

## ANNUAL REPORT – Generic Process

(enter year here)

**Company Name:** \_\_\_\_\_ **Permit #:** \_\_\_\_\_  
**Facility Address:** \_\_\_\_\_  
**Facility Contact:** \_\_\_\_\_ **Facility Contact Title:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Instructions:**

- Specify either the material processed **or** the process the unit controls emissions of.
- List the annual throughput/production for each quarter of the previous year and indicate the unit of measurement.

<b>Production Report</b> Material processed: _____ Controlling emissions from the following process: _____	
Quarter	Throughput/Production  Unit: <input type="checkbox"/> Cubic Yards <input type="checkbox"/> Cubic ft/therms <input type="checkbox"/> Barrels <input type="checkbox"/> Gallons <input type="checkbox"/> Tons <input type="checkbox"/> Lbs. <input type="checkbox"/> Hours <input type="checkbox"/> Other _____
Q1 (Jan-March)	
Q2 (April-June)	
Q3 (July-Sept)	
Q4 (Oct-Dec)	
Annual Total	

Any information presented must be true and correct to the best of your knowledge. California Health and Safety Code 42400.3.5 and 42402.4 establish separate criminal and civil penalties for any person who, knowingly and with intent to deceive, falsifies any document required to be kept pursuant to any rule, regulation, permit, or order from the Sacramento Metropolitan Air Quality Management District. By signing below, I certify that all information is true and accurate, and complete to the best of my knowledge and ability.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_