

SACRAMENTO VALLEY

BASINWIDE AIR POLLUTION CONTROL COUNCIL

						Chair	Vice-Chair	
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

MEETING NOTICE

Date: June 5, 2026

Time: 10:00 AM

Location: Tehama County APCD
1834 Walnut Street
Red Bluff, CA 96080

Alternate

Locations: Butte County AQMD
629 Entler Avenue, Suite 15
Chico, CA 95928

Colusa County APCD
100 Sunrise Blvd, Suite F
Colusa, CA 95932

Feather River AQMD
541 Washington
Yuba City, CA 95991

Glenn County APCD
720 N Colusa Street
Willows, CA 95988

Office of Councilmember Guerra
New City Hall
915 I St 5th Floor
Sacramento, CA 95814

Placer County APCD
110 Maple Street
Auburn, CA 95602

Sacramento-Metropolitan AQMD
777 12th Street, 3rd Floor
Sacramento, CA 95814

Shasta County AQMD
1855 Placer Street, Suite 101
Redding, CA 96001

Yolo-Solano AQMD
1947 Galileo Court, Suite 103
Davis, CA 95618

Join Zoom Meeting

<https://us02web.zoom.us/j/81793010204?pwd=uCHjV5FioapphIQGgJEOWRkzPFikQh.1>

Meeting ID: 817 9301 0204

Passcode: 064742

Phone: +1 669 900 9128 US (San Jose)

AGENDA

ITEM NO.

1. **Call to Order / Introductions**
Roll Call to be led by BCC Secretary-Treasurer.
2. **Period of Public Comment**
3. **Approval of Minutes** – BCC Secretary-Treasurer
Recommended action: approve minutes from February 6, 2026 BCC meeting (motion needed).
4. **Financial Status Report**
Recommended action: receive Financial Status Reports as of February 28 and April 30, 2026 (motion needed).
5. **Status Reports**
 - Basinwide Control Council (BCC) Members Report: BCC Member
 - California Air Pollution Control Officers Association (CAPCOA) Report: CAPCOA Board Member
 - Broader Sacramento Area (BSA) Report: BSA Member
 - California Air Resources Board (CARB) Liaison Report: CARB Representative
 - Technical Advisory Committee (TAC) Report: TAC Chair
 - Smoke Management Program (SMP) Report: SMP Coordinator
6. **Approve Professional Services Contracts -- BCC/TAC Secretary-Treasurer**
Recommended action: approve three contracts for renewal: Administrative Services contract with Butte County AQMD, and Burn Coordinator and Meteorological contracts with Western Weather Group (motion needed).
7. **Draft Budget, FY2026-27** – BCC/TAC Secretary-Treasurer
Recommended action: approve proposed budget (motion needed).
8. **BCC Fee Structure** – TAC Fee Structure Committee
Review new fee structure for BCC member districts.
9. **Biomass Carbon Sequestration Discussion** – Eric Guerra
10. **Set Next BCC Meeting Agenda – August 7, 2026 Hosted by: Yolo-Solano AQMD**
11. **Adjourn Meeting**

MEETING AGENDAS ARE POSTED BY EACH MEMBER AIR DISTRICT OF THE SACRAMENTO VALLEY BASIN AND AT THE SVBCC WEBSITE LISTED BELOW.

Meeting information can be viewed at www.airquality.org/SVBCC

Questions, comments, and correspondence may be directed to:
Sacramento Valley Basinwide Air Pollution Control Council
Laurie LaGrone, Secretary-Treasurer
629 Entler Avenue, Suite 15
Chico, CA 95928
530-332-9400 ext. 105
bcctacsecretary@gmail.com

Sacramento Valley Basinwide Air Pollution Control Council

Title: Roll Call to be led by BCC Secretary-Treasurer

Presenter: BCC Secretary-Treasurer

The BCC Secretary-Treasurer will conduct roll call: First, by Air District for BCC Members, then by Air District for TAC Members, followed by contractors and representatives. At the close of roll call, anyone who is not called will be asked to announce themselves.

BCC Members:

Butte County AQMD, Doug Teeter
Colusa County APCD, Randy Wilson
Feather River AQMD, Brian Abe
Glenn County APCD, Grant Carmon
Placer County APCD, Greg Janda
Sacramento-Metro AQMD, Eric Guerra
Shasta County AQMD, Corkey Harmon
Tehama County APCD, Greg Jones
Yolo-Solano AQMD, Angel Barajas

TAC Members:

Butte County AQMD, Stephen Ertle
Colusa County APCD, Anastacia Allen
Feather River AQMD, Chris Brown
Glenn County APCD, Marcie Skelton
Placer County APCD, Erik White
Sacramento-Metro AQMD, Alberto Ayala, Amy Roberts
Shasta County AQMD, Rob Stahl
Tehama County APCD, Joseph Tona
Yolo-Solano AQMD, Gretchen Bennitt

Consultants/ Representatives:

Smoke Management Plan Coordinator, Western Weather Group: Kai Tawa
California Air Resources Board Representative: Adam Gerber
BCC Secretary-Treasurer: Laurie LaGrone

All Other Attendees:

(please announce yourself for the record)

Sacramento Valley Basinwide Air Pollution Control Council

Title: Approval of Minutes

Presenter: BCC Secretary-Treasurer

Recommended action: approve minutes from the February 6, 2026 BCC meeting (motion needed).

ATTACHMENTS:

Description	Upload Date	Type
2026-02-06_BCC_Meeting_Minutes_DRAFT	6/02/2026	Supporting Documents

SACRAMENTO VALLEY

BASINWIDE AIR POLLUTION CONTROL COUNCIL

						Chair	Vice-Chair	
Butte	Colusa	Feather River	Glenn	Placer	Sacramento	Shasta	Tehama	Yolo-Solano

Meeting Minutes – February 6, 2026

1. Call to Order/ Introductions

A regular meeting of the Sacramento Valley Basinwide Air Pollution Control Council was called to order at 10:02 am by Alternate Member Matthew Pratton and a quorum established. Those present were as follows:

PRESENT: *Butte County AQMD: absent*
Colusa County APCD: Randy Wilson, BCC Member
Feather River AQMD: Brian Abe, BCC Member
Glenn County APCD: absent
Placer County APCD: Greg Janda, BCC Member
Sacramento-Metro AQMD: Matthew Pratton, BCC Alternate Member
Shasta County AQMD: Corkey Harmon, BCC Alternate Member
Tehama County APCD: absent
Yolo-Solano AQMD: Angel Barajas, BCC Member

Butte County AQMD: Stephen Ertle, TAC Member
Colusa County APCD: Anastacia Allen, TAC Member
Feather River AQMD: Chris Brown, TAC Member
Glenn County APCD: Marcie Skelton, TAC Member
Placer County APCD: Erik White, TAC Member
Sacramento-Metro AQMD: Amy Roberts, TAC Alternate Member
Shasta County AQMD: Rob Stahl, TAC Member
Tehama County APCD: Joseph Tona, TAC Chair
Yolo-Solano AQMD: Gretchen Bennitt, TAC Member

Smoke Management Plan Coordinator: Kai Tawa
CA Air Resources Board: Adam Gerber
BCC Secretary-Treasurer: Laurie LaGrone

Guests: Denny Stevens, Plasma Biofuels, LLC

2. Period of Public Comment

Mr. Pratton opened the meeting to public comments. Hearing none, the item was closed.

3. 2026 Chair and Vice Chair

Mr. Corkey Harmon of Shasta County assumes office as Chair and Greg Jones of Tehama County will be Vice Chair in 2026. Mr. Harmon conducted the meeting from this point.

4. Approval of Minutes from the October 3, 2025 Meeting

MOTION: On a motion from Mr. Abe, seconded by Mr. Janda, the minutes were unanimously approved in a roll call vote.

5. Financial Status Report

Ms. LaGrone provided a summary of the financial status reports as of October 31 and December 31, 2025.

MOTION: On a motion from Mr. Barajas, seconded by Mr. Janda, the financial status report was unanimously approved in a roll call vote.

6. Status Reports

- **Basinwide Control Council (BCC) Members Report** – no report.
- **California Air Pollution Control Officers Association (CAPCOA) Report** – Gretchen Bennitt
Ms. Bennitt reported on the January retreat meeting, including the 2026 strategic plan, meetings with CARB executives, and the submission of a budget letter to the Governor’s office, highlighting priority requests for emissions reduction programs.
- **Broader Sacramento Area (BSA) Report** – no report.
- **CA Air Resources Board (CARB) Report** – Technical microphone difficulties prevented Mr. Gerber from providing a report; member questions to Mr. Gerber could be addressed via group text, but no questions were asked.
- **Technical Advisory Committee (TAC) Report** – The new TAC Chair will be Ms. Bennitt of Yolo-Solano AQMD, and Mr. Ertle of Butte County AQMD will be Vice Chair.

Mr. Dan Glassoff of Abundant IoT Energy Solutions will make a presentation at the next TAC meeting.

- **Smoke Management Program (SMP) Report** – *see item #7*

7. 2025 Fall Intensive Burn Season Report – Kai Tawa

Burn Coordinator Tawa summarized the season, reporting that the Fall Intensive Burn Season was successful even though it had ended early due to almost 7” of rainfall. The season recorded the highest burned acres since 2011 and the lowest number of complaints since the program’s inception.

MOTION: On a motion from Mr. Abe, seconded by Mr. Janda, the 2025 Fall Intensive Burn Season Report was unanimously approved in a roll call vote.

8. BCC Legislative Platform – Gretchen Bennitt

Ms. Bennitt presented the legislative platform, promoting legislation beneficial to the Sacramento Valley Air Basin, and opposing legislation that is not beneficial.

MOTION: On a motion from Mr. Barajas, seconded by Mr. Abe, the BCC Legislative Platform was unanimously approved in a roll call vote.

9. Letter to CARB: Portable Equipment – Joseph Tona

Mr. Tona presented a letter drafted to CARB, to be sent from the BCC, requesting CARB’s interpretation of the requirements to permit portable burn units.

MOTION: On a motion by Mr. Janda, seconded by Mr. Abe, the letter to CARB was unanimously approved in a roll call vote.

10. Biomass Carbon Sequestration Discussion – no report.

This item will be agendaized for discussion at the April 2026 BCC meeting.

11. Communications and Reminders – BCC Secretary

Ms. LaGrone reminded the Board that April 1st is the deadline to file FPPC Conflict of Interest Form 700. Mr. Harmon asked a question about board members being permit holders within in the districts they serve; Mr. Ertle offered to check with Counsel.

Mr. Ertle clarified a few items about meetings for new board members. Ms. Skelton explained the role of the TAC and the origins and goals of the BCC. Mr. Ertle and Mr. Brown provided an overview of rice burning and the goals of the Smoke Management Program.

