

_____ ANNUAL REPORT – ENGINE & MATERIAL PROCESSING

(enter year here)

Company Name: _____ **Permit #:** _____
Facility Address: _____
Facility Contact: _____ **Facility Contact Title:** _____
Phone Number: _____ **E-Mail:** _____

Instructions:

- Enter both run time and fuel usage for each engine or process.
- When entering fuel usage, specify the fuel type (Diesel, Natural Gas, Propane, Gasoline, Waste Gas/Other) and the units of measurement (cubic feet, therms).
- Enter production data, material and process type, and throughput.
- Identify the location of the closest residence and business by entering the distance (in feet) and the Quad Number that best describes the location (NE, SE, SW, NW) for *diesel engines only*.
 - If distance information was submitted in prior reporting years and has not changed, you may indicate that in the table below. **This information does not need to be reported again unless any changes in the distance information have occurred.**

Closest Residence and Business (Diesel Engines Only)																											
<input type="checkbox"/> Distance information has not changed and has been submitted previously.																											
Category	Distance (ft)	Quad Number																									
Residence			<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td colspan="4" style="text-align: center;">Closest Residence and Business</td> </tr> <tr> <td style="text-align: center;">NW</td> <td style="text-align: center;">N</td> <td colspan="2" style="text-align: center;">NE</td> </tr> <tr> <td style="text-align: center;">Quad 4</td> <td></td> <td colspan="2" style="text-align: center;">Quad 1</td> </tr> <tr> <td style="text-align: center;">W</td> <td></td> <td colspan="2" style="text-align: center;">E</td> </tr> <tr> <td style="text-align: center;">Quad 3</td> <td></td> <td colspan="2" style="text-align: center;">Quad 2</td> </tr> <tr> <td style="text-align: center;">SW</td> <td style="text-align: center;">S</td> <td colspan="2" style="text-align: center;">SE</td> </tr> </table>	Closest Residence and Business				NW	N	NE		Quad 4		Quad 1		W		E		Quad 3		Quad 2		SW	S	SE	
Closest Residence and Business																											
NW	N	NE																									
Quad 4		Quad 1																									
W		E																									
Quad 3		Quad 2																									
SW	S	SE																									
Business																											

Usage	Run Time (Hours)				
	Q1	Q2	Q3	Q4	Annual Total
Maintenance*					
Emergency*					
Other					
Fuel Usage <input type="checkbox"/> Actual <input type="checkbox"/> Purchased <input type="checkbox"/> N/A - Not Applicable Fuel Type: _____ Units: _____					

*Maintenance / Emergency definitions can be found in your permit.

Production Report	
Material processed:	
Controlling Emissions	from the following process:
Quarter	Throughput/Production Unit: <input type="checkbox"/> Cubic Yards <input type="checkbox"/> Tons <input type="checkbox"/> Lbs. <input type="checkbox"/> Hours <input type="checkbox"/> Other
Q1 (Jan-March)	
Q2 (April-June)	
Q3 (July-Sept)	
Q4 (Oct-Dec)	
Annual Total	

Any information presented must be true and correct to the best of your knowledge. California Health and Safety Code 42400.3.5 and 42402.4 establish separate criminal and civil penalties for any person who, knowingly and with intent to deceive, falsifies any document required to be kept pursuant to any rule, regulation, permit, or order from the Sacramento Metropolitan Air Quality Management District. By signing below, I certify that all information is true and accurate and complete to the best of my knowledge and ability.

Name: _____ Signature: _____ Date: _____