Sunrise Blvd, Suite F  
Colusa, CA 95932

Feather River AQMD  
541 Washington Street  
Yuba City, CA 95991

Glenn County APCD  
720 N Colusa Street  
Willows, CA 95988

Placer County APCD  
110 Maple Street  
Auburn, CA 95603

Sacramento-Metropolitan AQMD  
777 12<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Sacramento, CA 95814

Shasta County AQMD  
1855 Placer Street, Suite 101  
Redding, CA 96001

Yolo-Solano AQMD  
1947 Galileo Court, Suite 103  
Davis, CA 95618

Members of the public may attend by calling:

Join Zoom Meeting

<https://us02web.zoom.us/j/84933419686?pwd=R5AzdatrIOtvWkYKDlqEil5xIMFRVq.1>

Meeting ID: 849 3341 9686

Passcode: 356196

Phone: +1 669 900 9128 US (San Jose)

### **AGENDA**

#### **ITEM NO.**

#### **1. Call to Order / Roll Call / Introductions**

#### **2. Period of Public Comment**

- 3. Approval of Minutes from June 18, 2025 Meeting**  
Motion needed.
- 4. Approval of Financial Status Report as of June 30, 2025**  
Motion needed.
- 5. Select Auditor – BCC/TAC Secretary-Treasurer**  
Recommended action: select auditor from RFP applicants (motion needed).
- 6. Status Reports**
  - a. CA Air Pollution Control Officers Association (CAPCOA)
  - b. PEEPs – Allyson Smith
  - c. CA Air Resources Board (CARB) – Adam Gerber
  - d. Smoke Management Program (SMP) – SMP Coordinator Kai Tawa
- 7. Annual Reports: Allowable Rice Burn Acres and Annual Conditional Rice Burning Report**  
Receive updates from SMP Coordinator
- 8. TAC Assessment Fee Review** – *brought forward from previous July agendas; may be erroneous*
- 9. SMP Committee**
- 10. BCC Legislative Platform** – Gretchen Bennitt
- 11. Biomass Utilization**
  - a. SB 88 Progress – Sacramento-Metro
  - b. Permit streamlining effort for mobile biomass units, including potential model rule development.
  - c. Biomass-related projects
- 12. Other Action Items from June BCC Meeting**
  - a. Report at August 1st BCC meeting how district appropriations and expenditures are calculated.
  - b. Arrange meeting with Caribou Biofuels to learn about their business model and permitting needs.
  - c. Review progress on uniform permitting efforts.
- 13. Member Reports and Future Agenda Items**  
Receive reports from local air districts and suggestions for potential topics at future meetings.
- 14. Additions or Deletions to August 2025 TAC Agenda**  
Recommended action: set agenda for TAC for August 20, 2025 meeting.
- 15. Next TAC meeting: August 20, 2025, at 1:30pm. Hosted by: Yolo-Solano AQMD**
- 16. Next BCC meeting: August 1, 2025, at 10:00am. Hosted by: Shasta County AQMD**
- 17. Adjourn Meeting**

MEETING AGENDAS ARE POSTED BY EACH MEMBER AIR DISTRICT OF THE SACRAMENTO VALLEY BASIN AND AT THE SVBCCWEB SITE LISTED BELOW.

Meeting information can be viewed at [www.airquality.org/SVBCC](http://www.airquality.org/SVBCC)

Questions, comments, and correspondence may be directed to:

Sacramento Valley Basinwide Air Pollution Control Council

Laurie LaGrone, Secretary-Treasurer

629 Entler Avenue Suite 15

Chico, CA 95928

530-332-9400 ext. 105    bcctacsecretary@gmail.com