The Brown Act with the 2026 update will be emailed to all BCC and TAC members.

12. Set Next BCC Meeting Agenda – April 3, 2026 Hosted by: Shasta County AQMD.

13. Adjourn Meeting

Mr. Harmon adjourned the meeting at 10:39 am.

Respectfully submitted by: Laurie LaGrone, BCC Secretary-Treasurer

BCC:ll

Sacramento Valley Basinwide Air Pollution Control Council

Title: Motion needed to accept Financial Status Reports as of February 28, 2026 and April 30, 2026.

Presenter: BCC Secretary-Treasurer

ATTACHMENTS:

Description

Financial Report - Bank Account Register 2-28-2026
Financial Report - Bank Account Register 4-30-2026
Financial Report - Profit & Loss Budget vs Actual 2-28-2026
Financial Report - Profit & Loss Budget vs Actual 4-30-2026
2026-02-21_BCC_Reconciliation_Detail
2026-04-21_BCC_Reconciliation_Detail

Upload Date

6/02/2026
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6/02/2026

Type

Supporting Documents
Supporting Documents
Supporting Documents
Supporting Documents
Supporting Documents
Supporting Documents

Sacramento Valley Basinwide Air Pollution Control Council

03/13/26

Bank Accounts Register

Accrual Basis

As of February 28, 2026

<i>Type</i>	<i>Date</i>	<i>Num</i>	<i>Name</i>	<i>Split</i>	<i>Debit</i>	<i>Credit</i>	<i>Balance</i>
Tri Counties Bank							43,205.36
Bill Pm...	07/01/2025	1106	SDRMA	Accounts Payable		3,203.32	40,002.04
Bill Pm...	07/16/2025	1107	Butte County AQMD	Accounts Payable		1,424.19	38,577.85
Bill Pm...	08/16/2025	1108	Western Weather Group	Accounts Payable		4,283.33	34,294.52
Bill Pm...	08/16/2025	1109	Western Weather Group	Accounts Payable		814.67	33,479.85
Bill Pm...	08/20/2025	1110	Western Weather Group	Accounts Payable		4,283.33	29,196.52
Bill Pm...	08/20/2025	1111	Western Weather Group	Accounts Payable		814.67	28,381.85
Bill Pm...	08/20/2025	1112	Butte County AQMD	Accounts Payable		1,424.19	26,957.66
Bill Pm...	09/17/2025	1113	Western Weather Group	Accounts Payable		4,283.33	22,674.33
Bill Pm...	09/17/2025	1114	Western Weather Group	Accounts Payable		814.67	21,859.66
Bill Pm...	09/17/2025	1115	Butte County AQMD	Accounts Payable		1,424.19	20,435.47
Deposit	09/24/2025			Undeposited Funds	12,529.00		32,964.47
Deposit	10/03/2025			-SPLIT-	18,727.00		51,691.47
Bill Pm...	10/15/2025	1116	Butte County AQMD	Accounts Payable		1,424.19	50,267.28
Bill Pm...	10/15/2025	1117	Western Weather Group	Accounts Payable		4,283.33	45,983.95
Bill Pm...	10/15/2025	1118	Western Weather Group	Accounts Payable		814.67	45,169.28
Deposit	10/15/2025			-SPLIT-	46,210.00		91,379.28
Bill Pm...	11/19/2025	1119	Butte County AQMD	Accounts Payable		1,424.19	89,955.09
Bill Pm...	11/19/2025	1120	Western Weather Group	Accounts Payable		4,283.33	85,671.76
Bill Pm...	11/19/2025	1121	Western Weather Group	Accounts Payable		814.67	84,857.09
Bill Pm...	12/17/2025	1124	Western Weather Group	Accounts Payable		4,283.33	80,573.76
Bill Pm...	12/17/2025	1123	Butte County AQMD	Accounts Payable		1,424.19	79,149.57
Bill Pm...	12/17/2025	1122	CA Special Districts Assn	Accounts Payable		750.00	78,399.57
Bill Pm...	12/17/2025	1125	Western Weather Group	Accounts Payable		814.67	77,584.90
Bill Pm...	01/15/2026	1126	Butte County AQMD	Accounts Payable		1,424.19	76,160.71
Bill Pm...	01/18/2026	1127	Western Weather Group	Accounts Payable		4,283.33	71,877.38
Bill Pm...	01/18/2026	1128	Western Weather Group	Accounts Payable		814.67	71,062.71
Bill Pm...	02/18/2026	1129	Butte County AQMD	Accounts Payable		1,424.19	69,638.52
Bill Pm...	02/18/2026	1130	Western Weather Group	Accounts Payable		4,283.33	65,355.19
Bill Pm...	02/18/2026	1131	Western Weather Group	Accounts Payable		814.67	64,540.52
Total Tri Counties Bank					77,466.00	56,130.84	64,540.52
U. S. Bank							
Total U. S. Bank							
TOTAL					77,466.00	56,130.84	64,540.52

Sacramento Valley Basinwide Air Pollution Control Council

05/15/26

Bank Accounts Register

Accrual Basis

As of April 30, 2026

Type	Date	Num	Name	Split	Debit	Credit	Balance
Tri Counties Bank							43,205.36
Bill Pm...	07/01/2025	1106	SDRMA	Accounts Payable		3,203.32	40,002.04
Bill Pm...	07/16/2025	1107	Butte County AQMD	Accounts Payable		1,424.19	38,577.85
Bill Pm...	08/16/2025	1108	Western Weather Group	Accounts Payable		4,283.33	34,294.52
Bill Pm...	08/16/2025	1109	Western Weather Group	Accounts Payable		814.67	33,479.85
Bill Pm...	08/20/2025	1110	Western Weather Group	Accounts Payable		4,283.33	29,196.52
Bill Pm...	08/20/2025	1111	Western Weather Group	Accounts Payable		814.67	28,381.85
Bill Pm...	08/20/2025	1112	Butte County AQMD	Accounts Payable		1,424.19	26,957.66
Bill Pm...	09/17/2025	1113	Western Weather Group	Accounts Payable		4,283.33	22,674.33
Bill Pm...	09/17/2025	1114	Western Weather Group	Accounts Payable		814.67	21,859.66
Bill Pm...	09/17/2025	1115	Butte County AQMD	Accounts Payable		1,424.19	20,435.47
Deposit	09/24/2025			Undeposited Funds	12,529.00		32,964.47
Deposit	10/03/2025			-SPLIT-	18,727.00		51,691.47
Bill Pm...	10/15/2025	1116	Butte County AQMD	Accounts Payable		1,424.19	50,267.28
Bill Pm...	10/15/2025	1117	Western Weather Group	Accounts Payable		4,283.33	45,983.95
Bill Pm...	10/15/2025	1118	Western Weather Group	Accounts Payable		814.67	45,169.28
Deposit	10/15/2025			-SPLIT-	46,210.00		91,379.28
Bill Pm...	11/19/2025	1119	Butte County AQMD	Accounts Payable		1,424.19	89,955.09
Bill Pm...	11/19/2025	1120	Western Weather Group	Accounts Payable		4,283.33	85,671.76
Bill Pm...	11/19/2025	1121	Western Weather Group	Accounts Payable		814.67	84,857.09
Bill Pm...	12/17/2025	1124	Western Weather Group	Accounts Payable		4,283.33	80,573.76
Bill Pm...	12/17/2025	1123	Butte County AQMD	Accounts Payable		1,424.19	79,149.57
Bill Pm...	12/17/2025	1122	CA Special Districts Assn	Accounts Payable		750.00	78,399.57
Bill Pm...	12/17/2025	1125	Western Weather Group	Accounts Payable		814.67	77,584.90
Bill Pm...	01/15/2026	1126	Butte County AQMD	Accounts Payable		1,424.19	76,160.71
Bill Pm...	01/18/2026	1127	Western Weather Group	Accounts Payable		4,283.33	71,877.38
Bill Pm...	01/18/2026	1128	Western Weather Group	Accounts Payable		814.67	71,062.71
Bill Pm...	02/18/2026	1129	Butte County AQMD	Accounts Payable		1,424.19	69,638.52
Bill Pm...	02/18/2026	1130	Western Weather Group	Accounts Payable		4,283.33	65,355.19
Bill Pm...	02/18/2026	1131	Western Weather Group	Accounts Payable		814.67	64,540.52
Bill Pm...	03/18/2026	1132	Butte County AQMD	Accounts Payable		300.00	64,240.52
Bill Pm...	03/18/2026	1133	Butte County AQMD	Accounts Payable		1,424.19	62,816.33
Bill Pm...	03/18/2026	1136	Butte County AQMD	Accounts Payable		5.89	62,810.44
Bill Pm...	03/18/2026	1134	Western Weather Group	Accounts Payable		814.67	61,995.77
Bill Pm...	03/18/2026	1135	Western Weather Group	Accounts Payable		4,283.33	57,712.44
Bill Pm...	04/15/2026	1137	Butte County AQMD	Accounts Payable		1,459.79	56,252.65
Total Tri Counties Bank					77,466.00	64,418.71	56,252.65
U. S. Bank							
Total U. S. Bank							
TOTAL					77,466.00	64,418.71	56,252.65

Sacramento Valley Basinwide Air Pollution Control Council
Profit & Loss Budget vs. Actual
 July 2025 through February 2026

	Jul '25 - Feb 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
Annual District Assessments			
Butte AQMD	12,529.00		
Colusa APCD	7,549.00		
Glenn APCD	11,500.00		
Placer AQMD	6,327.00		
Sacramento Metropolitan AQMD	15,726.00		
Shasta AQMD	6,350.00		
Tehama APCD	5,085.00		
Yolo-Solano AQMD	12,400.00		
Total Annual District Assessments	77,466.00		
Total Income	77,466.00		
Expense			
Insurance	3,203.32		
Professional Services			
Administrative Services	11,393.52		
Ag Burn Services	34,266.64		
Meteorological Services	6,517.36		
Total Professional Services	52,177.52		
Special Department Expense			
Memberships	750.00		
Total Special Department Expense	750.00		
Total Expense	56,130.84		
Net Ordinary Income	21,335.16		
Net Income	21,335.16		

Sacramento Valley Basinwide Air Pollution Control Council

Profit & Loss Budget vs. Actual

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
Annual District Assessments			
Butte AQMD	12,529.00		
Colusa APCD	7,549.00		
Glenn APCD	11,500.00		
Placer AQMD	6,327.00		
Sacramento Metropolitan AQMD	15,726.00		
Shasta AQMD	6,350.00		
Tehama APCD	5,085.00		
Yolo-Solano AQMD	12,400.00		
Total Annual District Assessments	77,466.00		
Total Income	77,466.00		
Expense			
Insurance	3,203.32		
Professional Services			
Administrative Services	14,583.39		
Ag Burn Services	38,549.97		
Meteorological Services	7,332.03		
Total Professional Services	60,465.39		
Special Department Expense			
Memberships	750.00		
Total Special Department Expense	750.00		
Total Expense	64,418.71		
Net Ordinary Income	13,047.29		
Net Income	13,047.29		

Sacramento Valley Basinwide Air Pollution Control Council

Reconciliation Detail

Tri Counties Bank, Period Ending 02/21/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						77,584.90
Cleared Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	01/15/2026	1126	Butte County AQMD	X	-1,424.19	-1,424.19
Bill Pmt -Check	01/18/2026	1127	Western Weather G...	X	-4,283.33	-5,707.52
Bill Pmt -Check	01/18/2026	1128	Western Weather G...	X	-814.67	-6,522.19
Total Checks and Payments					-6,522.19	-6,522.19
Total Cleared Transactions					-6,522.19	-6,522.19
Cleared Balance					-6,522.19	71,062.71
Uncleared Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	02/18/2026	1130	Western Weather G...		-4,283.33	-4,283.33
Bill Pmt -Check	02/18/2026	1129	Butte County AQMD		-1,424.19	-5,707.52
Bill Pmt -Check	02/18/2026	1131	Western Weather G...		-814.67	-6,522.19
Total Checks and Payments					-6,522.19	-6,522.19
Total Uncleared Transactions					-6,522.19	-6,522.19
Register Balance as of 02/21/2026					-13,044.38	64,540.52
Ending Balance					-13,044.38	64,540.52

Sacramento Valley Basinwide Air Pollution Control Council

Reconciliation Detail

Tri Counties Bank, Period Ending 04/21/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						62,810.44
Cleared Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	03/18/2026	1135	Western Weather G...	X	-4,283.33	-4,283.33
Bill Pmt -Check	03/18/2026	1134	Western Weather G...	X	-814.67	-5,098.00
Bill Pmt -Check	04/15/2026	1137	Butte County AQMD	X	-1,459.79	-6,557.79
Total Checks and Payments					-6,557.79	-6,557.79
Total Cleared Transactions					-6,557.79	-6,557.79
Cleared Balance					-6,557.79	56,252.65
Register Balance as of 04/21/2026					-6,557.79	56,252.65
Ending Balance					-6,557.79	56,252.65

Sacramento Valley Basinwide Air Pollution Control Council

Title: Smoke Management Program (SMP) Report

Presenter: BCC Secretary-Treasurer

Recommended action: no action required.

Report delivered prior to the meeting via email from Kai Tawa, SMP Coordinator:

Apologies I could not make it to this meeting!

Last week, I sent out an email requesting that all districts send in their planted rice acres by the end of June so I can create the allowable and conditional reports. Please send this information to me when able, or let me know if you'll need longer to send this information. Also, please let me know if any changes need to be made in regard to website access, the forecast email list, or the update email list. The best contact methods are via email (kai@westernwx.com) or calling my direct line (530-537-3840). Thank you!

Sacramento Valley Basinwide Air Pollution Control Council

Title: Contracts for Renewal

Presenter: BCC Secretary-Treasurer

Recommended action: approve three draft contracts for renewal (motion needed):

Western Weather Burn Coordinator Contract
Western Weather Meteorological Services Contract
BCAQMD Secretarial Services Contract

ATTACHMENTS:

Description	Upload Date	Type
DRAFT 2026-28 SacVal APCC Burn Coordinator Contract	6/02/2026	Supporting Documents
DRAFT 2026-28 SacVal APCC Met Services Contract	6/02/2026	Supporting Documents
DRAFT 2026 Secretary Services Contract BCAQMD	6/02/2026	Supporting Documents

CONTRACT FOR SACRAMENTO VALLEY BASINWIDE AIR POLLUTION CONTROL
COUNCIL BURN COORDINATOR

THIS CONTRACT is entered into on July 1, 2026 by and between the SACRAMENTO VALLEY BASINWIDE AIR POLLUTION CONTROL COUNCIL, a political subdivision of the State of California, hereinafter called "COUNCIL" and Western Weather Group, hereinafter called "CONTRACTOR. "

NOW, THEREFORE, in consideration of the mutual promises herein, the parties hereto COVENANT, PROMISE and AGREE as follows:

1. The CONTRACTOR agrees to perform for the COUNCIL the services and duties outlined in attachment Exhibit A.

All work products provided by CONTRACTOR under this contract shall be complete and accurate. Any necessary corrections or revisions will be completed by CONTRACTOR at CONTRACTOR'S expense. The compensation is for work on the projects specified in the attachment. Performance of services which fall outside the scope of this contract, and compensation for such services will be negotiated separately in additional contracts between the COUNCIL and the CONTRACTOR.

CONTRACTOR may perform such services either at CONTRACTOR'S office or at other sites as requested by COUNCIL but shall only perform such services as directed to do so by the COUNCIL. The CONTRACTOR shall have no authority or responsibility for making decisions for the COUNCIL. The COUNCIL will review and approve all work performed by the CONTRACTOR. CONTRACTOR agrees to keep records of services rendered and reimbursable costs.

2. The COUNCIL agrees to compensate, and the CONTRACTOR agrees to accept as compensation the amount of \$51,400 for each year for the term of the contract to be paid in monthly installments after receiving an invoice, which has attached a record of services rendered.

3. This contract shall commence on the date first above written and shall terminate on

June 30, 2028 or may be terminated as set forth below.

4. This contract may be terminated as follows:

- A. By mutual consent of the parties;
- B. At any time on a material breach of any of the provisions hereof; or
- C. By the COUNCIL on delivery of written notice thereof to CONTRACTOR for any or no reason, whatsoever, including, but not limited to, the failure by the Basin Districts or Control Boards to appropriate funds for this Contract or any portion hereof.

5. If this contract is terminated by COUNCIL under the provisions of Paragraph 4 for any reason other than CONTRACTOR'S breach, CONTRACTOR shall be compensated only for the work performed by CONTRACTOR prior to the termination hereof.

6. CONTRACTOR shall not assign any interest in this Contract and shall not transfer any interest in the same without the prior written consent of the COUNCIL except that claims for money due or to become due the CONTRACTOR from the COUNCIL under this contract may be assigned by the CONTRACTOR to a bank, trust company, or other financial institution without such approval. Written notice of any such transfer shall be furnished promptly to the COUNCIL. Any attempt at assignment of rights under this contract, except for those specifically consented to by both parties or as stated above, shall be void.

7. CONTRACTOR shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, or a joint venture relationship. The services to be provided by CONTRACTOR shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the COUNCIL is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. CONTRACTOR shall be fully responsible for payment of all taxes due to the State of California or Federal Government which would be withheld from compensation if CONTRACTOR were a COUNCIL employee.

COUNCIL shall not be liable for deductions for any amount for any purpose from CONTRACTOR'S compensation. CONTRACTOR shall not be eligible for coverage under COUNCIL'S Workers' Compensation Insurance Plan nor shall CONTRACTOR be eligible for coverage for any other COUNCIL benefit.

8. CONTRACTOR shall indemnify, defend and hold harmless the COUNCIL, Butte, Colusa, Feather River, Glenn, Placer, Sacramento, Shasta, Tehama, Yolo/Solano air districts, their elected officials, officers and employees, and agents against all claims, suits, actions, costs, counsel fees, expenses, damages, judgments or decrees by reason of any person's bodily injury, including death or property damage by CONTRACTOR or any person employed by CONTRACTOR or in any capacity during the progress of the work, whether by negligence or otherwise. CONTRACTOR shall also indemnify COUNCIL of any adverse determination made by the Internal Revenue Service or State Franchise Tax Board against COUNCIL with respect to CONTRACTOR'S "independent contractor" status that would establish a liability for failure to make social security or income tax withholding.

9. All certificates, endorsements, cancellations, and other notices required under this contract shall be delivered by CONTRACTOR to the following address:

Sacramento Valley Basinwide Air Pollution Control Council
c/o BCC Secretary
629 Entler Avenue, Suite 15
Chico, CA 95928

10. In the performance of the work authorized under this contract, CONTRACTOR shall not discriminate against any worker because of race, creed, color, ancestry, religion, marital status, medical condition, age, physical or mental handicaps, veteran or non-veteran status, sex or national origin.

11. If any action at law or in equity is necessary to enforce or interpret the terms of this contract, the prevailing party shall be entitled to reasonable attorneys' fees, cost, and necessary disbursements in addition to any other relief to which such party may be entitled.

12. All non-proprietary reports, drawings, renderings, or other documents or materials prepared by CONTRACTOR hereunder shall become the property of the COUNCIL.

13. CONTRACTOR hereby covenants that, at the time of the execution of this contract, CONTRACTOR has no interest and shall not acquire any interest in the future, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract. CONTRACTOR also covenants that in the performance of this work, no person having any such interest shall be employed. CONTRACTOR will comply with any conflict of interest code approved by COUNCIL.

14. CONTRACTOR shall obtain and maintain continuously comprehensive professional and general liability insurance/or other insurance necessary to protect the public with limits of liability of not less than \$500,000 combined single-limit bodily injury and property damage with appropriate coverage endorsements to include broad form contractual, broad form property damage, products and completed operations, hired and non-owned auto, personal injury, and fire-legal liability applicable to this agreement. As an alternative, CONTRACTOR may procure and maintain the above insurance in the single limit of \$1,000,000.

Such insurance shall include the COUNCIL, Butte, Colusa, Feather River, Glenn, Placer, Sacramento, Shasta, Tehama, Yolo/Solano air districts, their elected officials, officers and employees, and agents as additionally insureds, and shall not be canceled without 30 days written notice delivered to the COUNCIL. CONTRACTOR shall provide COUNCIL with a certificate of insurance as evidence of insurance protection provided. Insurance certificates provided by any insurance company or underwriter shall not contain the language "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company," or similar language. If CONTRACTOR has employees, he/she shall obtain and maintain continuously Workers' Compensation Insurance to cover CONTRACTOR and CONTRACTOR'S employees and partners.

15. This agreement supersedes all previous agreements and constitutes the entire understanding of the parties hereto. CONTRACTOR shall be entitled to no other benefits other than those specified herein. No changes, amendments, or alterations shall be effective unless in writing and signed by both parties. CONTRACTOR specifically acknowledges that in entering into and executing this agreement, CONTRACTOR relies solely upon the provisions contained in this agreement and no others.

16. The CONTRACTOR shall acknowledge that the COUNCIL shall be the sole owner of all the results and proceeds of my service hereunder, including but not limited to, all patents, patent applications, patent rights, formulas, copyrights, inventions, developments, discoveries, other improvements, data, documentation, drawings, charts, and other written, audio and/or visual materials relating to equipment, methods, products, processes, or programs in connection with or useful to the business of the COUNCIL which, by CONTRACTOR himself, or in conjunction with any other person, may conceive, make, acquire, acquire knowledge of, develop or create during the term of employment hereunder that (i) relate to or are useful in connection with any business now or hereafter carried on or contemplated by the COUNCIL, including developments or expansions of its present fields of operations, (ii) resulted or result from any work performed for the COUNCIL or any of its clients or customers; or (iii) resulted or result from the use of the premises or personal property (whether tangible or intangible) owned, leased, or contracted for by the COUNCIL (collectively, the "Work Product"). CONTRACTOR agrees that any Work Product shall be the property of the COUNCIL and, if subject to copyright, shall be considered a "work made for hire" within the meaning of the Copyright Act of 1976, as amended (the "Act"). If and to the extent that any such Work Product is found as a matter of law not to be a "work made for hire" within the meaning of the Act, CONTRACTOR hereby expressly assigns to the COUNCIL all right, title, and interest in and to the Work Product, and all copies thereof, and the copyright, patent, trademark,

trade secret, and all other proprietary rights in the Work Product, without further consideration, free from any claim, lien for balance due, or rights of retention thereto. CONTRACTOR agrees to make full disclosure to the COUNCIL of all such writings, inventions, improvements, processes, procedures and techniques, and shall do everything necessary or desirable to vest the absolute title thereto in the COUNCIL. CONTRACTOR agrees to write and prepare all specifications and procedures regarding such inventions, improvements, processes, procedures and techniques and otherwise aid and assist the COUNCIL so that the COUNCIL can prepare and present applications for copyright or patents therefore and can secure such copyright or patent wherever possible, as well as reissues, renewals, and extensions thereof, and can obtain the record title to such copyright or patents so that the COUNCIL shall be the sole and absolute owner thereof in all countries in which it may desire to have copyright or patent protection. CONTRACTOR understands and agrees that it will not be entitled to any additional or special compensation or reimbursement regarding all such writings, inventions, improvements, processes, procedures and techniques. In the event that the COUNCIL is unable, after reasonable effort, to secure signature on any patent, copyright, or other analogous protection relating to Work Product, whether because of physical or mental incapacity or for any other reason whatsoever, CONTRACTOR hereby irrevocably designates and appoints COUNCIL and its duly authorized officers and agents as agent and attorney-in-fact, to act for and on behalf of CONTRACTOR to execute and file any such application or applications and to do all other lawfully permitted acts to further the prosecution and issuance of patent, copyright and other analogous protection with the same legal force and effect as if personally executed by CONTRACTOR.

EXECUTED at Redding, California, on June 5, 2026.

SACRAMENTO VALLEY BASINWIDE AIR POLLUTION
CONTROL COUNCIL

By: _____

Corkey Harmon, CHAIR, Basin Control Council

Date: _____

WESTERN WEATHER GROUP

By: _____

Date: _____

Exhibit A - Service and Duties

Contractor will perform the following services:

I. General Requirements

- 1.1. Review each Basin Control Council (BCC) and Technical Advisory Committee (TAC) agenda and participate in meetings where agricultural burning or Smoke Management Plan (SMP) items are on the agenda.
- 1.2. Provide technical assistance to the TAC and BCC.
- 1.3. Provide recommendations and comments regarding TAC and BCC positions on basin air quality issues.
- 1.4. As requested by the TAC or BCC, present the SMP and/or Rice Straw Burning Reduction Act information to the ARB and District boards, and other entities on matters of public outreach, public information, and education related to agricultural burning in the basin.
- 1.5. Forward any public requests for information to the chairperson of the BCC for further direction and or response.
- 1.6. Provide, maintain, and back up all software and data for operational activities required by the SMP.
- 1.7. Facilitate the administration and follow all written guidelines and requirements detailed in the SMP that pertain to the Smoke Management Plan Coordinator (SMPC).
- 1.8. Forward all requests for information to the Chairman of the TAC for further direction. Notwithstanding the previous requirement, the Coordinator shall provide pertinent program information to participating parties, *e.g.*, the California Air Resources Board (CARB) and participating districts as needed.
- 1.9. Assist the TAC and BCC in preparing the annual implementation reports for ARB and CDFA.

2. Sacramento Valley Smoke Management Program (SMP)

- 2.1. Maintain an annual list of proposed revisions, suggestions and recommendations to the SMP, including those necessary pursuant to the California Code of Regulations (CCR) and California Health and Safety Code (HSC).
- 2.2. Facilitate the annual review and necessary revisions to the SMP.
- 2.3. For the BCC meeting of December of each year, report to the BCC and the TAC on the intensive fall burn season along with any proposals for changes to the SMP. This report shall include, but is not limited to, the following:
 - 2.3.1. Acreage burned by type and location
 - 2.3.2. Complaints made to ARB and districts
 - 2.3.3. Number of burn days and wet days
 - 2.3.4. Number of acreage shift days
 - 2.3.5. Air quality and meteorological data
- 2.4. For the BCC meeting in June, present for adoption the proposed TAC-approved SMP to use for the following Fall Burn Season. If there are no specific revisions to the proposed SMP, a hearing is not required, but the SMPC will present to the BCC the outcome of the annual review and revision process and the SMP with updated dates of implementation.
- 2.5. Submit the BCC-approved SMP or the current SMP with updated dates of implementation to the ARB by July 1 of each year.

- 2.6. Provide a general listing of needed program data to each District and Agricultural Commissioner including the authority for the data collection, the required format, and the schedule of due dates to the SMPC.
- 2.7. Collect, maintain, and analyze rice burning data in support of implementation and reporting requirements relative to Rice Straw Burning Reduction Act and the Conditional Rice Straw Burning Permit Program including, but not limited to:
 - 2.7.1. Running totals of burned rice acreage.
 - 2.7.2. Data collection and analysis to facilitate the announcement of the annual rice burning limit that must be made by the BCC pursuant to the Conditional Rice Straw Burning Permit Program.
 - 2.7.3. Running totals by Districts or counties through the following August 31 with one summary report at the end of August showing status against the annual 125,000 acre or 25% rice burning limit.
 - 2.7.4. The statistics listed in the Conditional Rice Straw Burning Permit Program.
- 2.8. Prepare draft annual reports for review by the TAC and BCC and submit the approved final reports to ARB and CDFA.
- 2.9. Provide an interim report to the TAC in October showing the rice burning status against the annual 125,000 acre or 25% rice burning limit.
- 2.10. Provide an interim report to the TAC at the end of December showing status of the annual 125,000 acre or 25% rice burning limit.

3. Intensive Fall Burn Activities

- 3.1. Implement the requirements of the fall burn activities as outlined in the SMP.
- 3.2. Coordinate special notice procedures on pre-storm days.
- 3.3. Collect meteorological and air quality data on regular days (typically no later than 8:00 a.m.).
- 3.4. Collect daily ready file and summary data from each District.
- 3.5. Communicate initial burn day decision and upload files to the website at 8:15 a.m.
- 3.6. Make joint decisions with the ARB on the initial acreage allocation.
- 3.7. Calculate daily acreage distributions for each District.
- 3.8. Communicate daily acreage distributions to the Districts by 9:00 a.m. and upload information to the website.
- 3.9. Collect meteorological and air quality data, including, but not limited to, airports, AMOS sites, ARB and District air quality monitors.
- 3.10. Handle District requests for acreage updates in the distribution of acres.
- 3.11. Contact the ARB for additional acreage when conditions warrant.
- 3.12. Upload the file with any ARB acreage update decisions and extended burn hours, if applicable, by 11:00 a.m.
- 3.13. Assist Districts requesting advice on burning decisions.
- 3.14. Coordinate and communicate with Districts, ARB, and the Program Meteorological Contractor.
- 3.15. Revise archive files as Districts provide corrections to burn and complaint data throughout fall.
- 3.16. Share data with ARB and regularly discuss program progress and issues as needed.
- 3.17. Consult with ARB and the BCC Meteorological Contractor on any system breakdowns and data anomalies.

3.18. Test communications with Districts by September 15 of each year for the transmittal of the ready file and summary data through the Internet.

4. Spring Burn Activities

- 4.1. Implement the requirements of the spring burn activities as outlined in the SMP.
- 4.2. Assist Districts with questions and issues regarding allocation decisions from ARB.

5. Education and Training

- 5.1. Assist District staff in the interpretation of the SMP.
- 5.2. Provide training to District staff at the direction of the TAC.
- 5.3. Provide coordination and liaison services among SMP participants.

6. Data and Records Maintenance

- 6.1. Collect, analyze and archive fall burn program data including, but not limited to:
 - 6.1.1. AMOS and airport meteorological data
 - 6.1.2. ARB Air Quality data
 - 6.1.3. PM2.5 data from ARB
 - 6.1.4. Written correspondence with ARB, Western Weather Group, and Districts
 - 6.1.5. Daily program allocation distribution, weather and air quality data files
 - 6.1.6. Daily burning information as requested
 - 6.1.7. Prescribed fires including fires in adjoining air basins
- 6.2. Maintain general agricultural burning statistics and related information including, but not limited to:
 - 6.2.1. Ready acres by county and entire basin
 - 6.2.2. Burned acres by county and entire basin
 - 6.2.3. Air quality particulate data
 - 6.2.4. Meteorological ventilation factors
 - 6.2.5. Complaints to ARB and Districts
 - 6.2.6. Emission factors for agricultural burning including prescribed burning
 - 6.2.7. Maps of burn zones
 - 6.2.8. ARB air quality data
- 6.3. Maintain the following records:
 - 6.3.1. Master hard copies of the Smoke Management Plan (SMP) and its appendices
 - 6.3.2. Electronic copies of each SMP in standard word processing and graphic formats
 - 6.3.3. Proceedings of all Technical Advisory Committee (TAC) and BCC workshops and hearings concerning the SMP
 - 6.3.4. Other records related to the SMP.

**CONTRACT FOR SACRAMENTO VALLEY BASINWIDE AIR POLLUTION
CONTROL COUNCIL – METEOROLOGICAL SERVICES**

THIS CONTRACT is entered into on July 1, 2026 by and between the SACRAMENTO VALLEY BASINWIDE AIR POLLUTION CONTROL COUNCIL, a political subdivision of the State of California, hereinafter called "COUNCIL" and WESTERN WEATHER GROUP, Inc. hereinafter called "CONTRACTOR."

NOW, THEREFORE, in consideration of the mutual promises herein, the parties hereto COVENANT, PROMISE and AGREE as follows:

I. The CONTRACTOR agrees to perform for the COUNCIL the services and duties outlined in attachment Exhibit A.

All work products provided by CONTRACTOR under this contract shall be complete and accurate. Any necessary corrections or revisions will be completed by CONTRACTOR at CONTRACTOR'S expense. The compensation is for work on the projects specified in the attachment. Performance of services which fall outside the scope of this contract, and compensation for such services will be negotiated separately in additional contracts between the COUNCIL and the CONTRACTOR. CONTRACTOR agrees to keep records of services rendered and reimbursable costs.

2. The COUNCIL agrees to compensate, and the CONTRACTOR agrees to accept as compensation the amount of \$9,776 for each fiscal year of the term of the contract to be paid in monthly installments after receiving an invoice, which has attached a record of services rendered.

3. This contract shall commence July 1, 2026 and shall terminate on June 30, 2028 or may be terminated as set forth below.

4. This contract may be terminated as follows:

- A. By mutual consent of the parties;
- B. At any time on a material breach of any of the provisions hereof; or
- C. By the COUNCIL on delivery of written notice thereof to CONTRACTOR for any or no reason, whatsoever, including, but not limited to, the failure by the Basin

Districts or Control Boards to appropriate funds for this Contract or any portion hereof.

5. If this contract is terminated by COUNCIL under the provisions of Paragraph 4 for any reason other than CONTRACTOR'S breach, CONTRACTOR shall be compensated only for the work performed by CONTRACTOR prior to the termination hereof.

6. CONTRACTOR shall not assign any interest in this Contract and shall not transfer any interest in the same without the prior written consent of the COUNCIL except that claims for money due or to become due the CONTRACTOR from the COUNCIL under this contract may be assigned by the CONTRACTOR to a bank, trust company, or other financial institution without such approval. Written notice of any such transfer shall be furnished promptly to the COUNCIL. Any attempt at assignment of rights under this contract, except for those specifically consented to by both parties or as stated above, shall be void.

7. CONTRACTOR shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, or a joint venture relationship. The services to be provided by CONTRACTOR shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the COUNCIL is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. CONTRACTOR shall be fully responsible for payment of all taxes due to the State of California or Federal Government which would be withheld from compensation if CONTRACTOR were a COUNCIL employee. COUNCIL shall not be liable for deductions for any amount for any purpose from CONTRACTOR'S compensation. CONTRACTOR shall not be eligible for coverage under COUNCIL'S Workers' Compensation Insurance Plan nor shall CONTRACTOR be eligible for coverage for any other COUNCIL benefit.

8. CONTRACTOR shall hold harmless and indemnify the COUNCIL, Butte, Colusa, Feather River, Glenn, Placer, Sacramento, Shasta, Tehama, Yolo/Solano air districts, their elected officials, officers and employees, and agents against all claims, suits, actions, costs, counsel fees, expenses, damages, judgments or decrees by reason of any person's bodily injury, including death or property damage by CONTRACTOR or any person employed by CONTRACTOR or in any capacity

during the progress of the work, whether by negligence or otherwise. CONTRACTOR shall also indemnify COUNCIL of any adverse determination made by the Internal Revenue Service or State Franchise Tax Board against COUNCIL with respect to CONTRACTOR'S "independent contractor" status that would establish a liability for failure to make social security or income tax withholding.

9. All certificates, endorsements, cancellations, and other notices required under this contract shall be delivered by CONTRACTOR to the following address:

Sacramento Valley Basinwide Air Pollution Control Council
c/o BCC Secretary
629 Entler Avenue, Suite 15
Chico, CA 95928

All certificates, endorsements, cancellations, and other notices required under this contract shall be delivered by COUNCIL to the following address:

Western Weather Group, Inc
686 Rio Lindo Avenue
Chico, CA 95926

10. In the performance of the work authorized under this contract, CONTRACTOR shall not discriminate against any worker because of race, creed, color, ancestry, religion, marital status, medical condition, age, physical or mental handicaps, veteran or non-veteran status, sex or national origin.

11. If any action at law or in equity is necessary to enforce or interpret the terms of this contract, the prevailing party shall be entitled to reasonable attorneys' fees, cost, and necessary disbursements in addition to any other relief to which such party may be entitled.

12. All non-proprietary reports, drawings, renderings, or other documents or materials prepared by CONTRACTOR hereunder shall become the property of the COUNCIL.

13. CONTRACTOR hereby covenants that, at the time of the execution of this contract, CONTRACTOR has no interest and shall not acquire any interest in the future, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under

this contract. CONTRACTOR also covenants that in the performance of this work, no person having any such interest shall be employed. CONTRACTOR will comply with any conflict of interest code approved by the COUNCIL.

14. CONTRACTOR shall obtain and maintain continuously comprehensive professional and general liability insurance/or other insurance necessary to protect the public with limits of liability of not less than \$500,000 combined single-limit bodily injury and property damage with appropriate coverage endorsements to include broad form contractual, broad form property damage, products and completed operations, hired and non-owned auto, personal injury, and fire-legal liability applicable to this agreement. As an alternative, CONTRACTOR may procure and maintain the above insurance in the single limit of \$1,000,000.

Such insurance shall name the COUNCIL, Butte, Colusa, Feather River, Glenn, Placer, Sacramento, Shasta, Tehama, Yolo/Solano air districts, their elected officials, officers and employees, and agents as additionally insureds, and shall not be canceled without 30 days written notice delivered to the COUNCIL. CONTRACTOR shall provide COUNCIL with a certificate of insurance as evidence of insurance protection provided. Insurance certificates provided by any insurance company or underwriter shall not contain the language "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company," or similar language. If CONTRACTOR has employees, he/she shall obtain and maintain continuously Workers' Compensation Insurance to cover CONTRACTOR and CONTRACTOR'S employees and partners.

15. This agreement supersedes all previous agreements and constitutes the entire understanding of the parties hereto. CONTRACTOR shall be entitled to no other benefits other than those specified herein. No changes, amendments, or alterations shall be effective unless in writing and signed by both parties. CONTRACTOR specifically acknowledges that in entering into and executing this agreement, CONTRACTOR relies solely upon the provisions contained in this agreement and no others.

EXECUTED at Redding, California, on June 5, 2026.

SACRAMENTO VALLEY BASINWIDE AIR POLLUTION CONTROL COUNCIL

By: _____

Corkey Harmon, CHAIR, Basin Control Council

Date: _____

WESTERN WEATHER GROUP

By: _____

Nathan Lohse, Contractor

Date: _____

EXHIBIT A

Western Weather Group LLC
Products and Services

Work Products

Fall Burn Program

5:45AM Weather Forecast File

The 5:45AM weather forecast file will be issued to the SMP Weather Dashboard by 5:45AM every morning during the Fall Burn Program. It will include:

1. A brief valley weather highlights section summarizing the main topics of concern regarding upcoming weather events. Example:

“HIGHLIGHTS: Sunny, very warm today with gusty north winds. Warmer, not quite as windy Friday. Subtle weekend cooling as a couple weather systems pass inland well north of California. Turning hot early next week before more significant & sustained cooling comes to the Sacramento Valley.

2. A detailed 36-hour numerical forecast displaying forecast weather conditions, maximum and minimum temperatures, dew points, rain chances, projected rainfall amounts and wind speed and direction. Example:

Forecast Specifics		Weather	Max/Min	Dew Pts	POPs	Amounts	Winds
Today	(n/w)	Sunny	82-87	30-40	0%	none	N 10-20 G30
	(s/e)			35-40			NW 5-15 G25
Tonight	(n/w)	Clear	60-70	35-40	0%	none	N 5-15
	(s/e)		55-60	40-45			N-Var 0-10
Friday	(n/w)	Sunny	87-92	35-40	0%	none	N 10-15 G25
	(s/e)			40-45			NW 5-15

3. A forecast discussion communicating current weather conditions and anticipated conditions for the subsequent seven days. Example:

“Forecast Discussion: A broad Eastern Pacific ridge of high pressure is expanding inland across California. This will not only leave the Sacramento Valley much more sunny and a few degrees warmer today but rather windy during the day as north winds gust up to 30 mph. After a clear, unusually mild night, in which north winds ease to a varying degree, expect valley temperatures to soar toward and perhaps a little over the 90F mark Friday afternoon as north winds turn breezy once again.

Extended Forecast Discussion: A couple incoming weather systems over the weekend will sufficiently weaken the West Coast ridge to allow bouts of mid/high cloudiness to intrude across the North State while reestablishing onshore flow through the Delta. This will result in modest cooling and south winds across the valley. However the rapid reamplification of the West Coast ridge will leave early next week exceptionally warm, if not hot, as valley temperatures look to average at least 20F above normal. Cooling should come by the end of the month and more seasonable conditions are likely to extend into early May as more active westerlies keep ridging along the west Coast more docile.”

4. An extended numerical weather forecast summary showing forecast weather/sky conditions, maximum and minimum temperatures, precipitation chances, precipitation amounts, wind directions and speeds through the next seven days, along with a brief 7-10 day weather pattern trend summary. Example:

Extended Forecast	Sat 4/25	Sun 4/26	Mon 4/27	Tue 4/28	Wed 4/29	Thu 4/30 - Sat 5/2	
Weather/Sky	High clds	M Sunny	Sunny	Sunny	M Sunny	Max Temps	Near to above normal
Max Temps	85-90	85-90	87-92	92-97	87-92	Min Temps	Near normal
Min Temps	57-62	55-60	52-57	55-60	60-65	Rainfall	unlikely
POP	0%	0%	0%	0%	0%	Winds	Light - Moderate
Amounts	none	none	none	none	none	Wx	Some measure of cooling as
Winds	N→S 5-10	N→S 5-15	N-Var 0-10	NW-N 5-15	SE-SW 5-15	Pattern	westerlies flatten West Coast
ETo	.18 -.22	.18 -.22	.20 -.24	.24 -.28	.20 -.24		ridge but precip unlikely

5. A climatological weather summary of the previous day's weather conditions. Example:

Climate Summary April 22, 2020	Temperature		Precipitation			Normal Temp		Record Temperatures	
	Max	Min	24hr	Season	% of	Max	Min	Max & Year	Min & Year
Station:	°F	°F	In.	→/1	normal	°F	°F	°F	°F
Red Bluff	84	48	0.00	10.03	47%	73	48	94 2009	38 1961
Chico	82	50	0.00	11.66	--	74	46	96 2009	32 1923
Oroville	84	49	0.00	9.52	--	--	--	-- --	-- --
Marysville	83	47	0.00	9.31	48%	75	46	-- --	-- --
Sacramento	86	53	0.00	10.58	58%	74	50	94 2009	39 1920

Avg Max: 85°F, Range: (82 - 87) Warmest: Pennington || Avg Min: 49°F, Range: (42 - 54) Coldest: Winters

8AM Burn Day Status Update File

The 8AM burn day status update file will be emailed (usually before 8:00 AM) and published to the SMP weather dashboard website upon receiving the burn day decision from the SMP coordinator. It will include:

1. SMP coordinator comments and reminders. Example:

SMP Coordinator Comments:

Wednesday October 02, 2019 8:00am

Burn Day

(some counties may be no burn due to PM2.5 value)

Review daily information files	Burn hours are set at 10am to 3pm
Consider AM stability factor	Return unused acres to SMP Coordinator
watch out for variable winds	Report field observations to Coordinator
Check fields for fuel moisture	Check downwind air quality levels
Do not allow early or late burns	Check hourly weather information
Remind growers of program rules	Check 11am file for acreage update

COUNTY ALLOCATION = the following factors

Ready acres + Impact ratings + AQ reduction + Success rate

2. Yesterday's and current morning's BAM PM2.5 data from locations around the Sacramento Valley Air Basin (provided by the Air Resources Board). Example:

2 Day BAM

2019-10-01

STATION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Chico E																								
Colusa	4	4	3	3	1	0	1	6	3	5	4	3	4	3	1	2		2	11	21	15	12	6	5
Davis UCD	10	7	5	4	3	1	0			0	3	4	3	2	2	2	4	6	6	6	6	15	10	7
Gridley	9	8	7	6	5	5	5	7	6	2	1	4	5	4	3	4	4	5	6	8	9	8	7	9
Paradise										5	4	2		0	1	2	4			3	0	3	2	0
Roseville	3	3	5	6	7	7	6	6	6	5	5	3	3	2	2	6	4	4	7	9	8	5	3	1
Sac T St	6	6	6	4	5	4	4	6	6	5	4	2	1	7	5	4	4	6	11	14	9	10	8	7
Willows	5	2	3	3	0	1	2	2	3	4	3	1	1	1	1	1	0	0	1	0	1	3	3	2
Yuba Almond	4	2	2	2	5	3	1	1	2	2								5	6	4	4	9	12	9

2019-10-02

STATION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Chico E																								
Colusa	6	4	2	2	1																			
Davis UCD	4	3	3	3	3																			
Gridley	7	8	6	4	3																			
Paradise	1	2	0	1																				
Roseville	1	1	3	5	4																			
Sac T St	6	7	8	9	6																			
Willows	3	2	1	1	3																			
Yuba Almond	5	2	3	10	7																			

*** 2 Day BAM time is Pacific Standard Time

9AM Weather Forecast File and Services

The 9AM weather forecast file will be issued by 9:00 AM (usually earlier) each day during the Fall Burn Program. It Communicates expectations for daily meteorological conditions that primarily apply to smoke plume dispersion, such as surface wind patterns, inversion strength, atmospheric stability, winds aloft and the timing with which any changes are anticipated. It includes the following:

1. Updated highlights - Similar to highlights in the 5:45AM weather forecast file.
2. Valley weather synopsis – A discussion concentrating on current day and short-term weather conditions.
3. Surface wind pattern – A discussion concerning the timing with which winds might shift direction, strengthen or weaken, as well as how strong winds are expected to be.
4. Transport wind pattern – A discussion regarding wind speeds and directions at the mixing layer, or roughly 1,000 ft to 2,000 feet above the surface.
5. Sutter Buttes to Pennington Stability – A forecast difference of temperature between the weather station located at the top of the Sutter Buttes (Approx. 2,100 ft) and the Pennington weather station adjacent to the Sutter Buttes on the valley floor at 2PM. This quantifies how unstable the air mass is expected to be within the surface boundary layer at 2PM.
6. Basin stability discussion – A brief summary discussing lower atmospheric stability, the presence of inversions and how it may affect smoke plume dispersion.
7. Cautionary notes – A brief summary regarding weather conditions that may negatively impact smoke dispersion or air quality across the SVAB
8. Burn day status outlook – Comments from the meteorologist or smoke management program coordinator discussing how weather conditions may affect any of the upcoming days with respect to early burning, extended burn hours or no burn days.
9. Zone Ventilation Ratings – A meteorologist-assigned numerical value on a scale from one to five to indicate dispersion quality for each zone within all SVAB air districts (1 = poor dispersion quality, 5 = best dispersion

quality).

10. Coordinate wind and dispersion forecast with ARB.

11. 9:30 AM conference call – At 9:30 AM the meteorologist on duty hosts a conference call to answer forecast questions or concerns while also encouraging coordination among districts to place burns appropriately.

9AM forecast file example:

Highlights: Lighter and more varied winds today. Winds are northerly this morning and will most likely shift to the south in the afternoon.

Valley Weather Synopsis: As the previous trough tracks further eastward into the northern Great Plains, a shortwave ridge of high pressure will pass over California. This feature will result in slightly warmer and more stable weather today along with lighter, less organized winds.

Today's Forecast Surface Wind Pattern: Winds are light this morning, either northerly or varied. This light and northerly/variable wind pattern will likely persist through the morning hours and into the early afternoon. An eventual shift to the south is likely this afternoon, however winds are expected to remain fairly light and may stay varied in some locations.

Today's Forecast Transport Wind Pattern: Light northerly transport winds this morning. Similar to surface winds, an afternoon shift to the south is probable, however winds may stay varied and light.

Meteorologist, Kai Tawa

Sutter Buttes (2100ft) to Pennington Stability:	Today		Yesterday		Forecast	Observed
	7am	8am	7am	8am	2pm Today	2pm Yesterday
(A positive (red) value indicates an inversion)	+17	+13	+2	+5	-10	-13

BASIN STABILITY DISCUSSION: Much more stable this morning. Afternoon mixing heights up to 3,000 ft.

CAUTIONARY NOTES: Light and variable winds with an eventual wind shift probable for most areas in the afternoon hours. Use great caution in burn placement and watch for signs of a wind shift.

BURN DAY STATUS OUTLOOK:

A weak trough passing through the state will improve conditions on Thursday. Blustery north winds may limit burning on Friday.

Zone Ventilation Ratings - 1 (poor) to 5 (best)							
Zones →	1	2	3	4	5	6	7
Butte	2	2	2				
Colusa	2	2	3	3	2		
Glenn	3	3	2	2	3		
Placer	2	2	1				
Sacramento	1	2	2				
Shasta	2	3					
Sutter	1	2	2	3	2	2	2
Tehama	2						
Yolo/Solano	2	2	2	2	2	2	
Yuba	2	2	2	3			

11AM Forecast Update File

The 11AM forecast update file will be issued every day during the fall burn program with the purpose of providing updates to anticipated weather conditions that may have changed or may have been overlooked by the 9AM forecast file.

It includes:

1. Highlights – updated (similar to highlights in the 9AM weather forecast file)
2. Valley weather synopsis – updated (similar to highlights in the 9AM weather forecast file)
3. Surface wind pattern – updated (similar to highlights in the 9AM weather forecast file)
4. Transport wind pattern – updated (similar to highlights in the 9AM weather forecast file)
5. Sutter Buttes to Pennington Stability – updated (similar to highlights in the 9AM weather forecast file)
6. Basin stability discussion – updated (similar to highlights in the 9AM weather forecast file)
7. Cautionary notes – updated (similar to highlights in the 9AM weather forecast file)
8. Burn day status outlook – updated (similar to highlights in the 9AM weather forecast file)

All Year

1. Access to current AMOS data and historical AMOS information.
2. Access to airport weather observations and visibility information.
3. Access to smoke management program weather website, database and dashboard.

**CONTRACT FOR SACRAMENTO VALLEY BASINWIDE AIR POLLUTION
CONTROL COUNCIL – ADMINISTRATIVE SECRETARY/ TREASURER SERVICES**

THIS CONTRACT is entered into on April 1, 2026 by and between the SACRAMENTO VALLEY BASINWIDE AIR POLLUTION CONTROL COUNCIL, a political subdivision of the State of California, hereinafter called “COUNCIL” and BUTTE COUNTY AIR QUALITY MANAGEMENT DISTRICT (BCAQMD), hereinafter called “CONTRACTOR.”

NOW, THEREFORE, in consideration of the mutual promises herein, the parties hereto COVENANT, PROMISE and AGREE as follows:

1. The CONTRACTOR agrees to perform for the COUNCIL Secretary and Treasurer Services and administrative duties outlined in attachment Exhibit A.

All work products provided by CONTRACTOR under this contract shall be complete and accurate. Any necessary corrections or revisions will be completed by CONTRACTOR at CONTRACTOR’S expense. The compensation is for work on the projects specified in the attachment. Performance of services which fall outside the scope of this contract, and compensation for such services will be negotiated separately in additional contracts between the COUNCIL and the CONTRACTOR.

CONTRACTOR agrees to keep records of services rendered and reimbursable costs.

2. Except as provided herein, the COUNCIL agrees to compensate, and the CONTRACTOR agrees to accept as compensation, the amount of \$17410.68 per fiscal year to be paid in monthly installments of \$1459.79 after receiving an invoice, which has attached a record of services rendered, plus reimbursement for up to \$2,500.00 for continuously comprehensive professional and general liability insurance. Total compensation shall not exceed \$18,766.75 per fiscal year without prior approval from the Council. With the prior approval of the COUNCIL or their designated representative, CONTRACTOR may invoice, and the COUNCIL agrees to pay, for any hours expended over 500 total hours per fiscal year during this agreement, at the billing rate of \$32.53 per hour. The COUNCIL also agrees to reimburse CONTRACTOR for standard office supplies, computer software (subject to prior approval by the COUNCIL or their designated representative).

3. This contract shall commence April 1, 2026, and shall terminate on March 31, 2027,

with the option to renew in one-year intervals including a 2.5% increase in total and hourly compensation in each year of renewal upon approval of the COUNCIL and CONTRACTOR. The contract may be terminated as set forth below.

4. This contract may be terminated as follows:
 - A. By mutual consent of the parties;
 - B. At any time on a material breach of any of the provisions hereof; or
 - C. By the COUNCIL on delivery of written notice thereof to CONTRACTOR for any or no reason, whatsoever, including, but not limited to, the failure by the Basin Districts or Control Boards to appropriate funds for this Contract or any portion hereof. Such notice shall be delivered to the CONTRACTOR at least 30 days prior to the termination date of the contract.
 - D. By the CONTRACTOR on delivery of written notice thereof to COUNCIL with at least a 30 day notice.

5. If this contract is terminated by COUNCIL under the provisions of Paragraph 4 for any reason other than CONTRACTOR'S breach, CONTRACTOR shall be compensated only for the work performed by CONTRACTOR prior to the termination hereof.

6. CONTRACTOR shall not assign any interest in this Contract and shall not transfer any interest in the same without the prior written consent of the COUNCIL except that claims for money due or to become due the CONTRACTOR from the COUNCIL under this contract may be assigned by the CONTRACTOR to a bank, trust company, or other financial institution without such approval. Written notice of any such transfer shall be furnished promptly to the COUNCIL. Any attempt at assignment of rights under this contract, except for those specifically consented to by both parties or as stated above, shall be void.

7. CONTRACTOR shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, or a joint venture relationship. The services to be provided by CONTRACTOR shall be provided in a manner consistent with the professional standards applicable

to such services. The sole interest of the COUNCIL is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. CONTRACTOR shall be fully responsible for payment of all taxes due to the State of California or Federal Government which would be withheld from compensation if CONTRACTOR were a COUNCIL employee. COUNCIL shall not be liable for deductions for any amount for any purpose from CONTRACTOR'S compensation. CONTRACTOR shall not be eligible for coverage under COUNCIL'S Workers' Compensation Insurance Plan nor shall CONTRACTOR be eligible for coverage for any other COUNCIL benefit.

8. CONTRACTOR shall hold harmless and indemnify the COUNCIL, Butte, Colusa, Feather River, Glenn, Placer, Sacramento, Shasta, Tehama, Yolo/Solano air districts, their elected officials, officers and employees, and agents against all claims, suits, actions, costs, counsel fees, expenses, damages, judgments or decrees by reason of any person's bodily injury, including death or property damage by CONTRACTOR or any person employed by CONTRACTOR or in any capacity during the progress of the work, whether by negligence or otherwise. CONTRACTOR shall also indemnify COUNCIL of any adverse determination made by the Internal Revenue Service or State Franchise Tax Board against COUNCIL with respect to CONTRACTOR'S "independent contractor" status that would establish a liability for failure to make social security or income tax withholding.

9. All certificates, endorsements, cancellations, and other notices required under this contract shall be delivered by CONTRACTOR to the following address:

Sacramento Valley Basinwide Air Pollution Control Council
C/O Butte County AQMD
629 Entler Ave, Suite 15
Chico, CA 95928

All certificates, endorsements, cancellations, and other notices required under this contract shall be delivered by COUNCIL to the following address:

Butte County AQMD
629 Entler Ave, Suite 15
Chico, CA 95928
bcctacsecretary@gmail.com

10. In the performance of the work authorized under this contract, CONTRACTOR shall not discriminate against any worker because of race, creed, color, ancestry, religion, marital status, medical condition, age, physical or mental handicaps, veteran or non-veteran status, sex or national origin.

11. If any action at law or in equity is necessary to enforce or interpret the terms of this contract, the prevailing party shall be entitled to reasonable attorneys' fees, cost, and necessary disbursements in addition to any other relief to which such party may be entitled.

12. All non-proprietary reports, drawings, renderings, or other documents or materials prepared by CONTRACTOR hereunder shall become the property of the COUNCIL.

13. CONTRACTOR hereby covenants that, at the time of the execution of this contract, CONTRACTOR has no interest and shall not acquire any interest in the future, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract. CONTRACTOR also covenants that in the performance of this work, no person having any such interest shall be employed. CONTRACTOR will comply with any conflict of interest code approved by COUNCIL.

14. CONTRACTOR shall obtain and maintain continuously comprehensive professional and general liability insurance/or other insurance necessary to protect the public with limits of liability of not less than \$500,000 combined single-limit automotive bodily injury and property damage with appropriate coverage endorsements to include broad form contractual, broad form property damage, products and completed operations, hired and non-owned auto, personal injury, employee dishonesty and fire-legal liability applicable to this agreement. As an alternative, CONTRACTOR may procure and maintain the above insurance in the single limit of \$1,000,000.

Such insurance shall include the COUNCIL, Butte, Colusa, Feather River, Glenn, Placer, Sacramento, Shasta, Tehama, Yolo/Solano air districts, their elected officials, officers and employees, and agents as additionally insureds, and shall not be canceled without 30 days written notice delivered to the COUNCIL. CONTRACTOR shall provide COUNCIL with a certificate of insurance as evidence of insurance protection provided. Insurance certificates provided by any

insurance company or underwriter shall not contain the language “endeavor to” and “but failure to mail such notice shall impose no obligation or liability of any kind upon the company,” or similar language. If CONTRACTOR has employees, he/she shall obtain and maintain continuously Workers’ Compensation Insurance to cover CONTRACTOR and CONTRACTOR’S employees and partners.

15. This agreement supersedes all previous agreements and constitutes the entire understanding of the parties hereto. CONTRACTOR shall be entitled to no other benefits other than those specified herein. No changes, amendments, or alterations shall be effective unless in writing and signed by both parties. CONTRACTOR specifically acknowledges that in entering into and executing this agreement, CONTRACTOR relies solely upon the provisions contained in this agreement and no others.

EXECUTED at Shasta County, California.

SACRAMENTO VALLEY BASINWIDE AIR POLLUTION
CONTROL COUNCIL

By: _____
Corkey Harmon, Chair, Basin Control Council

Date: _____

EXECUTED at Butte County, California.

CONTRACTOR

By: _____
Stephen Ertle, Air Pollution Control Officer, BCAQMD

Date: _____

EXHIBIT A

RESPONSIBILITIES/DUTIES OF THE SECRETARY-TREASURER

MEETINGS

- Prepare agendas and minutes for the BCC meetings and Technical Advisory Committee (TAC) meetings. Secretary shall assemble agenda packets for BCC members and submit to each member. Meeting packets for the TAC meetings will be distributed via electronic mail.
- Agendas shall be distributed no later than 72 hours prior to the meeting date and time in order to comply with the Brown Act.
- Attend TAC and BCC meetings as scheduled.

ADMINISTRATION

- Maintain a roster of current BCC members and TAC representatives including contact information.
- Receive and distribute correspondence and pertinent documents relating to the BCC and TAC.
- File updates with the California Secretary of State as necessary.
- Coordinate Form 700 filings with BCC and TAC members.
- Coordinate biennial Conflict of Interest Code review.
- Provide meeting material information for posting to the website.
- Respond to requests for public records from the public or districts.
- Provide all official records to the Records Custodian at the completion of the annual audit for the current fiscal year. Official records include but are not limited to meeting agendas and minutes, financial reports, fiscal records, bank statements, correspondence, budgets, contracts, and any other document associated with a meeting of the TAC or BCC.

FINANCIAL

- Invoice individual districts for the annual assessment fee as outlined in the approved budget for the BCC for the fiscal year.
- Prepare and present monthly fiscal reports to the TAC and BCC.
- Receive invoices and process payments for services for vendors.
- Review and reconcile monthly bank account statements utilizing QuickBooks.
- Coordinate bi-annual audit with outside auditors including providing any and all financial documentation necessary to facilitate the audit.
- Provide comments on draft audits as necessary.
- Prepare draft management discussion on audit reports.
- Present audit to TAC and BCC.
- Secretary-Treasurer shall coordinate with the TAC Chair to prepare and present draft budget for upcoming fiscal year.
- Draft public notice for hearing on the Smoke Management Plan and the annual budget and publish those notices in the newspapers of local circulation within the jurisdiction of the Sacramento Valley and participating districts.
- Coordinate with Districts to obtain permit totals for fee calculations.
- Prepare and file the Special Districts Financial Transactions Report and Government

Compensation Report with the State of California.

MISCELLANEOUS

- The Secretary-Treasurer shall be a mutual point of contact for all participating agencies of the BCC. Information exchange for districts may be coordinated by the Secretary via electronic mail or other means necessary for distributing information that is mutually beneficial to participating districts.
- The Secretary-Treasurer may complete other administrative tasks assigned by the TAC or BCC as they see fit within the 500 hour allotment provided for herein. Other such administrative tasks are not to be construed as additional duties.
- Should the Secretary-Treasurer be unable to attendance at any regularly scheduled or special meeting of the TAC or BCC, the Secretary shall notify the TAC Chair no later than 72 hours prior to the meeting (or in an emergency situation as soon as possible prior to the start of the meeting) and coordinate alternate arrangements for the recordation of the meeting proceedings.

RESPONSIBILITIES/DUTIES OF THE BCC, TAC, AND DISTRICTS

MEETINGS

- Submit agenda items to the Secretary-Treasurer for placement on the agenda.
- Confirm BCC quorums.
- Recommend meeting schedule.
- Post meeting information on the internet. (Currently assigned to the Sacramento Metropolitan Air Quality Management District).

ADMINISTRATION

- TAC members shall provide information and documentation for agenda items to the Secretary-Treasurer via electronic mail at least 7 days prior to the meeting date.
- Districts shall provide current and up to date contact information for all TAC and BCC members at all times.
- The TAC Chair is to provide direction to the Secretary-Treasurer on all matters directly relating to the BCC and TAC.

FINANCIAL

- Proposed expenditures and revenue for the annual budget.
- The TAC Chair shall coordinate with the Secretary-Treasurer to prepare and present the draft budget for the upcoming fiscal year.
- The TAC Chair shall review and approve monthly invoices for payment prior to the issuance of payment by the Secretary-Treasurer.

Sacramento Valley Basinwide Air Pollution Control Council

Title: Motion needed to accept proposed BCC fee assessment.

Presenter: Joe Tona

ATTACHMENTS:

Description	Upload Date	Type
Proposed BCC Fee Assessment	6/02/2026	Supporting Documents

Proposed BCC Fee Assessment

Working Version, Tab 1

Proposed BCC fee assessment										
County	Base Fee	Scaling factors				Scaled Total	Scaled Total	One time costs	Reserve Assessment	Totals
		%Basin	Population	Planted Acres	Scaled Total					
Butte	\$ 3,000.00	17.0%	7.6%	11.8%	36.4%	\$ 7,699.84	\$ -	\$ -	\$ 10,700	
Colusa	\$ 3,000.00	17.0%	0.7%	15.7%	33.4%	\$ 7,067.01	\$ -	\$ -	\$ 10,067	
Feather River	\$ 3,000.00	24.0%	5.8%	17.0%	46.8%	\$ 9,897.31	\$ -	\$ -	\$ 12,897	
Glenn	\$ 3,000.00	13.0%	0.9%	13.7%	27.6%	\$ 5,847.06	\$ -	\$ -	\$ 8,847	
Placer	\$ 3,000.00	5.0%	12.5%	1.3%	18.8%	\$ 3,970.74	\$ -	\$ -	\$ 6,971	
Sacramento-Metro	\$ 3,000.00	9.0%	51.5%	7.7%	68.2%	\$14,423.30	\$ -	\$ -	\$ 17,423	
Shasta	\$ 3,500.00	0.0%	6.1%	2.7%	8.7%	\$ 1,845.28	\$ -	\$ -	\$ 5,345	
Tehama	\$ 3,500.00	0.0%	2.2%	5.7%	7.8%	\$ 1,652.23	\$ -	\$ -	\$ 5,152	
Yolo-Solano	\$ 3,000.00	15.0%	12.6%	24.6%	52.2%	\$11,050.23	\$ -	\$ -	\$ 14,050	
Total	\$ 28,000.00	100.0%	100.0%	100.0%	300.0%	\$ 63,453	\$ -	\$ -	\$ 91,453	

	% pop	Cropland, 2022	ink to USDA	
Butte	225817	7.63%	207138	11.77%
Colusa	21454	0.73%	276014	15.69%
Feather	172469	5.83%	298497	16.96%
Glenn	27976	0.95%	241032	13.70%
Placer	370108	12.51%	22264	1.27%
Sac	1524553	51.52%	134941	7.67%
Shasta	179212	6.06%	46940	2.67%
Tehama	63912	2.16%	99441	5.65%
Yolo-solano	373490	12.62%	433228	24.62%
	2958991	100.00%	1759495	100.00%

PROJECTED EXPENSES	\$ 91,453.00
ANNUAL RESERVE FEE	\$ -
One Time Costs (ex: conference)	\$ -
	\$ 91,453.00
PROJECTED FUND BALANCE	\$ 24,479
15% RESERVE REQUIREMENT	\$ (10,761)
ANNUAL RESERVE FEE	\$ -

Proposed BCC Fee Assessment

Comparison, Tab 2

County	Base Fee	%Basin	Population	Planted Acres	Scaled Total	Scaled Total	One time costs	Reserve Assessment	Totals	25/26 Budget	Difference
Butte	\$ 3,000.00	17.0%	7.6%	11.8%	\$ 7,699.84	36.4%	\$ -	\$ -	\$ 10,700	\$ 12,529.00	\$ (1,829.16)
Colusa	\$ 3,000.00	17.0%	0.7%	15.7%	\$ 7,067.01	33.4%	\$ -	\$ -	\$ 10,067	\$ 7,549.00	\$ 2,518.01
Feather River	\$ 3,000.00	24.0%	5.8%	17.0%	\$ 9,897.31	46.8%	\$ -	\$ -	\$ 12,897	\$ 16,026.00	\$ (3,128.69)
Glenn	\$ 3,000.00	13.0%	0.9%	13.7%	\$ 5,847.06	27.6%	\$ -	\$ -	\$ 8,847	\$ 11,500.00	\$ (2,652.94)
Placer	\$ 3,000.00	5.0%	12.5%	1.3%	\$ 3,970.74	18.8%	\$ -	\$ -	\$ 6,971	\$ 6,327.00	\$ 643.74
Sacramento-Metro	\$ 3,000.00	9.0%	51.5%	7.7%	\$ 14,423.30	68.2%	\$ -	\$ -	\$ 17,423	\$ 15,726.00	\$ 1,697.30
Shasta	\$ 3,500.00	0.0%	6.1%	2.7%	\$ 1,845.28	8.7%	\$ -	\$ -	\$ 5,345	\$ 6,350.00	\$ (1,004.72)
Tehama	\$ 3,500.00	0.0%	2.2%	5.7%	\$ 1,652.23	7.8%	\$ -	\$ -	\$ 5,152	\$ 5,085.00	\$ 67.23
Yolo-Solano	\$ 3,000.00	15.0%	12.6%	24.6%	\$ 11,050.23	52.2%	\$ -	\$ -	\$ 14,050	\$ 12,400.00	\$ 1,650.23
Total	\$ 28,000.00	100.0%	100.0%	100.0%	\$ 63,453	300.0%	\$ -	\$ -	\$ 91,453	\$ 93,492.00	\$ -

	% pop	Cropland, 2022	link to USDA
Butte	225817	7.63%	207138
Colusa	21454	0.73%	276014
Feather	172469	5.83%	298497
Glenn	27976	0.95%	241032
Placer	370108	12.51%	22264
Sac	1524553	51.52%	134941
Shasta	179212	6.06%	46940
Tehama	63912	2.16%	99441
Yolo-solano	373490	12.62%	433228
	2958991	100.00%	1759495

PROJECTED EXPENSES	\$ 91,453.00
ANNUAL RESERVE FEE	\$ -
One Time Costs (ex: conference)	\$ -

\$ 91,453.00

PROJECTED FUND BALANCE	\$ 24,479
15% RESERVE REQUIREMENT	\$ (10,761)
ANNUAL RESERVE FEE	\$ -

Proposed BCC Fee Assessment

Population, Tab 3

CalEnviroscreen 4.0, only Counting Census tracts that intersect the basin.		
Shasta	179,212	6.06%
Tehama	63,912	2.16%
Butte	225,817	7.63%
Glenn	27,976	0.95%
Colusa	21,454	0.73%
Feather	172,469	5.83%
Placer	370,108	12.51%
Sac	1,524,553	51.52%
Yolo-solano	373,490	12.62%
TOTAL	2,958,991	100.00%

Sacramento Valley Basinwide Air Pollution Control Council Funding

Background

The California Health and Safety Code (CH&SC) recognizes the existence of Basinwide Air Pollution Control Councils (Section 40900). In order to qualify for coordinated subvention, district participation in a basinwide control council is required (Section 39802). The Sacramento Valley Basinwide Air Pollution Control Council (Council) also has responsibilities related to smoke management pursuant to CH&SC Section 41865 and Title 17. In addition, CH&SC Section 41866 authorizes the Council to impose and require the Districts to collect a fee not to exceed \$5 per permit, per year.

The funds needed to support the activities of the Council are provided by the member districts. The current funding formula has been in place for more than 25 years, with only minor adjustments over time. That formula is based on four components: a base fee, the number of permits issued, a pro-rata charge, and an annual adjustment based on reserve levels. These amounts are added together to determine the total contribution made by each District.

A fee committee consisting of four districts (Colusa, Placer, Sac Metro, Tehama) was formed to review the current fee structure and develop a recommendation for how Council fees should be calculated in the future. The committee's recommendation is summarized below.

Discussion:

Base Amount

The committee recommends a base fee of \$3,000 per District with a Basin Allocation and \$3,500 per District without a Basin Allocation.

Scaling Factors

The proposed scaling formula is based on three factors: each county's share of the Smoke Management Program (SMP) basin allocation, share of population, and share of planted acres. These three components are combined to create a total weighting factor for each county. That factor is then used to determine each county's proportional share of the remaining costs. Under this approach, each county contributes a minimum fixed amount, while counties with greater regional SMP, population, or agricultural activity assume a larger share of the remaining costs.

The SMP basin allocation factor is intended to reflect each county's relative share of basinwide smoke management program activity. The USDA Agricultural Census is used to estimate planted acres in order to capture agricultural burning activity beyond rice burning alone. Population is based on CalEnviroScreen 4.0 census tract data, and only those census tracts that lie within or intersect the Sacramento Valley Air Basin are included in calculating each county's population share.

Pro-Rata Amounts

The formula also includes line items for one-time costs and a possible reserve assessment when necessary. In the current draft, both are set at zero, meaning they do not affect the county totals at this

time. The reserve section indicates that the projected fund balance is sufficient such that no additional annual reserve fee is needed under the current assumptions.

Any future reserve assessment would be divided equally among the districts to ensure the reserve target is met. One-time costs, such as conferences or similar special expenses, could be divided equally among the districts or allocated by another negotiated method depending on the nature of the cost.

HSC Fees

At this time, the committee recommends excluding CH&SC Section 41866 fee revenue from the allocation formula because member districts have not reached consensus on a uniform method for assessing those fees across sources.

Recommendation:

Accept the fee committee's recommendation as reflected in the attached formula and direct the TAC to develop a policy to review, amend, or adopt the formula as necessary once every five years.

Sacramento Valley Basinwide Air Pollution Control Council

Title: Motion needed to accept proposed FY2026-27 BCC budget.

Presenter: BCC Secretary-Treasurer

ATTACHMENTS:

Description	Upload Date	Type
2026-27_Proposed Budget_BCC	6/02/2026	Supporting Documents

SACRAMENTO VALLEY BASINWIDE AIR POLLUTION CONTROL COUNCIL

Proposed Budget FY 2026-27

NOTE: Maintain Cash Reserves at approximately 15% of budgeted expenses.

REVENUE	Proposed Budget	
	FY25-26	FY26-27
Butte	\$ 12,529.00	\$ 10,700.00
Colusa	\$ 7,549.00	\$ 10,067.00
Feather River	\$ 16,026.00	\$ 12,897.00
Glenn	\$ 11,500.00	\$ 8,847.00
Placer	\$ 6,327.00	\$ 6,971.00
Sacramento Metropolitan	\$ 15,726.00	\$ 17,423.00
Shasta	\$ 6,350.00	\$ 5,345.00
Tehama	\$ 5,085.00	\$ 5,152.00
Yolo-Solano	\$ 12,400.00	\$ 14,050.00
TOTAL REVENUE	\$ 93,492.00	\$ 91,452.00
EXPENDITURES		
Insurance	\$ 3,159.00	\$ 3,786.00
Miscellaneous	\$ -	\$ -
Office Expenses	\$ -	\$ -
Professional Services		
Ag Burn Services	\$ 51,400.00	\$ 51,400.00
Meteorological Services	\$ 9,776.00	\$ 9,776.00
Administrative Services	\$ 17,090.28	\$ 17,410.68
Financial Audit (Biannual)	\$ 6,896.00	\$ 6,896.00
Special Department Expense		
Memberships	\$ 750.00	\$ 1,000.00
Public Notices	\$ 1,545.00	\$ 1,545.00
Software	\$ -	\$ -
Storage Fees	\$ 300.00	\$ 300.00
Contribution, Biomass Energy Conference		
Travel, Food, Lodging		
Meetings	\$ -	\$ -
*Based on 2019 Permit Count		
TOTAL EXPENDITURES	\$ 90,916.28	\$ 92,113.68
Excess of revenues over/under expenditures:	\$ 2,575.72	\$ (661.68)
Prior year projected fund balance (unaudited):	\$ 45,473.00	\$ 36,248.00
<Less required cash reserves at 15% of expenses>	\$ (13,637.00)	\$ (13,817.00)
Unassigned:	\$ 34,411.72	\$ 21,769.32

* calculated 3% increase from prior year.

Historical Fund Balances (Reference)	Audited Fund Balance	
6/30/2020	\$ 14,285.06	
Projected Fund Balance FY 2020-21: \$8,90	6/30/2021 \$ 17,442.40	
Projected Fund Balance FY 2021-22: \$13,3	6/30/2022 \$ 38,282.12	
Projected Fund Balance FY 2022-23: \$17,4	6/30/2023 \$ 38,282.00	*Projected Audit Balance
Projected Fund Balance FY 2023-24: \$	6/30/2024 \$ 36,248.00	*Projected Audit Balance